



## ***SALISBURY PLANNING BOARD***

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### **Planning Board – Public Meeting Academy Hall September 19, 2016 Meeting Minutes**

Doug Greiner, Chairman	- Present	Joe Schmidl – Alternate	- Absent
Ray Deary – Vice Chairman/Secretary	- Present	Vacant – Alternate	- Absent
Anne Ross-Raymond - Member	- Present	Vacant – Alternate	- Absent
Vacant – Member	- N/A	Vacant – Alternate	- Absent
Samantha Tucker– Selectman Ex-Officio	- Present	April Rollins, Assistant/Alt.	- Present

**Visitors:** Fire Chief MacDuffie.

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Vice Chair Deary opened the meeting at 7:04 p.m.

**Review & Approve the draft meeting minutes of August 15th** – The Board reviewed the August 15, 2016 draft meeting minutes. Anne Ross-Raymond made a **motion** to approve the meeting minutes from August 15, 2016 without changes. Selectman Tucker **seconded** the motion and the **motion passed unanimously**.

**Conservation Commission’s September 28th joint meeting with the Central NH Regional Planning Commission** – PA Rollins informed the board that the Conservation Commission would be meeting with the Central NH regional Planning Commission on 9/28/16, in order to wrap up the Natural Resources Chapter of the Master Plan.

**Public Hearing on a Subdivision application submitted by Jane Currier for property located on 112 Franklin Road** - The Public Hearing is scheduled for Monday, October 3, 2016 at 7 p.m. The subdivision plans are available at the Planning Office for review.

**Review and consideration of “Local Source Water Protection Grant Program”** - The Board reviewed an e-mail dated 9/9/16 from Pierce Rigrod, Supervisor of the Drinking Water & Groundwater Bureau. Vice Chair Deary made a **motion** that the Board is not interested in the grant program at this time. Anne Ross-Raymond **seconded** the motion and the **motion passed unanimously**.

**Capital Improvements Program (CIP) 2017-2022** - PA Rollins informed the board that she had planned to finalize the CIP on October but the agenda has filled up for that date and would like to be able to make a recommendation to the Selectmen by tonight. All of the CIP worksheets have been received from each of the various department heads showing their 2017-2022 requests. Fire Department - Vice Chair Deary stated he

had heard discussion about potential grants for some of the Fire Department requests. Chief MacDuffie replied yes, the discussion was at one of the Selectmen's meetings and we are looking at grants but it is not a sure thing. Chair Greiner asked why the cistern is estimated at such a high figure (\$100K)? Chief MacDuffie replied the Town required the cistern through subdivision and it will cost about that to replace the cistern. Chair Greiner asked if the cistern could be constructed of poly versus concrete? Chief MacDuffie replied maybe, he would have to look in to that option but the cistern the Town currently maintains is concrete. Chair Greiner asked if there were some kind of liner that could line the inside of the cistern, if the concrete were to crack. Chief MacDuffie replied maybe but it would not correct the failure of the concrete container for very long. Vice Chair Deary suggested the board sit down and look at a resource map, to figure out what areas of Town cisterns would be most viable. Chief MacDuffie noted he would also like the capital reserve fund changed to an expendable trust to cover maintenance costs and include fire hydrants. Chief MacDuffie explained the cistern on Center Road is three tanks connected together and they are tested annually. Chair Greiner suggested some maintenance costs and warranty information be gathered. Chair Greiner stated the replacement of Engine #1 has been added to the CIP at a cost of \$500K (\$50K yearly) in 2027. Chief MacDuffie explained the engine will be thirty years old by that time. There was a brief discussion regarding purchase of a used engine. Chief MacDuffie noted an engine is only considered a "front line" apparatus if it is under ten years old according to the NFPA guidelines. Recreation - PA Rollins reported the Recreation Committee has submitted for an additional \$4K towards playground equipment, to include site work and two appropriations of \$5K for new bleachers at the Town Park. Highway Projects - Road Agent MacDuffie has rearranged the order of the road projects but the appropriations have stayed the same for each year. Administration - The same appropriations have been requested for Town Buildings & Grounds (\$10K) and Reassessment (\$7,400 dollars). The Land Acquisition appropriation was dropped to zero. Transfer Station - The Buildings & Repairs line was changed to \$12K from \$15K, for refurbishment of the existing salt/sand shed (Bay #1) to enclose the loader/back hoe. The compactor line was pushed back to start in 2018, with a zero appropriation for this year.

**Master Plan's Transportation Chapter** - PA Rollins informed the board that some of the questions they had regarding the chapter (page #6) will be clarified in a final draft that will be sent next week by Dean Williams. Some of the tables are formatting issues and can be fixed. PA Rollins noted the Town is currently having its traffic data collected, which happens Tuesday through Thursday by 24/7 monitoring. The Central NH Regional Planning Commission will meet with the board again on October 3, 2016.

**OTHER Business** - None at this time.

**ADJOURNMENT** -The Planning Board adjourned at 8:11 p.m.

**NEXT MEETING** -The next meeting will be held on **Monday, October 3, 2016 @ 7:00 p.m.** at the Academy Hall (upstairs).

Minutes prepared by April Rollins, Planning Assistant