



**Salisbury Planning Board
Approved Meeting Minutes
Public Meeting • Academy Hall
December 6, 2021
6:30 p.m.**

Doug Greiner, Chairman	Present	Loretta Razin, Member	Via Zoom
Joe Schmidl, Vice Chair	Via Zoom	Jeff Blanchard, Member	Present
John Herbert, Selectman Ex-Officio	Present	David Hostetler, Alternate	Present
William MacDuffie, Jr, Alternate	Present	Jennifer King, Recording Secretary	Present
Jeff Nangle, Alternate	Absent	April Rollins, Admin Assistant	Absent

Members of the Public Present: Joe Landry

Zoom Attendees: Gayle Landry

Chairman Greiner opened the meeting at 6:30 pm.

OLD BUSINESS

Approval of Minutes

Joe Schmidl **motioned** to accept the drafted meeting minutes from November 15th with minor corrections. John Herbert **seconded** the motion which passed unanimously.

NEW BUSINESS

Acceptance of Subdivision Withdrawal Letter

John Herbert **motioned** to accept the Subdivision Withdrawal Letter submitted by Ted Jarvis. Joe Schmidl **seconded** the motion which passed unanimously.

Joe Schmidl **motioned** to rescind the approval of the subdivision made on the Jarvis property on 5/3/2021. Jeff Blanchard **seconded** the motion which passed unanimously.

Site Plan Review Regulations

Discussion continued regarding the Site Plan Review Regulations and the specific requirements for certain types of applications.

Class VI & Private Road Process

The Board reviewed the response received from the NHMA legal department regarding the municipal responsibility waiver pertaining to Class VI roads. The applicable RSA's were also reviewed regarding the upgrading of a Class VI road. Discussion occurred regarding conflicting expectations between the Class VI road upgrade regulations and the municipal responsibility waiver.

Chair Greiner read the communication from Jeff Nangle regarding a special permit process but agreeing that the Board should not be involved in establishing conditions on a waiver.

The Board agreed to put together a recommendation to the Board of Selectmen to make a change to their Standard Operating Procedures to incorporate a revision to the liability waiver form that eliminates the stipulations or standards for possible waiver exceptions.

Any Other Business

The next Planning Board meeting will be held on December 20, 2021 at 6:30 p.m.

Adjournment

John Herbert **motioned** to adjourn. Joe Schmidl **seconded** the motion and the Board adjourned at 7:19 p.m.

Respectfully Submitted,
Jennifer L. King
Recording Secretary