



## Selectmen's Meeting Summary October 18<sup>th</sup>, 2017

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Marcia Murphy, Jason Hood, Sally Jones, Rick Chandler, Anne Bickford, Melvin Bowne, Sal Morgani, Sandy Miller, Nancy Hayden, Bill MacDuffie, Sr., Dave Merwin, Gayle Landry, Bill MacDuffie, Jr., Kathleen Doyle, Mike Broas.

Chairman Ross-Raymond called meeting to order at 5:30 PM.

- Review and Approve Minutes of 10/4<sup>th</sup> Meeting. **Selectman Ballou moved to accept the October 4<sup>th</sup> meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Budget Committee – Unanticipated Emergency Spending: Board met with Budget Committee to review the need for an unanticipated emergency expenditure to our 2017 budget by approximately \$79,100. Due to an unforeseen foreclosure/bankruptcy of the vendor used for the purchase of a new tanker the Board of Selectmen and Budget Committee need to request the DRA to use some of our unreserved fund balance to cover the increased expenditure that would exceed our total appropriation for the purchase of the new tanker.

Jeff Earls – Cross Country Assessing: Board reviewed with Mr. Earls the new assessments for utilities as they are much higher this previously. DRA values are less. Earls noted Unitil had an agreement to remain at 2015 assessment until the reval was done. He does not feel the utilities will be questioning the new assessments. for utilities. Overall for entire town is up by 15%. **Selectman Ross-Raymond moved to accept the assessors numbers, Selectman Schmidl seconded. All voted in favor.**

Sandy Miller from North Road asked Mr. Earls about assessments of residences on North Road due to no internet services. Only those who requested a hearing was reviewed and adjusted.

### Old Business:

- BOS and Cemetery Trustees discussed some concerns re: the Maplewood Cemetery Wall Project. The sealing of the top of the wall was not included in the original project proposal so Trustees will hire this done separate from the proposal. However, there are still some concerns with regard to gaps in the walls on the side and request a meeting with Brico to clarify before final payment for the project is authorized. Trustee Chandler will set up a meeting and Selectman Ballou will represent the Board at this meeting.
- Meeting Reminders: Conservation Committee scheduled for 10/25 – 7 PM
- SVFD 5<sup>th</sup> Annual Haunted Hayride and Spooky Walk – 10/21 – 5-10 PM
- Garfinkle Update: Petition filed signed and sent to court and sent to sheriff to serve

New Business:

- Annual MVSD Collaborative Board / Selectmen Meeting – 11/16 @ 6 PM - MVHS Library
- Tax Collector – 2014 unpaid tax lien – Form to sign – waive deeding as done in past.  
**Selectman Ross-Raymond moved to accept tax collector recommendation, Selectman Schmidl seconded. All voted in favor.**

**Department Heads: 2018 Proposed Budget:**

Chairman Ross-Raymond made a clarifying statement that BOS and Budget Committee have not agreed to any specific salary increase % across the board - but will review each request individually.

Line Item – Department	Discussion
4191-40/45 – Zoning – Arthur Garvin, Chair	No change from 2017 figures. 2018 proposed is \$400.
4191-10/28– Planning Board – Doug Greiner, Chair	Nothing proposed for consulting. Total budget request for 2018 is \$2,300.
4240 – Bldg Insp – Chuck Bodien	No change from 2017 figures. 2018 proposed is \$6,717.
4520 – Recreation – Mike Broas, Chair	No change from 2017 figures. 2018 proposed is \$2,565.
4140 – Registrations, etc. – April Rollins (Town Clerk portion)	Requesting 2% increase in Salary (\$404) and postage decreased by \$50. Total requested for 2018 is \$23,225.
4150 – Financial Adm – Gayle Landry (Tax Collector portion)	Requesting 3% increase in salary (\$481) rest same as 2017. Total requested for 2018 is \$20,686.
4600 – Conservation – Kathleen Doyle, Chair	Changed amounts in two lines items but budget still remains same as 2017. Total requested for 2018 is \$500.
4220 / 4215 / 4290– Fire/Rescue/Forestry – Chief MacDuffie	<p><b>Ambulance</b> is down by \$301. Tablet and Server decreased to \$1500. Dispatch increased to \$4200. And Defib &amp; LUCAS maintenance increased to \$2,700. Total requested for 2018 is \$28,100.</p> <p><b>Fire</b> is up by \$5. Requesting salary increase for Secretary up by \$256. Telephone up to \$1,000. Dispatch up to \$4200. Air pack maintenance down to \$1,000. Rest same. Total requested for 2018 is \$35,656.</p> <p><b>Forestry:</b> Is up by \$99 due to increase in dispatch. Total requested for 2018 is \$8,700.</p> <p>Total Fire/Rescue/Forestry requested for 2018 is \$72,456 – up by \$197 over 2017.</p>
4195 – Cemetery Trustees – Rick Chandler, Chair	Only change is request to have Sexton receive monthly stipend of \$250 to cover multiple duties of sexton. This will bring the amount to \$3000 up from \$500. All monies received from ROI, Cremation burials, exhumations, setting corner stones, etc. will be paid directly to Town of Salisbury by owner of lots. Total requested for 2018 is \$14,100.

Public Comments:

- Sandy: asked for clarification re: sexton stipend.

Correspondence:

- Ltr of support to Granite State Power Link signed by two selectmen.
- Ltr to DMV re: the 250<sup>th</sup> commemorative license plate produced, understanding that its use will be limited to January 1 through December 31, 2018.

Other: All business that shall legally come before the Board

Non-Public Session: (as necessary) **At 6:55 PM motion to enter Nonpublic Session per RSA 91-A:3:II (a) (3) [Reputation] made by Selectman Ross-Raymond, Seconded by Selectman Ballou.**

**Roll Call Vote:**

- Ken Ross-Raymond - ✓      Pete Ballou - ✓      Joe Schmidl - ✓

**Public session reconvened at 7:25 PM. Motion made by Selectman Ballou to seal the non-public minutes, seconded by Selectman Schmidl. All voted affirmative.**

**Selectman Ballou moved to adjourn at 7:30 PM; Selectman Ross-Raymond seconded. All voted affirmative.**

Respectfully submitted:

Kathie Downes

Administrative Assistant

**Meeting Summary reviewed and accepted at the November 1<sup>st</sup>, 2017 Meeting.**

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Selectmen, Town of Salisbury