



Selectmen's Meeting Summary August 15th, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Absent
Administrative Assistant Kathie Downes	Present

Visitors: Nancy Hayden, Gayle Landry, Paul Hynes, Chuck Motta, Steve Wheeler, Chuck Bodien, Dave Kelly, Sandy Miller,

Chairman Ross-Raymond opened the business meeting at 5:30 PM.

- Review and Approve Minutes of 8/1/18 Meeting. **Selectman Ballou moved to accept the August 1st meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Bldg /Health Inspector – Garfinkle Property: Bodien reported that on 8/9/18 he met at the Garfinkle site with Pat Brooks and crew. Crew filled all the vehicles with trash and rubbish from property including household trash, rubbish including cardboard, old tires, plastic containers wood scraps, metal, old electronic components/housings. An old plastic wading pool, old tarps, piles of pallets, litter, an old car battery, and several old plastic gasoline and diesel fuel containers. Many of these items provided harborage for rodents and water collectors for insect nuisances such as mosquitos. Items not classified as health concerns such as the old floor machines were placed behind the camper trailer. The storage barn was secured to prevent unauthorized entry. In addition, Best Septic Service pumped the sewage holding tanks on the camper trailer. Site activities concluded by 12:30 PM. Sheriff's detail was present throughout. Photos were taken before and after.

Bodien requests permission to assess the costs of clean-up against the property owners.

Selectman Schmidl moved to assess the costs of clean-up against the property owners.

Selectman Ballou seconded. All in favor. Next step the Town Administrator will coordinate with Town Attorney to prepare an "Order for Abatement Costs Pursuant to RSA 147:7-b.

Trustees of Trust Funds – 6-month update: Steve Wheeler and Paul Hynes in for update of the MS-9 for period 1/1/18 - 6/30/18. (copy attached to minutes) They will continue status quo.

Cemetery Trustees – 6-month update - Unable to attend will reschedule for next meeting.

Old Business:

• Meeting Updates:

- OHD – held 8/10 & 8/11: Great OHD – Biggest parade, most vendors ever, good turnout. Selectman Ballou noted he was impressed with parade, OHD Committee did a good job. Selectman Schmidl noted that the SHS vendor spaces are by donations and did well. Did get a check made out to Salisbury Old Home Day that they would like town to cash and reimburse SHS. **Selectman Ross-Raymond made motion to reimburse Salisbury Historical Society for that \$30 check; Selectman Ballou seconded. Motion passed.**

- New Fire Truck: Chair Ross-Raymond noted the new fire tanker has been delivered and was in parade. Fire Department dedicated the Tanker in memory of Fire Fighter Ralph Downes.
- Safety Inspection Extension approved to September when DOL will schedule a visit to recheck. Still have electrical issues to resolve.
- Selectman Ballou noted as we will be beginning the budgeting process soon, now is time to think about having power at Transfer Station. General discussion re: burying lines, access road change, solar power, etc. TA Warren and Board of Selectmen to follow up with more information and cost analysis before decision is made

Upcoming Meetings:

- Planning Board – 8/20/18 – 7 PM – there will be a public hearing at this meeting re: site plan review for Black Bear Vineyard.
- Conservation Commission scheduled to meet August 22nd at 7 pm – Academy Hall.

New Business:

- Selectman Schmidl noted the need to have a good sound system for events such as OHD. **Selectman Ross-Raymond moved to get sound system, Selectman Ballou seconded. Motion Passed.** OHD Chair Nancy Hayden will do some research and get information to TA Warren.
- Pole Licenses – BOS signed. TA Warren will get Town Clerk to sign.
- Flu clinics: Kathie Downes noted there are two flu clinics scheduled for September 13 and October 13 at Safety Building. FVNA will also be looking at holding at least one flu clinic – not date yet.
- Chairman Ross-Raymond noted the Board and Town Administrator need to start thinking how to proceed with the filling of two vacant positions as of December 29th. He has looked at hours worked now between two positions (average of 30 hrs. weekly) and feels it would make sense to keep them as 2 part time positions vs 1 full time. One full time would be 40 hrs. weekly plus benefits. Selectman Ballou noted the consultant they hired to do review of positions did recommend another full-time position. All agreed more discussion is needed with Town Administrator before decision can be made.
- **Baptist Cemetery:** Selectman Ballou noted the gating at Baptist Cemetery needs to be addressed. Not sure if this is Cemetery Trustee issue or Selectmen. More discussion and review needed.

Public Comments:

- Sandy Miller – North Road: Asked about the public hearing at Planning Board 8/20/18. *Selectmen explained it is for a site plan review for Black Bear Vineyard. Also asked if the 250th Committee have met all costs and if any profits were made. Still have things to sell and have not met total cost to date.*
- Gayle Landry – Center Road: The kitchen project at Town Hall is complete. Thanks to Shirley Johnson stock pots and kitchen utensils were donated. Workers at OHD BBQ said all were appreciated. Also congratulated Nancy Hayden as Citizen of the Year.
- Steve Wheeler – South Rd: Transfer Station workers missed the Chicken Dinners this year. Nancy Hayden apologized things got hectic during the day and that was missed.
- Nancy Hayden – New Rd: As chair of OHD she did get some complaints from people about t-shirts that were passed out during parade as not being family oriented. *As Town does not have written policy about what can or should be appropriate to hand out during parade, it is hoped people will understand and OHD Committee will revisit policy for next year.*

Correspondence:

- Jarvis – Selectmen signed response to their 7/23 letter
- MS-5 – financial report signed by BOS; TA Warren will have Town Clerk sign and take any further action.
- Thank you letters – OHD donations and Town Hall donations signed by BOS.

Other: All business that shall legally come before the Board

- Non-Public Session: (as necessary)

Selectman Schmidl moved to adjourn at 6:20 PM, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes,
Administrative Assistant

Meeting Summary reviewed and accepted at the September 5, 2018 Meeting.

Selectmen, Town of Salisbury