



## Selectmen's Meeting Summary December 20, 2017

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Marcia Murphy, John Herbert, Lou Freeman, Gayle Landry, Linda and Ed Denoncourt, Steve Wheeler, Bill Coughlin, Dave Kelly, Sandy Miller, Gail Henry, Sal Morgani, Tim Wunderlich, Dave Rapalyea, Bill and Sharon MacDuffie, Cindy Owen, Joe Landry, Bill MacDuffie, Jr., Walter Scott, Dora Rapalyea, Ole Odegaard

Chairman Ross-Raymond called meeting to order at 5:30 PM.

- Review and Approve Minutes of 12/6/17 Meeting. **Selectman Ballou moved to accept the December 6<sup>th</sup> meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

**Tim Wunderlich** Plains Road – Earth Excavation Permit Renewal. Selectmen reviewed application with Mr. Wunderlich. Only problem is town does not have a record of excavation reports for years 2015 and 2016. Mr. Wunderlich has copies and will bring to town administrator. After general discussion board feels renewal is warranted. **Selectman Ballou moved to approve the 3 year renewal permit; Selectman Schmidl seconded. All voted in favor.**

Selectmen signed 3 year renewal permit which will be mailed to Mr. Wunderlich.

### Old Business:

- Holiday Baskets – Friday 12/22. Selectmen to pick 24 baskets up in Boscawen at police station at 7 AM. See Rhoda Hardy. Kathie has notified all recipients to pick up basket at Salisbury Safety Building between 8:30 AM – 9:30 AM.
- Meeting Updates:
  - Budget Committee met December 11<sup>th</sup> several department heads. Next meeting is January 8<sup>th</sup> for remainder of budget line items. Public Hearing will be in February, tentatively February 12<sup>th</sup>.
- Meeting Reminders:
  - Planning Board will be 3<sup>rd</sup> Monday – January 15<sup>th</sup> as January 1<sup>st</sup> – holiday falls on first Monday.
  - BOS – Meet January 3<sup>rd</sup>, 2018 at 5:30 PM
- Moody abatement – Town Administrator reported that DRA has said selectmen may allow property owner to file for more than one year under unusual circumstances. Last meeting she requested the town reimburse her back 3 years for incorrect taxing of a building that is not hers – 2014-15-16 - abatement for approximately \$300. **Selectmen moved and accepted to abate her taxes for the three years. All voted in favor.** Ms. Moody needs to fill out the abatement form in order for Town Administrator to process the abatement.
- TA Warren noted that for the 250<sup>th</sup> –line item – just need to leave line item open with \$1 – to accomplish paying for fund raising items which will actually be reimbursed by the selling of the items.

### **New Business:**

- End of Years Issues – Will address these issues at the 1/3/18 meeting
  - Encumbrance transfer station
  - Encumbrance old home day -
  - Encumbrance cemetery trustees – Maplewood Cemetery Roads
- MRI Contract – administrative review - \$2,500.
- Selectman Schmidl related that he was approached by a person who would like to use the town hall (no fee) for a public service forum for candidates for governor and representatives/state senators. Selectmen agreed to waive the rental fee but group will need to contact office to fill out application for use of hall.

**Info session** – to address any questions relating to property taxes or other citizen issues.

Selectman Ross-Raymond explained this is on the agenda as requested to see if any citizen has specific questions re: 2017 taxes. General questions were reviewed and discussed regarding setting of tax rate (set by state DRA) and adjusted by Selectmen by using some of the general fund surplus. Also discussed was 2017 town and school budgets and how affect the tax rate. Dave Kelly, Raccoon Hill Rd asked if another Informational Meeting could be scheduled early in 2018 to allow for the meeting being well advertised in hopes of getting citizens to attend. Decision was to hold an informational meeting on January 31<sup>st</sup> at 6:30 PM at Academy Hall. Notice of this meeting will be posted at Post Office and Town buildings and will be put in Salisbury Lifelines, MerrimackValleyVoice papers and in the Sunday news section of Concord Monitor.

### **Public Comments:**

- **Gail Henry, Flaghole Rd:** She is helping the ladies aide group of Salisbury Community Congregational Church with updating the welcome to Salisbury booklet. Volunteering is one aspect that will be addressed in the booklet.
- **Update on 250<sup>th</sup> Fund Raising:** Gail Henry reported to date she has turned in \$2000 for things sold. Town has received invoice for the License Plates. More invoices will be coming for other memorabilia. Order form is on Salisbury Website and can be picked up at town office. She did announce that checks need to be made payable to **Town of Salisbury**.

**Other: At conclusion of business meeting** – Holiday Greetings and Volunteer Appreciation Night. Chairman Ross-Raymond announced this is when the Board recognizes all the citizens who volunteer, as well as all the town employees, elected officials and departments. This year a special award went to Helen and Marcel Binette for all their hard work hosting the cribbage nights and farmers market in summer. They were presented with a certificate last Thursday at the Cribbage Night because they are out of state this week. There are also token appreciation gifts for all in attendance tonight. Refreshments and holiday greetings followed.

**Selectman Ballou moved to adjourn the business meeting at 6:15 PM; Selectman Schmidl seconded. All voted affirmative.**

Respectfully submitted:

Kathie Downes  
Administrative Assistant

Meeting Summary reviewed and accepted at the January 3<sup>rd</sup>, 2018 Meeting.

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Selectmen, Town of Salisbury