



Selectmen's Meeting Summary November 7, 2018

Ken Ross-Raymond, Chairman	Present
Pete Ballou, Selectman	Present
Joe Schmidl, Selectman	Present
Margaret Warren, Town Administrator	Present
Kathie Downes, Administrative Assistant	Present
Jill Colardeau, Municipal Assistant	Present

Visitors: Marcia Murphy, Sandy Miller, Gayle Landry, Bill MacDuffie, Jr., Matt Harrison, Ray Wilson, Joseph Haas.

Chairman Ross-Raymond opened the business meeting at 5:30 PM. TA Warren introduced Jill Colardeau hired to the Municipal Assistant position. Kathie will be working with Jill over the next few weeks to help with her orientation and training for the position.

- Review and Approve Minutes of the 10/17/18 meeting. **Selectman Ballou moved to accept the October 17th meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**
- Residents from Whittemore Road in to discuss the speeding of traffic on Whittemore Rd. Suggestions made about lowering speed limit; special signs by school with lights, speed bumps, etc. Selectmen asked TA Warren to contact State Police to discuss detail to check the area during commuting times. Posted speed limit is 35 and selectmen and road agent will explore options re: signage and speed bumps. Road Agent to talk with Fred at school to see if there are signs available to lower speed when school is in session.

Departments:

- Fire Chief MacDuffie – Monthly Update
 - Stats – 7 ems, 3 fires, 2 wires
 - Mutton Rd resident called re: flooding from Safety Building water ditch. Selectman Schmidl and Fire Chief MacDuffie will do a visit to look at the situation this weekend and discuss with owner.
 - Statement of proclamation for the Town of Salisbury Emergency Operation Plan expires 11/7/18 and needs to be renewed. Selectmen and MacDuffie Emergency Management Director signed the promulgation and TA Warren will send to NH Homeland Security & Emergency Management.
 - Life Insurance for fire volunteers – TA Warren to clarify with April to see if paperwork has been submitted.
 - Old Tanker – Alton no longer wants and the next bidder is MacDuffie with bid of \$3,500.
 - Request for Bids for 1999 Chevy Tahoe has been posted. Bids due by 11/21 and will be opened at the 11/21/18.
 - Ambulance money – outside services – Penacook Rescue for 24-7 quotes \$72,000 for Salisbury. Three towns involved and our portion is derived from population.

Selectman Ross-Raymond has talked with Franklin about other options. Still more research to do noting that there is a time constraint.

- Road Agent MacDuffie – Monthly Update
 - North Road Project – work scheduled for end of this week and next week.
 - Sandy Miller inquired about the end of New Rd – Franklin side. Has Franklin been contacted about the condition of that road. MacDuffie indicated he had talked with Franklin last year and they talked about grinding it and not repaving. Nothing has been done to date.
 - Selectmen noted they had complaints about condition of Oak Hill Rd. Road Agent noted all gravel roads need grading because of the wet weather and hopes to get to it before ground freezes.
- Police log – month of October total calls – 32: 1 – 911 hang-up; 1 – ambulance needed; 1 – assist motorist; 6 – burglar alarm; 1 – burglary in progress; 3 – criminal mischief; 1 – department assist; 1 – fire; 1 – hazardous operator; 1 – K9 unit; 1 – MV accident; 1 – animal complaint; 1 – property found; 1 – request for service; 1 – restraining order; 1 – road obstruction; 2 – sex offender registration; 1 – subpoena service; 1 suspicious person; 3 – theft; 1 – traffic stop; 1 – wanted person. Report on file in Selectmen Office.
- 2019 Proposed Budget:

Line Item – Department	Discussion
4312 – Highway – Bill MacDuffie, Jr., Road Agent	Up by \$31,377 mainly due to hourly rates adjustments going up. Summer up by \$7,735. and winter up by \$25,142. Still \$3 behind other towns.
4910 – Highway Projects – MacDuffie, Road Agent	Completion of North Rd – Overlay and shoulders - \$146,130.

Motion made and seconded that above department proposed 2019 budget figures presented tonight are accepted by BOS. Will be presented to Budget Committee at the November 19th meeting.

Old Business:

- Meetings – Updates:
 - Cemetery Trustees met – 11/1/18: Selectman Ballou gave a brief overview of the 11/1 meeting. Discussion re: fences at several cemeteries, removal of a tree in Maplewood. Their minutes are on website. Ole Odegard submitted resignation as Cemetery Trustee effective end of December 2018. Position will be on ballot at 2019 town meeting.
 - Planning Board 11/5/18 was cancelled – next tentatively scheduled meeting is November 26th.
- Meetings – Reminders
 - Recycling Committee – 11/8/18 @ 7 PM – Academy Hall/Upstairs. Open Discussion for first meeting to get a committee in place.
 - Budget Committee – 11-19-18 @ 7 PM
 - Selectmen – 11-21-18 – 5:30 PM
- Holiday Decorations: Lou Freeman has requested Selectmen to help with this process this year and get something in place for next year. Selectman Ross-Raymond will work with Lou.

- Sestercentennial Holiday Envelope Stamp Event is scheduled for December 1st at the Christmas Craft Bazaar 9 AM – 2 PM. Also, will be available on 12/2 at the A Christmas Carol performance.
- A Christmas Carol performance is last of the sestercentennial events scheduled for December 2, 2018 at 2 PM at the Salisbury Town Hall.
- **Unitil Abatement:** 2017 for \$19,000 processed tonight. Caught 2018 before tax bills sent so is correct and no abatement will be needed, the appeal dropped & interest waived.
- Problem with cars being parked on Oak Hill Road by 656 residence. Letter will be sent reminding them of the town ordinance prohibiting parking on town roads during winter. Also, another area is 19 Old Coach Road.

New Business:

- Building Winterization – TA Warren noting need to check TH heating tapes, reminder by Ballou about putting in warning switch if temperature drops to avoid problems. Selectman Ross-Raymond will be installing the warning switch. Selectmen noted at election day noticed floor of town hall seemed to bounce when people walked over it. Selectman Schmidl will check the underneath.

Public Comments:

- Gayle Landry: Election Day we had 651 voters – very busy 50 new voters signed up. Selectman Schmidl remarked that all election staff worked hard and kept busy. Selectman Ballou noted that Dave Rapaylea was pro tem for Melvin Bowne as supervisor.
- Sandy Miller : Granddaughter and she went to transfer station Wednesday and commended how helpful attendant Walter Scott was. Also inquired if winery on New Road is still open as she has noticed the sign about no wine to sell. *Apparently they have sold out of stock and waiting for new stock to be ready for sale.*
- Joseph Haas from Boscawen: Spoke about tax bills and having an informational sheet enclosed to explain RSA 76:11-AI and III. Selectmen and Tax Collector explained bills have already gone out. Mr. Haas gave an indepth overview of his opinion re: abatements and encouraged Board to meet and discuss with state representatives. He has sent emails to many surrounding towns and state reps. Also suggested contacting NHMA for template. Selectmen thanked him for this information and indicated they will follow up with state reps.

Other: All business that shall legally come before the Board - Non-Public Session:(as necessary)

Selectman Schmidl moved to adjourn at 7:00 pm, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the November 21st, 2018 Meeting.

Selectmen, Town of Salisbury