

Salisbury Free Library
Trustee Meeting Minutes ~ *Approved April 2, 2024*
March 19, 2024

Chair Michelle called the special meeting of the Board of Trustees to order at 6:08 PM. As this is a special meeting, no reports will be reviewed. Only the minutes from the March 5th Trustee regular meeting will be reviewed.

PRESENT: **Trustees:** Cheryl Bentley, Michelle Carr, Christine Dixon, Nan O'Neill
Alternates: Leoninda Rasenas
Director: Nicole Morency

Guests: None

*NOTE: In the absence of Jennifer Hoyt, Leonida will vote in her place at this meeting.

ELECTION RESULTS: Both Nan O'Neill and Cheryl Bentley were re-elected to the Board of Trustees for a 3 year term. Both have taken their oath of office and are duly authorized as Trustees.

BOARD OF TRUSTEE ELECTIONS:

Michelle nominated Jennifer Hoyt as Treasurer with a 2nd by Nan. All approved.
Nan nominated Michelle Carr as Chairperson with a 2nd by Cheryl. All approved.
Michelle nominated Chris Dixon as Secretary with a 2nd by Cheryl. All approved.

MINUTES: March 5, 2024

The Board reviewed the minutes. Following some discussion, Michelle made a motion to accept the minutes with 3 corrections with a 2nd by Nan. All approved.

OLD BUSINESS:

WATER TEST: Discussion tabled until the water sample has been taken and the results have been returned.

MEETING SPACE POLICY REVIEW: The Board reviewed the changes to the Meeting Space Policy. Nicole presented a draft revision. Additional changes were suggested. There was also discussion as to whether or not the Selectmen would want any input as to any fees for use of the library, etc. Michelle will contact the Fire Chief as to what the library capacity is. Nicole stated she would attend the Selectmen's meeting the following evening and make that inquiry.

REVIEW OF INVESTMENT POLICY: The Board reviewed the current Investment Policy. Following some discussion, it was agreed that the *Salary Treasurer* be removed from everywhere within the document, as we now only have one Treasurer. Additional corrections were suggested. Michelle will send out a new draft of this policy for review, so that it may be ready for approval at the Trustee meeting on April 2, 2024. This policy is scheduled for review each year.

NEW BUSINESS:

NHLTA Spring Conference. The conference this year is Wednesday, June 5th at the Grappone Center, 70 Constitution Ave., Concord, NH, beginning at 7:45 AM. The cost is \$50 and is not covered by the library. Registration is online. There is also an option for a scholarship to attend the Conference and an application for that scholarship online.

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Nicole reminded everyone that there is a seed starting workshop at the library on April 12th with a limit of 10 people. 24 qts of seed starting soil is needed for this workshop. The library already has a nice collection of seeds to choose from, if participants do not bring their own. Michelle made a motion for the costs of the seed starting soil to come from the Programming funds with a 2nd by Cheryl. All approved.

Nicole also stated the need for a 43-50" flat screen TV for the improved presenting of programs. The library has had some offers for donations of a flat screen TV and will request additional information of those, as well as the cost of purchasing one. A portable DVD player is also needed for improved program presentations, as well as to play movies during other programs. She will look into the options and costs related to that player. There was some discussion related to the costs being covered by Programming funds. No decision was made.

There being no further business to come before the Board, Michelle made a motion to adjourn with a 2nd by Cheryl. All approved.

Meeting adjourned at 7:05 PM.

Next meeting: April 2, 2024 at 6 PM.

Respectfully submitted,

Christine Dixon
Secretary