



Selectmen's Meeting Summary March 6th, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Ode Odegaard, Sandy Miller, John Herbert, Gayle Landry

- Review and Approve Minutes of last meeting
 - February 21st – **Selectman Ballou moved to accept the 2/21/18 meeting summary; Selectman Schmidl seconded. All voted in favor.**
 - Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Departments:

- **John Herbert – Moderator – Town Meeting Election Discussion:** General discussion re new voter registration process. Moderator noted most warrant articles are self-explanatory, WA 7 – Maplewood Recreation area – grant: Will ask Kathleen Doyle to be ready to speak on this issue. WA 13 – Ambulance Revolving Fund – Chief MacDuffie to be ready to speak re questions. May need to look at amending the article re fees – TA Warren to get information on this before town meeting.; WA 14 – All Veterans Tax Credit – TA Warren to speak to any issues. OHD/Fireworks Committee will do meals for town officials. TA Warren will hopefully have the fund balance from auditors by town meeting.

Selectmen discussed having a representative from DRA at the meeting to clarify the problem concerning \$79,100 inadvertently being added during our processing the preliminary tax rate. Visitors at meeting think that it is a good idea to have someone present. Board agreed to confirm with Bruce Kneuer from DRA to be at the business meeting.

- **Road Agent MacDuffie – monthly update:**
 - All the dirt roads are in rough shape. Grading as necessary
 - Logging operations are being looked at to ensure not to jeopardize roads – and posting roads as necessary.
 - Plows are ready for ensuing storm.
- **Fire Chief MacDuffie – monthly update:**
 - Stats: 5 ems; 1 car fire, 1 fire alarm
 - Chief still working with Penacook re: cost for doing transports for Salisbury. Selectman Schmidl suggest having work session after town meeting to come up with workable solution.
 - Chief asked TA Warren if we could put info on website about Auxiliary.
 - Chief hopes to have update re: progress on new vehicle from Dingee by town meeting

- **Police log – February 2018** – total calls 43: 1 – 911 hang up; 1 – abandoned vehicle; 1 – ambulance needed; 1 – assist motorist; 11– burglar alarm; 2 - burglary – past tense; 2 – civil standby/ BOLO; 1 – Department Assist; 2 – domestic in progress; 1 – hazardous operator; 2 – motor vehicle accident; 2- animal complaints; 1 – pedestrian; 3 – request for service; 1 – restraining order; 2 – sex offender registration; 1 – medical; 3 – suspicious activity; 1 – theft; 3 – welfare check; 1 – wrecker needed. Report on file in Selectmen Office.

Old Business:

- Review of RFP bids for Assessors: Selectman Schmidl prepared spreadsheet and they reviewed the totals:
 - Avitar \$99,200
 - CCAG - \$83,350

Comparable coverage: Discussion of difference in costs/companies. Selectmen leaning towards Cross Country and requested TA Warren to ask Jeff Earls in to next meeting for some clarification questions before making final decision.

- Update re: Consolidated Communications Inc: Selectman Schmidl still working to get clarification from CCI for the 33 users in the North Road area.
- Meeting Updates
 - Cemetery Trustees – met 3/1 – discussed buying back unused cemetery plots; worked on drafting job specs for sexton position; Maplewood cemetery wall recently inspected by Sexton and revealed several cracks.
 - Planning – met 3/5 – met with CC re: agricultural zone; discussion of voluntary merger of lots on Franklin Rd, and having farmers come to meeting to discuss their views re agricultural zone.
- Meeting Reminders
 - MVSD Annual Meeting – 3/8/18 – MVHS – 11 – 7 polls / business meeting at 7 PM
 - Town Election and Meeting – March 13th – Town Hall – 11 AM – Closing for polls and business meeting at 7 PM.
 - OHD Meeting – 3/14/18 – 6:30 PM – Academy Hall
- Projects – Need to follow up regarding request to paint safety bldg interior and town hall project by Ralf Platte.

New Business:

- Abatements – 3 utilities; 8 others. Jeff Earls letter explains likely utility issue. Abatements on internet issue – do we take decision of assessor. Two applied for abatement due to poor internet service. TA Warren explained Earls has given an economic depreciation at person's request if house doesn't have high speed internet.
- Police Reports – Selectman Ross-Raymond talked about Website vs. other social media chatter on Facebook that may be causing unnecessary alarm. He proposes putting the monthly stats for police calls on website.
- Map for Maplewood Recreation area which was prepared at no cost by surveyor Stout at request of Recreation Committee for grant proposal was reviewed. Town counsel recommends town record the map and send a letter of thanks to Stout. **Selectman Ballou made motion to get mylar signed and recorded and to do letter of thanks to Stout; Selectman Schmidl seconded. All voted in favor.**

- Selectman Ross-Raymond visited with MVSD Superintendent to go over numbers to get feel on how their budget will affect our taxes. Due to drop in students our commitment will be less.
- RFP notices – local businesses: Selectman Ross-Raymond had been contacted by local contractor about doing better job in letting local business know when we have RFP. Need to put out invitation to local contractors to leave business card, etc. Also noted that Peter Mason brought up having a booth at OHD re: how many small businesses in Salisbury and to recognize them.
- TA Warren reminded Selectmen of the AED Training on March 29th at Town Hall between Noon and 3 PM. They need to sign up with Gayle Landry.

Public Comments:

- **Sandy Miller – North Road:** General question re: ambulance revolving Fund and where monies come from; and question when next Selectmen Meeting is due to a typo on agenda.

Other: All business that shall legally come before the Board

- Recap of decisions made at this meeting:
 - Put Police monthly stats on website
 - Invite Jeff Earls – CCAG to the 3/21/18 meeting for clarification re: bid
 - Record Maplewood Recreation Area Mylar/map and do letter of thanks to surveyor
 - Look into possible amendment for WA 14 re: fees
 - Invite DRA Rep to Town Meeting
 - Kathie to send email to Kathleen Doyle re: Recreation Committee responding to any questions regarding WA 7 at town meeting.

NEXT MEETING: March 21, 2018

Non-Public Session: (as necessary)

At 7:25 PM motion to enter Nonpublic Session per RSA 91-A:3:II (a) personnel made by Selectman Ross-Raymond, Seconded by Selectman Schmidl. Roll Call Vote:

Ken Ross-Raymond - ✓ Pete Ballou - ✓ Joe Schmidl - ✓

Public session reconvened at 7:50 PM.

Motion made by Selectman Schmidl to seal the non-public minutes, seconded by Selectman Ballou. All voted affirmative.

Selectman Schmidl moved to adjourn at 7:52 PM, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the March 21st, 2018 Meeting.

Selectmen, Town of Salisbury