



SALISBURY PLANNING BOARD

Planning Board – Public Meeting Academy Hall August 15, 2016 Meeting Minutes

Doug Greiner, Chairman	- Present	Joe Schmidl – Alternate	- Absent
Ray Deary – Vice Chairman/Secretary	- Present	Vacant – Alternate	- Absent
Anne Ross-Raymond - Member	- Present	Vacant – Alternate	- Absent
Karen Sheldon – Member	- Present	Vacant – Alternate	- Absent
Samantha Tucker– Selectman Ex-Officio	- Present	April Rollins, Assistant/Alt.	- Present

Visitors: Selectman Ross-Raymond and Road Agent MacDuffie.

Chair Greiner opened the meeting at 7:00 p.m.

Review & Approve the draft meeting minutes of July 11th – The Board reviewed the July 11, 2016 draft meeting minutes. Vice Chair Deary made a **motion** to approve the meeting minutes from July 11, 2016 without changes. Karen Sheldon **seconded** the motion and the **motion passed unanimously**.

Central NH Regional Planning Commission - 2016 Data Collection – The PB reviewed the Traffic Counting Program request form and held a brief discussion regarding the roads that were selected in the past. Road Agent MacDuffie stated typically the counts are only done on paved roads and isn't sure why the Town has not conducted any traffic counts since 2008. PA Rollins was asked to find out how many days, what times and what processes & procedures are used when conducting the traffic counts. Vice Chair Deary made a **motion** to use the nine previous roads from the 2008 traffic count. Anne Ross-Raymond **seconded** the motion and the **motion passed unanimously**. The PB selected five “priority” roads and “four” secondary roads. PA Rollins to e-mail the form back to the Central NH Regional Planning Commission this week.

Final review of the Master Plan's Transportation Chapter, plus information on Heath Road & Chair Factory Road - The PB conducted a work session on August 1, 2016 and completed review up to page #25 of the Transportation Chapter. Dean Williams dropped off a bridge/stream crossing map for the board and Road Agent to review, to potentially indicate where some of the Town's larger culverts may be located. Road Agent MacDuffie stated Mill Brook (four, 48” pipes) is the only one that has not received any State funding, all of the other Town bridges have been replaced in the past 20 years. Karen Sheldon noted the larger culverts would not qualify for funding because they are not considered bridges. The Planning Board and Road Agent MacDuffie agreed the map should remain as is. The board continued their review of the

Transportation Chapter and made a few amendments, additions or deletions. PA Rollins was asked to forward along the changes and ask a few questions.

Review of the Conservation Commission's June 22nd meeting minutes - The board was given copies of the Conservation Commission's 6/22/16 meeting minutes. PA will contact the Central NH Regional Planning Commission to see if a second joint meeting has been scheduled.

OTHER Business

Resignation Letter from Karen Sheldon - The Planning Board reviewed the resignation from Karen Sheldon effective 9/1/16. Karen Sheldon stated she will be moving to Northfield and has enjoyed working with the entire board. Karen Sheldon wished the board continued success in all of its endeavors.

Capital Improvements Program (CIP) 2017-2022 - PA Rollins informed the board that CIP worksheets would be going out to Department Heads in the next few weeks. The deadline for the forms to be returned to the Planning Board is September 15th. A draft CIP schedule will be reviewed at the board's October 3rd meeting.

ADJOURNMENT –The Planning Board adjourned at 8:26 p.m.

NEXT MEETING –The next meeting will be held on **Monday, September 19, 2016 @ 7:00 p.m.** at the Academy Hall (upstairs).

Minutes prepared by April Rollins, Planning Assistant