



Selectmen's Meeting Summary November 21, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Absent
Municipal Assistant Jill Colardeau	Present

Visitors: Katherine Bollenbach, Alison Thomas, Jen Hoyt, Jim Hoyt, Gayle Landry.

Chairman Ross-Raymond opened the business meeting at 5:30 PM.

- Review and Approve Minutes of 11/7/18 Meeting. **Selectman Ballou moved to accept the November 7th meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department:

- 2019 Proposed Budget:

Line Item – Department	Discussion
4550 – Library – Alison Thomas, Chair	Library Chair Alison Thomas and Katherine Bollenbach. Library Chair Thomas said the increased proposal of \$41,017.00 from \$39,992.00 is for the computer budget and 25 cent an hour raises. Selectman Schmidl asked what percentage the raise was – percentage determined to be 1.5% - 2.3%, which is in range of the standard 2%. Selectman Ballou moved to accept the Operational Budget (\$12,122.) increase for 2019. Selectman Schmidl seconded. All voted in favor. Selectman Ross-Raymond noted the board needs to meet and decide on salary increase issue (\$28,895.). Salary line not accepted this meeting.

Library Chair Thomas and Katherine Bollenbach would like to change from door keys to an electronic door lock system using code numbers. They have safety concerns due to many missing and lost keys over the years. Library Chair Thomas stated costs for a keyless electronic system would range from \$200 - \$300 from Home Depot. TA Warren noted this type of expenditure would come out of the building and grounds budget. Selectman approved this expenditure.

Old Business:

Meeting Updates

- Budget Committee met on November 19th with various department heads.
- North Road Project could not be completed due to weather so contract needed from Pike Ind. to encumber the appropriation. Road Agent MacDuffie will get this to TA Warren.
- Selectman Ballou stated the Cemetery Committee is working on perpetual care lots and looking into the remaining funds.
- Salisbury Planning Board meeting scheduled for November 26th at Academy Hall.
- Table of proposed budget on rescue as Board will be meeting with Town of Boscawen on November 28th in Boscawen.

Reminders:

- Town Offices Closed 11/22 – Thanksgiving Holiday
- December 1st – Holiday Craft Fair – 9AM – 2 PM – Town Hall
- December 1st – 250th – Postal Stamp Cancellation at Craft Fair
- December 2nd – Reading of A Christmas Carol – 2 PM – Town Hall
- December 5th – Selectmen Meeting
- December 6th – Cemetery Trustees – 4 PM
- December 17th – Planning Board – 7 PM – Academy Hall
- December 19th - Volunteer Appreciation Meeting/Pot Luck

New Business:

- State Police asked to concentrate details on Whittemore Road and they already have.
- Open 1999 Tahoe Bids – One sealed bid received from David MacDuffie for \$150.00.
Selectman Ballou moved to accept the bid. Selectman Schmidl seconded. All voted in favor.
- TA Warren said the superintendent of schools sent a text message to parents stating the Merrimack Valley Middle School closure on November 20th was due to the condition of Salisbury roads. The school had sent Blizzard Bags home the day before the snowstorm. Selectman Ross-Raymond said he would talk to Superintendent Mark McLean at the superintendents office. Gayle Landry thought a follow up letter to the principle would be appropriate.

Public Comments:

- Jim Hoyt – Over twenty people have had their credit/debit card information comprised from a skimming device found on gas pumps at the Crossroads Country Store. Town to check with State Police on wording for warning. Jim Hoyt advised people to check their bank and credit card statements. Selectman Ballou suggested people to pay for gas inside and not at the pumps.
- Jen Hoyt expressed concerns over the increase in speed near the school on Whittemore Road – people are not slowing down at the intersection of Route 4 and Route 127. Town will pursue different signage, try a smaller one first. Selectman Schmidl said highway engineers suggest a highway divider which narrows the lanes, called traffic calming, at the intersection of Route 4 and 127 from Whittemore Road down to Rabbit Road. Selectman Schmidl suggested a rumble strip or sidewalks along the edge of the roads which would also narrow the lanes slightly and force motorists to slow down. Jim Hoyt suggested a 4-way stop or a flashing light where people will have to either stop or slow down. TA Warren will follow up and write to the DOT regarding adding to 10 year action plan to see if Salisbury can get on a list.

Other: All business that shall legally come before the Board

Selectman Schmidl moved to adjourn at 6:15 PM, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Jill Colardeau, Municipal Assistant

Meeting Summary reviewed and accepted at the December 5, 2018 Meeting.

Selectmen, Town of Salisbury