



SALISBURY PLANNING BOARD

Planning Board – Public Meeting February 3, 2014 Meeting Minutes

Doug Greiner, Chairman	- Present	Ken Mailloux – Alternate	- Present
Ray Deary – Vice Chairman/Secretary	- Present	Stacia Eastman – Alternate	- Absent
Anne Ross-Raymond - Member	- Present	Vacant – Alternate	- Absent
Karen Sheldon – Member	- Present	Vacant – Alternate	- Absent
Joe Schmidl – Selectman Ex-Officio	- Present	April Rollins, Planning Assistant	- Present

Visitors: None

Chair Greiner opened the meeting at 7:00 p.m.

Review & Approve the draft meeting minutes of January 20, 2014 – The Board reviewed the January 20, 2014 draft meeting minutes. Anne Ross-Raymond made a **motion** to approve the meeting minutes from January 20, 2014 with corrections. Selectman Schmidl **seconded** the motion and the **motion passed unanimously**.

Review & discussion Re: CPG Grant, Zoning Amendments and Town Meeting - PA Rollins reported that the Town’s Attorney, Walter Mitchell has agreed with the additional sentence that will be added to Amendment #3 and the Selectmen’s Office has those changes as well. PA Rollins explained that the “underrepresented outreach” portion of the grant’s billing was not included in Consultant Mettee’s original invoice and he will be making those changes. Chair Greiner provided the PB with an informational handout that will be handed out at Town Meeting of the Zoning Ordinance Amendments being proposed this year. The PB was asked to review the handout and make comments. The PB requested a picture of the proposed Village Center Overlay District be included in the handout. Chair Greiner noted he would also be reformatting the document so it could be printed in black & white versus color, which would have been an additional expense. Town Meeting will be held on Tuesday, March 11, 2014.

Site Plan Review checklist – PA Rollins reported that she has found the checklist the PB drafted. Selectman Schmidl asked that a revision date be added. A copy of the Town’s Building Permit Application was also reviewed and some changes were suggested.

Conditional Use Permit (CUP) Application & Instructions – PA Rollins provided the PB with a draft of the CUP instructions and noted she would be drafting the application this week, then would e-mail both documents to the PB Members for review.

Home Occupations – ZBA, Chair Garvin’s re-draft – PA Rollins asked the PB to review the re-draft for discussion at their next meeting.

Other Business

Hendo Properties LLC – Approved Subdivision – PA Rollins stated the \$25 dollars LCHIP fee for the Merrimack County Registry has been received and she will need to check with the Selectmen's Office to see if the mylar plan has been received, if not, she will follow up with Surveyor Paul Delaney.

Donald & Craig Nixon – Boundary Plan for 310 Old Turnpike Road – This is a courtesy copy for the Town's records.

Norm Hebert – Minor Subdivision at 416 Old Turnpike Road – A subdivision application has been received and will be processed for the Board's 1st meeting in March.

ADJOURNMENT –The Planning Board adjourned at 8:26 p.m.

NEXT MEETING – Academy Hall on Monday, February 17, 2014 at 7:00 p.m.

Minutes prepared by April Rollins, Planning/Zoning Assistant