



## Selectmen's Meeting Summary June 6<sup>th</sup>, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: David Kelly, Ole Odegard, Sandy Miller, Marcia Murphy, Gayle Landry, Tom Ciccarello,

Chairman Ross-Raymond noted we have lost four citizens recently and asked for a moment of silence for Agnes Bowne, Raymond Robbins, Ralph Downes, Theresa Pilsbury. All have been involved with town issues and noted that Ralph has served the town as a fire fighter for 16 years, deputy fire warden for 10 years and budget committee for six years.

Chairman Ross-Raymond opened the business meeting a 5:35 PM

- Review and Approve Minutes of 5/16/18 Meeting. **Selectman Schmidl moved to accept the May 16<sup>th</sup> meeting summary, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

### Departments:

#### Fire Chief MacDuffie

- Stats: 6 ems; 1 mv, 2 mutual aid fires
- On 5/29 Selectmen from Boscawen and Salisbury along with Fire Chief MacDuffie and Fire Chief Fisher met and had General discussion re: ambulance service with Penacook Rescue. More discussion will be forthcoming and Chief noted this is an area he has been actively looking at for some time. Need to get data to be prepared for budget time. Chief noted that fire calls have gone up every year as well.
- New Fire Truck looks great—will be in soon.

#### Road Agent MacDuffie

- Chairman Ross-Raymond thanked MacDuffie for putting up the new town line signs.
- FEMA – reimbursement for wind storm. FEMA requesting documentation that we might not have – MacDuffie to forward email to TA Warren to follow up. Reimbursement is for \$3,000.
- Inquiry re: Fellows Lane lot referred to TA Warren to follow up.

Police - May 2018 – total calls – 43: 3 – abandoned vehicle; 3 – ambulance needed; 1 – assist motorist; 1 – assist DCYF; 5 – burglar alarm; 1 – civil standby; 1 – criminal mischief; 1 – department assist; 1 – domestic in progress; 1 – hazardous operator; 1 – MV accident; 6 – animal or noise complaint; 1 – pedestrian; 4 – request for service; 1 – road obstruction; 5 – sex offender registration; 3 – suspicious activity; 2 – theft; 1 – traffic stop; 1 – VIN verification. Report on file in Selectmen Office.

### Old Business:

- Meeting Updates
  - PB Met 6/4/18: Allan Girard applying for waiver to build on Class VI road Searles Hill Rd. Need more clarification from Mr. Girard and resubmit package on 6/18.

- General discussion re: reviewing the application process for clarification of several issues. Decided to have a work session to review the SOP and application for waiver process. Selectmen will hold this work session on Tuesday, June 12<sup>th</sup> at 4:30 PM – Academy Hall.
- Upcoming Meetings
  - Cemetery Trustees – 6/7/18 at 4 PM
  - OHD Meet 6/13/18 at 6:30 pm – Academy Hall
  - PB will meet 6/18/18
  - BOS will meet 6/12 for work session & 6/20/18 for regular meeting.
- Budget Committee Meeting Change
  - Cancelled 6/11 – rescheduled 10/15/18
  - Notice has been posted to fill vacant position until March town meeting.
- Garfinkle Update – Administrative Warrant has been issued and we have 7 days to inspect property. Building Inspector Bodien, Selectmen Ballou and representative from DES will do inspection on Friday 6/8/18 at 1 PM.
- Overhead Door at Transfer Station – materials have been purchased for frame and Ross-Raymond will be building that soon.
- At last meeting TA Warren reported we have estimate from Bickford for work at Library - \$5,800. We have this expenditure in building project line and Bickford will have work completed by mid- summer. **Selectman Ballou moved to paid this expenditure from building project line, Selectman Schmidl seconded. All in favor.**
- Town Hall work has been completed. Roof still needs to be addressed. TA Warren follow up with Ralf Platte re: work needed on roof.
- Selectman Ballou noted he has spoken with property owner next to Academy Hall about debris accumulating. Indicated it will be cleaned up.
- Review of extra police details show we are at \$8,400. TA Warren will discussion with Commander Commerford re: going with once a week for now.
- Recent complaint re: possible rabid animal and place to contain such animal. TA Warren to check with SPCA to see if they have anything at facility.

#### **New Business:**

- Tax Bills sent out – due July 3<sup>rd</sup> . Noted that the tax rate has decreased.
- Historical Society: They are going to be putting up granite posts by lawn in front of meeting house and museum. Society has decided to do their own mowing of grass. General discussion re: Baptist Cemetery belonging to Historical Society. Selectman Ross-Raymond suggest meeting at the site to discuss all aspects (i.e. mowing, plowing, shoveling snow, taking care of cemetery, etc.). Would want to invite representatives from BOS, SHS, Cemetery Trustees, Road Agent and Town Administrator. Ross-Raymond to get some possible dates/times so TA Warren can set up the meeting.
- State Department of Labor did Safety Inspection of all town property today. TA Warren noted some small issues need to be resolved. TA Warren noted the SOP for Safety Committee needs to be updated.
- Farmers Market opened 6/4/18 for 2018 season

**Public Comments:**

- Ole Odegaard – Hensmith Road: asked to go on record regarding the downed tree on his property due to recent April wind storm. He thanked Brennen Lorden for emergency traffic control, along with others from fire department, Joe Landry and others from Unitil, during the emergency electrical outage; Scott Sweat for electrical help after the fact; and Joe Schmidl for helping with cleanup, and John Harrington for picking up logs for delivery and also, removing branch debris.

**Selectman Schmidl moved to adjourn at 6:30 PM, Selectman Ballou seconded. All voted in favor.**

Respectfully submitted:

Kathie Downes  
Administrative Assistant

Meeting Summary reviewed and accepted at the June 20, 2018 Meeting.

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Selectmen, Town of Salisbury