



Selectmen's Meeting Summary January 3, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Ole, Dave Kelly, Sandy Miller, Bill MacDuffie, Jr., Gayle Landry, Marcia Murphy

Chairman Ross-Raymond opened the meeting a 5:30 PM.

- Review and Approve Minutes of 12/20/17 Meeting. **Selectman Ballou moved to accept the December 20th meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Departments:

1st Quarter - Safety Committee Update:

- Frozen Pipes at Town Hall –(has been fixed) discussed having the flashing of light re: low temperature be a colored light.
- Discussed Wifi at town hall – it is needed ocassically and we can use from library.
- Sub Zero weather – transfer station – small heater / insulation for building. Need to look at upgrading what it presently there.

Fire Chief MacDuffie – monthly update:

- 1 Wires, 3 EMS, 2 Mutual Aid Fires, 1 MV Accident AND 1 Fire Alarm
- Ended 2017 with 153 calls.
- Working on grants
- Dige ready to move along – Selectman Ross-Raymond was impressed with his operation.
- All vehicles are good for another year – done by Patsy's.

Road Agent MacDuffie – monthly update

- Plugging away as we get storms
- Need to look at rate increases – for contractors when doing 2018 budget.
- Also need to review equipment needs for future.

Police log – December 2017– Total calls – 41: 1 – 911 hang-up; 2 – abandoned vehicle; 1 – assist motorist; 11 – burglar alarm; 1 – DCYF assist; 1 – domestic in progress; 1 – hazardous operator; 8 – MV accident; 2 – animal complaint; 1 – operation game theft; 6 – request for service; 1 – shots fired; 1 – suspicious vehicle; 2– theft; 1 stolen vehicle; 1 – traffic stop.

End of Year Issues:

- Any 2017 – Encumbrances
 - Maplewood Cemetery Rd - \$800 to do road work. **Selectmen Ballou moved to encumber \$800 for continued road work; Selectman Schmidl seconded. All voted in favor.**

- OHD – 2017 unspent - \$581. **Selectmen Ross-Raymond moved to encumber \$581 to go towards 2018 fireworks display; Selectman Schmidl seconded. All voted in favor.**
- Transfer Station Overhead Door - \$3,700. **Selectmen Ballou moved to encumber \$3700 for installation of overhead door at Transfer Station; Selectman Schmidl seconded. All voted in favor.**

• **Selectmen Remaining Proposed Budget Items:**

Line Item – Department	Discussion
4196 - Insurance	Small increase for both – property liab and workmans comp – 2018 proposed figure is \$17,755. up by \$1,195.
4325 – Solid Waste Clean-up	Increase in well monitoring, contract engineering services and maintenance cleanup – 2018 proposed figure is \$6,400. up by \$1,650.
4583 – Patriotic Observ.;	Increased by \$1 to have line item for 250 th Sestercentennial celebration. Proposed figure for 2018 is \$3,501.
4711 – Debt Svcs – Principal	Same as 2017 - \$86,912. It was noted that the Safety Bldg gets paid off 2019 and Pingree Bridge is paid off in 2022.
4721 – Debt Svcs – Interest	Down by \$961. Proposed 2018 figure is \$11,100.
4902-4909 – Capital Outlay	
5500 – CRF – Warrant Articles	Down as cut some of the amounts this year: Town Bldg & Grounds \$5,000.; Transfer Station/Recycling \$5,000 cut by \$10,000; Rescue Emergency Services \$0.00 cut by \$30,000; Recreation \$5,000; Cistern Maintenance & Repair Expendable Trust decreased to \$5,000 from \$10,000; Land Acquisitions \$0.00; Air Pack Equipment & Maintenance decreased to \$5,000 from \$7,500; Defibrillator Expendable Trust \$2,400. And \$1,000 for Library Operations expendable trust. Total 2018 proposed budget is \$28,400 which is \$50,750 less than 2017.

Old Business:

- **Moody** – Selectman signed abatement
- **Raccoon Hill Rd** – check with Town Counsel on next step. No one appears to be living there, some things are going but shed is still there & still some equipment there. Not sure if town issue or loan holder and purchaser issue.
- **CCI** – North Rd – Selectman Schmidl still working on issue.

New Business:

- Request from Capital Region Solid Waste Committee for an alternate. Steve Wheeler is primary. Town Administrator will check with Bill Coughlin re: interest in serving; and if he is not available Selectman Ross-Raymond offered to be alternate. **Selectman Schmidl moved to go with Bill as first choice and Selectmen as second choice; Selectman Ballou seconded.**
- Bond Policy – any loans going forward - \$25,000 bond be required. TA Warren to review with town counsel on how to approach this issue.

Public Comments:

Gayle Landry, Center Road thanked RA MacDuffie and his crew for the long hours they put in during the recent holiday storms.

Other: All business that shall legally come before the Board

Selectman Schmidl moved to adjourn at 6:30 PM, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the January 17, 2018 Meeting.

Selectmen, Town of Salisbury