



Selectmen's Meeting Summary July 11th, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Gayle Landry

Chairman Ross-Raymond opened the business meeting at 4:30 PM.

- Review and Approve Minutes of 6/20/18 Meeting. **Selectman Schmidl moved to accept the June 20th meeting summary, Selectman Ross-Raymond seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Police log – June 2018 – total calls – 22: 2 – burglar alarm; 1 – criminal mischief; 2 – domestic in progress; 2 – hazardous operator; 5 – MV accident; 2 – animal complaint; 6 – request for service; 1 – theft; 1 – vehicle off road. Report on file in Selectmen Office.

Old Business:

- Follow up re: State Safety Inspection Corrections that need to be completed by August 1st. General discussion regarding electrical issues at Academy Hall; Clean up of cabinets and high shelves in Town Hall and Academy Hall to avoid injury from falling objects; Hand rails to basement at Town Hall; securing ladders at all town buildings. TA Warren and Selectmen will take care of these issues.
- Selectman Ross-Raymond will be working on framework for door at Transfer Station this week. Will discuss further at the July 18th meeting.
- Review/Accept Class V Driveway Permit. **Selectman Ross-Raymond moved to accept the revised form; Selectman Schmidl seconded. All voted in favor.** Planning Board assistant will send revised form to website and appropriate departments.
- Garfinkle Property – Property owners have until July 20th to remove health hazard materials. Town will go back to court for warrant to inspect property after July 21st.
- Finalize Memo to Dept Heads re: budget process sessions. Selectmen made edits and this memo will be sent out next week.
- Discussion of reimbursement check to Judy Elliot for 250th Tea. SHS agreed to donate \$300 for this event and Town will deposit their check and issue check to Judy Elliot.

New Business:

- Black Bear Vineyard – unpermitted use: Received inform from PB; postings on facebook pages and letters from abutters complaining about the notice for an unpermitted commercial purpose that goes far beyond the home occupation (vineyard in your basement) permitted by Special Exception in 2009. Board signed and will send registered letter to cease and desist.

- Tree down at Academy Hall – Selectman Ross-Raymond will follow up with Road Agent MacDuffie re: removal of tree as part of highway budget. Tree is blocking emergency exit and need to have it removed to assess any damage to building.
- Kathie Downes, Administrative Assistant submitted her official resignation as AA for the Town of Salisbury effective December 27, 2018.

Public Comments:

- **Gayle Landry** - Graduation party at Black Bear Vineyard needs to be clarified if it was a private event or business event.

NEXT MEETING: July 18, 2018
ADJOURN

Selectman Schmidl moved to adjourn at 5:15 PM, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes,
Administrative Assistant

Meeting Summary reviewed and accepted at the July 18th, 2018 Meeting.

Selectmen, Town of Salisbury