



Selectmen's Meeting Summary May 3rd, 2017

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Absent
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Nancy Hayden, Marcia Murphy, Gayle Landry, John Herbert, Katherine Bollenbach, Sandy Miller, Sally Jones, Pat McDonough; Dora Raypalyea, Alison Thomas.

Chairman Ross-Raymond called meeting to order at 5:30 PM. Joe Schmidl unable to attend tonight. Ross-Raymond noted Wendi Jo Hill has resigned as treasurer and publicly thanked her for her service.

Review and Approve Minutes of last meetings

- April 19, 2017 meeting: **Selectman Ballou moved to accept, Selectman Ross-Raymond seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Katherine Bollenbach, Library Director and Alison Thomas, Library Trustee Chair in to discuss building safety concerns. Ms. Bollenbach noted she understands after review of the cracks by Board of Selectmen, Building Inspector and carpenter there will be some repairs to the building. She feels town should engage an engineer to check the building structurally to ensure work will make the building structurally safe. Selectmen reassured Bollenbach and Thomas that the problem can be fixed with the proposed work by carpenter. The building is not unsafe or a life safety concern but cracks have occurred from a moisture problem which will be addressed with work in the constructural beam to spread out the weight. At this time Selectmen feel the cost for an engineering study is better spent to fix the problem now and keeping a close watch over the building once work is completed. If down the road there appears to be more problems, they will consider having an engineering study. TA Warren noted that Bickford will be bringing in quote and timeframe for completion of job.

Highway Department Monthly Update: Bill MacDuffie, Jr. reported highway crew have been grading dirt roads between rain storms – making progress. Roads are no longer posted for weight limits. Selectmen asked when he plans to start this year's road project. MacDuffie indicated things need to dry out and then he will start doing the ditching before having the work contracted out. Sandy Miller asked if the work will go out to bid and MacDuffie responded it does go out to bid.

Fire Department Monthly Update: Chief MacDuffie:

- Stats: 7 EMS, 1 service and 2 outside fire calls.
- Ready to move ahead with Grants – for trailer \$5200 and tracks. Preparing first grant for trailer and get to TA Warren with invoice. They work on second one for tracks. Get completed to ensuring getting grant money this year.
- Selectmen signed paperwork for Jerry Lorden- deputy warden.

- New Tanker Status: Continuing to work with town attorney and Valley attorney to get town property back and reimbursed for money paid but not yet spent. Chief has been working with two companies to get quotes for new tanker. Once it is known what town will receive back from Valley and what quote is to have work completed by another vendor, Selectmen, Budget Committee can request from DRA additional funds needed from our general fund. Selectmen and Chief keeping close track on this endeavor.
- Explorers plan to do the roadside cleanup this weekend

Police log – April 2017 – Total Calls – 31: 1 - ambulance needed; 1 – assault past tense; 6 – burglar alarm; 1 – criminal mischief; 2 – department assist; 5 – hazardous operator; 1 – MV accident; 1 – animal complaint; 6 – request for service; 5 – sex offender registration; 1 – subpoena service; 1 – traffic stop. Report on file in selectmen office. Selectman Ballou noted he would like to see more info on calls.

6:00 PM – Pre-Update Meeting and Assessment Review with

Diane Frechette, DRA and Jeff Earls, Cross Country Assessing. Ms. Frechette indicated she has met with Mr. Earls and gave an overview of the update assessment review that will be done in 2017. Starting in June and ending by October 1st. Cards will be sent to property owners regarding the process and everyone will be notified of new values. Hearings will be scheduled for property owners who request them.

Old Business:

- Meeting Updates
 - PB met 5/1 – Brief meeting discussion on sign ordinance – decided to review and talk more at another meeting.
 - Cemetery Trustees met 5/2 reviewing Oak Hill Cemetery for lots available. Selectman Ballou noted he met with Trustee and interested vendor for repair of the stonewall at Maplewood Cemetery. Nothing has been decided on this topic to date
- Upcoming Meetings & Events
 - Town wide Yard Sale May 6th – 8 AM – 1 PM
 - Budget meet May 8th – 7 PM – Academy Hall
 - OHD Meet May 10th – 6:30 PM – Academy Hall
 - OHD Fundraiser – Ravioli Dinner – May 13th – TH – 5 – 7 PM
 - Andover Snowmobile Club Dinner – May 20th – TH – 5 to 6:30 PM
- Garfinkle Update: The independent building inspector met with Garfinkle regarding building permit at 463 Raccoon Hill Road. Mr. Garfinkle has been apprised of what needs to be accomplished in order to get a building permit. Selectmen noted they need to keep a close watch on timeframe as Garfinkle is still living on property in camping trailer. They will ask town attorney to help with timelines for building residence. Town has received concerns over the odors coming from the property and general overall upkeep of property. Garfinkle has not complied with bringing in septic pumping receipts of the holding tank of camper.
- Website Update: TA Warren reported that website managers are moving ahead and will be editing information before going live. Ross-Raymond asked if there is a date it will be ready. Hopefully at an upcoming staff meeting information can be giving to everyone with when website will be up and running.
- Ross-Raymond working with Unitil rep re: securing a light pole at ball field. Also, waiting for Scott Sweat quote for work to be done to install two lights and timers.

- Ross-Raymond reported that he will be getting the flagpole at Academy Hall ready for use before May 30th.
- TA Warren has request from an Aflac insurance agent to come in and talk about coverage for town employees. This will be scheduled for agenda the second meeting in June.
- Old Fire Station concerns– limited in what can be done. Selectmen will ask Building Inspector to next meeting for discussion on how to proceed.

New Business:

- Treasurer Position Vacancy: Posted position until May 25th.
- Town Meeting Ratification: John Herbert – Moderator noted that with the recently passed legislation it would behoove the town to hold a public hearing for discussion of ratifying our town meeting held March 18th. Selectmen concur and will place on the June 7th BOS meeting agenda a public hearing for this purpose.

Public Comments:

- Sandy Miller – North Road: asked for clarification regarding revaluation of town property. Also asked who will be doing work for new tanker. *Getting quotes from two vendors – Dingee and Lakes Region.*
- Marcia Murphy – Franklin Rd: Asked about clarification re: getting money from general fund balance for tanker. *Selectmen and Budget committee recommend using money and DRA approves.*

Correspondence:

Other: All business that shall legally come before the Board

Selectman Ballou moved to adjourn at 7 PM; Selectman Ross-Raymond seconded. All voted affirmative.

Respectfully submitted: Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the May 17th Meeting.

Selectmen, Town of Salisbury