



Selectmen's Meeting Summary October 17, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Jennifer Hoyt; Lorna Carlisle, Ray Deary, Sandy Miller, Mike Broas, Kathleen Doyle, Rick Chandler, Gayle Landry, Marcia Murphy, Mary Heath, Michael Concannon, Joe Laycox

Chairman Ross-Raymond opened the business meeting a 5:30 PM

- Review and Approve Minutes of the 10/3/18 meeting. **Selectman Schmidl moved to accept the October 3rd meeting summary, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Kathleen Doyle from Recreation in to get approval for the following:

- Bumper pads for ice rink – need to be replaced at a cost of \$550.20 plus shipping.
- The aerator she purchased is time consuming and what she needs is a drag for behind her tractor to be used once a month for field to keep grass and sand out of baselines. Cost for field drag is \$299.95 plus shipping. Selectman Ross-Raymond will put wheels on it. **Selectman Schmidl moved to approve both purchases; Selectman Ballou seconded. All approved.**
- Also have a citizen who wants to donate to Recreation something for the kids and they came up with batting cage and equipment. Donation of \$1,500 in memory of Sam Young. **Selectman Schmidl moved to accept the donation, Selectman Ballou seconded. All voted to approve.** Donation form was signed and letter of thanks will be sent to Mrs. Joan Young.
- Grant is approved by the National Park Service. Only the agreement between the Feds and State has been executed at this time. Unexecuted agreement between the State and Local Sponsor is currently being reviewed at the AG office in preparation for distribution. Hope to get these by the end of the month.

Department Heads: 2019 Proposed Budget:

2019 budget schedule

Line Item – Department	Discussion
4191-40/45 – Zoning – Arthur Garvin, Chair	No change from 2018 figures. 2019 proposed is \$400. Selectboard moved and accepted.*
4191-10/28– Planning Board – Doug Greiner, Chair	Total budget request for 2019 is \$2,300, same as 2018. Selectboard moved and accepted. Noted that PB does suggest increasing Legal Expenses line item 4153-15 from \$2000 to \$4000 which will be reviewed at a later date.
4240 – Bldg Insp – Chuck Bodien	No change from 2018 figures. 2% COL included so 2019 proposed is \$6,797. (without 2% total is \$6,717.) Selectboard moved and accepted.*

4520 – Recreation – Mike Broas, Chair	No change from 2018 figures. 2019 proposed is \$2,565. Selectboard moved and accepted.*
4140 – Registrations, etc. – April Rollins (Town Clerk portion)	Requesting 2% increase in Salary for both Clerk and Deputy Clerk. Total requested for 2019 is \$23,661. (without 2% total is \$23,225.) Selectboard moved and accepted.*
4150 – Financial Adm – Gayle Landry (Tax Collector portion)	Requesting 2% increase in salary (\$328). And increase of \$300 in postage to \$1,800. Rest same as 2018. Total requested for 2019 is \$21,154. (without 2% total is \$20,826.) Selectboard moved and accepted.*
4600 – Conservation – David Kelly, Chair	Budget to remain same as 2018. Total requested for 2019 is \$500. Selectboard moved and accepted.*
4220 / 4215 / 4290– Fire/Rescue/Forestry – Chief MacDuffie	Ambulance: increase in outside ambulance and incentive pay. Proposed 2019 budget is \$60,600. [up by \$32,500] Fire: increase in incentive pay & vehicle maintenance. Proposed 2019 budget is \$39,156. [up by \$3,490] Forestry: same as 2018 – Proposed 2019 budget is \$8,700. Total Fire/Rescue/Forestry requested for 2019 is \$108,456. – up by \$36,000 over 2018. Selectboard moved and accepted.* General discussion re: outside ambulance figures needing to be finalized before coming up with firm figure and discussion to continue with regard to incentive pay increase and officers' salaries. Tanker is now in service and old tanker can be disposed of. Town Administrator to contact bidder to confirm he still wants the tanker. Chief also indicated the Tahoe is out of service and cannot pass inspection so TA Warren will post this out to bid. Repair of trim on Safety Building is complete. North Road project is under way but Pike might not be able to do reclamation and paving until next year due to the weather.
4195 – Cemetery Trustees – Rick Chandler, Chair	Same as 2018 – proposed for 2019 \$14,100. Selectboard moved and accepted.* Rick also discussed having some work completed on the Oak Hill Cemetery fence – and taking down a spruce tree in Maplewood. He has quotes and will discuss at November Trustees meeting to see if they will want to have work done this year or encumber to be done next year.

***Note: Motion made and seconded that all above department proposed 2019 budget figures presented tonight are accepted by BOS with final review to be done after process is complete. 2% salary increase will be decided at that time.**
These depts to meet with Budget Committee on November 19th.

6:30: Public Hearing – Girard Class VI Liability: Chairman Ross-Raymond convened public hearing as per notice pursuant to RSA 674:41 to receive public comment(s) on the proposed application to build on Searles Hill Road a Class VI Road – by Allan Girard, Jr. Ken addressed snowmobile trail still being able to be used and a letter from Mr. Girard indicating Andover Snowmobile Club is all set with the trail. Only public comments were from abutters who are in favor of Mr. Girard's request to build. Public Hearing closed and Selectmen moved and seconded to accept

the ANLMRL. Agreement and Notice of Limits of Municipal Responsibility and Liability signed by town and Mr. Girard and will be registered with the registry of deeds.

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Old Business:

- Meeting Updates:
 - 10/10/18 – Old Home Day Wrap up meeting. Will meet in January 2019 to begin getting things together for 2019 OHD. Focusing on getting more people involved.
 - 10/15/18 – Budget Committee – Preliminary meeting – vacant position was filled by Bill MacDuffie, Sr. until March.
- Selectmen Schmidl attended the annual CNHRPC meeting on October 11th.
- Meeting Reminders:
 - 10-22-18 – Joint Meeting of Planning; Selectboard and CNHRPC - this issue will be discussed.
 - 11-06-18 – State General Election – 8 AM -7 PM – Town Hall
- SVFD 6th Annual Haunted Hayride and Spooky Walk – 10/ 20– 5-10 PM – Cancelled – due to wet
- Vacant Positions: Have completed interviews for Municipal Assistant (3 candidates). Tentative offer to be made to one applicant for MA. Have two candidates for Bookkeeper not yet interviewed.

New Business:

- CIP 2018 – TA Warren will give info to Planning Board with 6-year plan for Administration.
- Tax rate has been set at \$23.26 down from 24.00 last year.
- Complaint about tree on Nixon property concern it might fall on abutting property. Not town issue as road is State Highway – TA Warren to notify concerned property owner.

Public Comments:

Other: All business that shall legally come before the Board

Non-Public Session: (as necessary)

Non-Public Session: (as necessary) At 7 PM motion to enter Nonpublic Session per RSA 91-A:3: II (a) personnel made by Selectman Ross-Raymond, Seconded by Selectman Schmidl. Roll Call Vote:

Ken Ross-Raymond - √ Pete Ballou - √ Joe Schmidl - √

Public session reconvened at 7:30 PM. Motion made by Selectman Schmidl to seal the non-public minutes, seconded by Selectman Ballou. All voted affirmative.

Selectman Schmidl moved to adjourn at 7:35 pm, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the October 17th, 2018 Meeting.

Selectmen, Town of Salisbury