



## Selectmen's Meeting Summary October 3, 2018

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| Chairman Ken Ross-Raymond              | Present |
| Selectman Pete Ballou                  | Present |
| Selectman Joe Schmidl                  | Present |
| Town Administrator Margaret Warren     | Present |
| Administrative Assistant Kathie Downes | Present |

Visitors: Marcia Murphy, Sandy Miller, Jason Hood, Gayle Landry, Steve Wheeler, Barbara Carr, Jennifer Hoyt, Lisa Walker, Steve Preston, Judy Preston, Bill MacDuffie, Jr.

Chairman Ross-Raymond opened the business meeting at 5:30 PM

- Review and Approve Minutes of the 9/19/18 meeting. **Selectman Ballou moved to accept the September 19<sup>th</sup> meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

### Department Updates/Issues:

- Fire Chief MacDuffie – Monthly Update
  - Stats: 7 EMS, 1 wires down, 2 motor vehicle accidents
  - Ambulance Contract: Still waiting for meeting to be set up with Penacook Rescue. Selectmen noted Budget Process coming up soon.
  - New Truck at Dingee for final touches and should be back next week. Will look old tanker disposal once new truck is ready to use.
  - Jim Mason – Ag Structures will be repairing the trim at Safety Building this week.
  - Haunting Hay Ride – October 20<sup>th</sup>
  - Chief asked TA Warren to confirm for grant purposes that the town has Agreement in place for Hazardous Mitigation Plan.
- Road Agent MacDuffie – Monthly Update:
  - He has started on getting North Rd ready for reclamation project. Weather has been an issue and Pike is hoping they can get it in this year.
- Police log – month of September 2018 – total calls – 37: 1 – ambulance needed; 1 – assist DCYF; 1 – burglar alarm; 1 – burglary past tense; 1 – department assist; 1 – domestic in progress; 1 – hazardous operator; 5 – MV accident; 4 – animal complaint; 6 – request for service; 2 – restraining order; 1 – sex offender registration; 1 – shots fired; 2 – subpoena service; 6 suspicious activity; 1 – theft; 2 – welfare check. Report on file in Selectmen Office.

### 4<sup>th</sup> Quarter – Safety Committee Update

- Lift has been inspected for 2018 by DOL
- Lift also repaired and is now functioning.
- Alarm System several units have required replacement. Board discussed getting system updated all at once and using 2018 budget from town buildings budget line. Estimate received from Mango to replace remaining (approximately \$3,500). **Motion made and seconded to replace all using 2018 bldgs project line item. All voted in favor.**
- DOL Safety Inspection Status –still waiting for last electrical problem to be fixed.

- Preparing for Winter – Using AH Ramp: Board has not come up with what to do to make the ramp the main front entrance so it was agreed to use the link of chain to barricade the front step and deck area for this winter season.

#### Old Business:

- Meeting Updates:
  - Planning Board – October 1, 2018 – rescheduled the joint mtg of BOS, PB and CNHRPC re: Class VI roads to October 22<sup>nd</sup>. Reviewed PB 2018 expenditures and discussed proposed figures for 2019. They will be requesting more in the legal line item due to work to be done in 2019 re: conditional use application. Ole Odegaard resigned as alternate for health reasons.
- Meetings – Reminders
  - Cemetery Trustees – Meet Thursday October 4 – 4 PM - AH
  - OHD Committee meet 10/10/18 for 2018 wrap up at 6:30 PM - AH
  - Schmidl will be attending the annual CNHRPC meeting 10/11
  - C&I has a meeting 10/11 at Webster Town Hall
  - Budget Committee Organizational Meeting – 10/15/18 – 7 PM - AH
  - October 17<sup>th</sup> – Start of 2018 budget projections w/ depts.
- Transfer Station Building – Installation of Door: Door was installed Tuesday and usable. Need to address finishing walls and siding soon.
- Transfer Station – Wednesday Hours end 10/31/18. TS Operator Wheeler wondered about keeping open on Wednesdays longer – with opening time being Noon to 4 PM. Since this was not budgeted for 2018 it will be something to look at for 2019.

