



Selectmen's Meeting Summary July 18th, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Nancy Hayden, Gayle Landry, Tammy Schucks, Sandy Miller, Marcia Murphy, Ole Odegaard, Bill MacDuffie, Jr., Dave Kelly, Tim Jarvis, Nick Jarvis

Chairman Ross-Raymond opened the business meeting at 5:30 PM.

Chairman Ross-Raymond noted that a longtime resident, Sally Jones, will be leaving Salisbury in the coming days and took this time to express thanks for all her work with the library, budget committee and fire department. In 2013 she was our citizen of the year. We wish her well as she moves on to Maine.

- Review and Approve Minutes of 7/11/18 Meeting. **Selectman Schmidl moved to accept the July 11th meeting summary, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Fire Department – Chief MacDuffie:

- Stats: 4 MV accidents; 5 EMS and 2 alarm activations.
- Used ambulance from Hopkinton is not available until November.
- Delegation from Fire Department going over to Dingee on Saturday to place tools on new tanker. Should be delivered in coming weeks.
- Hosting Mutual aid drill in October.
- During recent storm some siding came off Safety Building.

Highway Department – Road Agent MacDuffie:

- Doing some grading – cold patch – etc.
- Still have trees to clean up from recent storm.
- Waiting for bids for North Rd project.

Library Trustees – 6-month update: Tammy Schuck, Trustee/Treasurer gave 6-month update. All staff received training for new AED; New conference table purchased with funds from Kepper estate; switched email to salisburyfree@gmail.com; have received \$100 grant from the Barnard Fund; have displayed a welcome wagon with help of many; now have State Parks Pass courtesy of the Friends; staff went to NH Downloading Books training; have applied for and received membership to Massachusetts Higher Education Cooperative; and have received a significant number of donations in memory of Theresa Pilsbury, a long time officer of the Friends of the Salisbury Library. These funds will be used for children's and gardening books. In April Salisbury Free Library and Salisbury Elementary School were awarded the CLiF Rural Library 18-19 grant. (handout is filed with summary at Selectmen office)

Tim and Nick Jarvis of Black Bear Vineyard in to discuss cease and desist letter sent by the Selectmen regarding the use of property for commercial purposes that go beyond the home occupation permitted by the Special Exception granted in 2009. Jarvis indicated he is here to again discuss another letter sent by the town and indicated his business has grown over the years but that he's been completely transparent about what he is doing. He asked if the town is asking him to come before the ZBA because of a one hour change. He was advised this was addressed 2 years ago and again he is advertising his hours as noon to 6 vs 11 to 5 as approved. He was directed to the Notice of Decision, last paragraph, that advised him to contact the ZBA for ANY expansion. He was asked if he has expanded and he responded that is why he has a business, to grow it, and that he has expanded. (Note: FB verifies that he added 500 more vines to the property.) Jarvis advised he is in the process of working with the Planning Board but has not decided if or when the business will expand to hosting events. (Note: Advertisements on the website and on his truck say they host events and weddings.) Jarvis agreed to follow up with the ZBA with any changes/expansion beyond the permitted use.

3rd Quarter - Safety Committee Update:

- AED has been installed and staff trained.
- Town is working on meeting requirements regard the recent Department of Labor safety inspection of our town buildings.
- Road Agent will be removing the tree which fell during recent storm into Academy Hall building.
- DOL did lift inspection – passed

Meeting Updates:

- PB Met 7/2 and 7/16: 7/2 conceptual review of property located near Raccoon Hill Rd., possible interest re: tiny home on Fellows Lane and 7/16 - Conceptual Review a Private Recycling Center or a Multi-Family Unit for Tax Map 232, Lot 8 (16 acres) located off Old Turnpike Road; and Class V Driveway Permit amendment accepted by BOS at 7/11 meeting. Also discussed town regulations for building on class VI roads and having joint meeting with Planning Board and Select Board and Central NH Regional Planning for input. Selectmen are available for the September 17th PB meeting and April Rollins, Planning Board Assistant will check with CNHRP to see if that is a possible date.
- OHD met 7/11 – Everything falling in place. Flyer of events will be on website and posted around town. Last meeting to finalize will be August 9th at Town Greens – 6:30 PM.

Upcoming Meetings:

- Recreation scheduled to meet July 21st at 10 AM – Maplewood ball field
- CC scheduled to meet 7/25 @ 7 PM – Academy Hall/Upstairs

Old Business:

- 2018 Project To Do List – reviewed and updated. (on file with summary)
- Garfinkle Property Update: BOS made decision to ask Building Inspector to check on the Garfinkle property Saturday July 21st which would be 20 days after receipt of certified letter sent by BOS re: clean-up of property. Property will be viewed from road and pictures taken. Once recommendation is received from Building Inspector the need for another administrative warrant will be decided. **Selectman Schmidl moved if inspection shows no progress in clean up the Town to request administrative warrant to go back on property for inspection, Selectman Ballou seconded. Motion passed.**

- Selectman Ballou asked about the moving of sand/salt at transfer station building. Bill Coughlin will be doing this with our machine. Won't impede Road Agent use at this time.

Public Comments:

- Gayle Landry – Noted that Sally Jones moving and has donated some beautiful big pots and pans for use at the Town Hall.
- Sandy Miller – Asked if property on Raccoon Hill Road has to be cleaned up by town whose expense is it. Selectmen noted town would pay and put lien on property to be reimbursed.
- Bill MacDuffie, Jr. – this is clean-up of hazardous materials only? Selectmen answered yes.
- Tammy Schucks – asked if town has Zoning and Subdivision regs and how long is Master Plan. Selectmen responded Master Plan is for 10 years and is on town website as are the Zoning and Subdivision Regulations.

Other: All business that shall legally come before the Board

- Non-Public Session: (as necessary)

Selectman Schmidl moved to adjourn at 6:25 PM, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes,
Administrative Assistant

Meeting Summary reviewed and accepted at the August 1st, 2018 Meeting.

Selectmen, Town of Salisbury