

SALISBURY PLANNING BOARD

Planning Board – Public Meeting Academy Hall July 11, 2016 Meeting Minutes

Doug Greiner, Chairman	- Present	Joe Schmidl – Alternate	- Present
Ray Deary – Vice Chairman/Secretary	- Present	Vacant – Alternate	- Absent
Anne Ross-Raymond - Member	- Present	Vacant – Alternate	- Absent
Karen Sheldon – Member	- Present	Vacant – Alternate	- Absent
Samantha Tucker– Selectman Ex-Officio	- Present	April Rollins, Assistant/Alt.	- Present

Visitors: Dean Williams, Central NH Regional Planning Commission.

Chair Greiner opened the meeting at 7:00 p.m.

Review & Approve the draft meeting minutes of June 6th – The Board reviewed the June 6, 2016 draft meeting minutes. Anne Ross-Raymond made a **motion** to approve the meeting minutes from June 6, 2016 with changes. Karen Sheldon **seconded** the motion and the **motion passed unanimously**.

2017 Master Plan update – Transportation Chapter w/ Dean Williams of the Central NH Regional Planning Commission – Mr. Williams provided the board with a draft of the Master Plan's Transportation Chapter for review. Mr. Williams described what was in this chapter from the 2007 master plan and the data sources i.e. Department of Environmental Services, Department of Transportation (DOT), NH GRANIT, Department of Safety, etc. Mr. Williams noted the Town could classify its roads at the local level using federal guidelines. The board reviewed the NH DOT Road Survey and discussed the road classifications of Heath Road & Chair Factory Road. PA Rollins offered to research each road's status. Mr. Williams suggested designating some of the larger culverts in Town, so they could be added to a repair & maintenance program. Doug Greiner offered to meet with the Road Agent and review culverts. Mr. Williams informed the board that Central NH has grant funds available to them for mapping projects for water sheds and wetlands crossings. The board reviewed the recommendations for the Town's capital reserve funds (CRFs) for roads and bridges (10 foot span or greater). Mr. Williams stated it is good the Town has one CRF for each. The Town's Capital Improvements Program (CIP) was reviewed for future road projects. There was a brief discussion regarding the culvert at the end of Gerrish Road and if it should be maintained by the Town. Mr. Williams stated there has only been 1.25% for growth in the Central NH region. The board reviewed DOT's traffic count data from 2006-2015. Mr. Williams stated the traffic counts are based on a 3-day count done during the summer months. A letter is sent to municipalities in the Spring to conduct the counts at ten designated locations but Salisbury has not participated since 2008. Mr. Williams offered to send the traffic count form to PA Rollins for the board to review. Mr. Williams noted they could maybe do a traffic count late this year, once the board designates road locations. Mr. Williams stated he would make some changes to this chapter based on tonight's meeting and send it for the board to make any additional changes. PA Rollins

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offered to compile all of the Planning Board Member's recommended changes into one document for the next meeting.

Update on 2-lot subdivision made by Cynthia Twombly for property on Loverin Hill Road, Tax Map 238 - Lot 26.1 – The final plans have been recorded at the Merrimack County Registry. PA Rollins informed the board that TA Warren discovered a discrepancy in the acreage on this subdivision plan, due to an error made in a previous 2002 subdivision plan. Surveyor Stout has filed an “affidavit” with the registry to fix the error. Chair Greiner noted this would have created problems for the Town's tax mapping company and for the collection of taxes but everything has been fixed administratively.

Review of local regulations for Excavation – RSA 155-E - PA Rollins provided the board with copies of “The Law Governing Earth Excavations” and the Town's Earth Removal Regulations, adopted in 2005. PA Rollins explained the warrant from March of 1981, Article #9, shows the affirmative vote to give the Selectman the authority to be the “regulators” of earth excavations. The board took the information under advisement.

OTHER Business - None at this time.

ADJOURNMENT –The Planning Board adjourned at 8:49 p.m.

NEXT MEETING –The next meeting will be held on **Monday, August 1, 2016 @ 7:00 p.m.** at the Academy Hall (upstairs).

Minutes prepared by April Rollins, Planning/Zoning Assistant