#### New Business:

- Notification from DOT re: construction project to resurface road along US Rte. 4 beginning at the pavement joint at NH Rte. 11 in Andover and continuing easterly to a pavement joint at Water Street in Boscawen. Construction not anticipated to begin until spring of 2019 and completed by fall of 2019.
- Reviewed and approve SOP #07-001 – Safety Program Policy
- Application re: size of sign for upcoming haunted house event at 19 Franklin Rd was received. Question as to if it meets town zoning regs. Selectman Ross-Raymond feels Selectmen can waive fee and size of sign for seasonal – non-profit use. **Motion made and seconded to waive fee and size of this sign. All approved.** Board will ask Planning Board to revisit the sign regulation to clarify for the future.

#### Upcoming Events:

- Walk to School Day – 10/10/18
- Flu Shots Clinic – Safety Complex – October 13<sup>th</sup> – 9 – 2 pm
- 10/13/18 - 250<sup>th</sup> – Time Capsule – Noon – Library
- Fire Explorers Post 74 Open House – 10/11 - 7 – 9 PM
- 4<sup>th</sup> Annual Haunted Hayride – October 20<sup>th</sup> – 5 – 10 pm
- PTG fund raiser: **Haunted Barn and Trail** and get scared for two great causes on **Saturday, October 13, 20, 26 and 27; from 7 to 10 PM** at Salisbury four corners 19 Franklin Road, Salisbury, NH. Admission is \$7 per person. NOT recommended for small children. This spook-tacular event is a fundraiser for the MVMS & Salisbury Elementary Parent Teacher Groups.

**Informational session:** Selectman Ross-Raymond noted that at a **June** meeting there was discussion concerning it being more economical to the town to put all plastic in the regular trash container and review again at time of 2019 budget discussions. It was suggested to have an informational session regarding recycling/plastics/ etc. on October 3rd during the regular Selectmen business meeting. TS Operator Wheeler gave overview of recycling costs verses disposal as household solid waste. (see attachment).

General discussion with all in attendance of pros and cons of recycling vs disposal in incinerator. It was suggested to activate the Recycling Committee to do survey of Salisbury citizens for their perspective, checking with surrounding towns to see if can be part of their recycling endeavors, and working with TS Operator regarding costs and budget. Barbara Carr volunteered to set up meeting and request for volunteers to work on this endeavor. More information will be posted as it is decided when first meeting will be scheduled.

**Public Comments:**

- Jen Hoyt gave TA Warren a quote for replacement of windows at town hall – for budget purchases.

**Other:** All business that shall legally come before the Board

Non-Public Session: (as necessary) At **6:40 PM motion to enter Nonpublic Session per RSA 91-A:3: II (a) personnel made by Selectman Ross-Raymond, Seconded by Selectman Schmidl. Roll Call Vote:**

Ken Ross-Raymond - √      Pete Ballou - √      Joe Schmidl - √

**Public session reconvened at 6:50 PM. Motion made by Selectman Schmidl to seal the non-public minutes, seconded by Selectman Ballou. All voted affirmative.**

**Selectman Schmidl moved to adjourn at 6:55 pm, Selectman Ballou seconded. All voted in favor.**

Kathleen Doyle from Recreation arrived just after public session was adjourned. She discussed with the Board three issues:

- Bumper pads for ice rink – need to be replaced
- The aerator she purchased is time consuming and what she needs is a drag for behind her tractor to be used once a month for field to keep grass and sand out of baselines.
- Also have a citizen who wants to donate to Recreation something for the kids and the came up with batting cage.

Selectmen asked Doyle to return to next meeting for discussion of costs, and Board can vote on these issues. Also discussed where the grant process is for recreation, and she indicated they should hear if it is approved or not sometime in next couple of weeks. If we get it we can immediately start the work and cut some trees and clear some area with whatever volunteer work we can do before winter. Then in Spring can get the playground set and the bleachers.

Respectfully submitted:

Kathie Downes, Administrative Assistant

**Meeting Summary reviewed and accepted at the October 17<sup>th</sup>, 2018 Meeting.**

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Selectmen, Town of Salisbury