



Cemetery Trustees

December 3, 2020

Meeting Minutes

@ Academy Hall

Present: Chairman Rick Chandler, Trustees Pete Ballou, Trustee Geof Hodges

Absent: Sexton John Bentley

Visitors: None

Chairman Rick Chandler and Trustee Pete Ballou arrived at 1:25 p.m. Pete Ballou made a **motion** to delay opening the meeting at 1:30 p.m. to allow Geoff Hodges time to arrive due to his job delaying his arrival. (Postal delivery.)

The Chair called the meeting to order at 1:50 p.m. as Geoff had arrived.

1. Minutes

The minutes of November 5, 2020 were read. Chairman Chandler made a **motion** to accept the minutes. Trustee Ballou **seconded**. The **motion passed** with all voting in the affirmative.

2. Old Business

The Trustees spoke about work on the wall at Maplewood Cemetery. Sealing the wall would have to be delayed until Spring 2021 due to weather and lack of time. Gates and posts along with hardware would be purchased from Barn Store and stored at Chairman Chandler's home until they can be installed in the Spring.

An invoice received from JJ's Miscellaneous Home Services dated October 25, 2020 for \$6,800 was discussed again. Chairman Chandler had tried to contact JJ two to three times and received no call back at the time of the meeting.

Trustees felt they should pay this bill as the work was done and they have not received but a few complaints on cemetery conditions and Chairman Chandler hadn't seen anything that indicated the work had not been done. The only exception to this was Congregational Cemetery. That may have been due to some confusion regarding access through the right of way.

Trustee Ballou made a **motion** to draw up a new bid form and clarify what would be expected for maintenance and how invoices should be filled out regarding day worked, which cemeteries, and time worked. Trustee Hodges **seconded**. The **motion passed** with all in favor.

3. New Business

Chairman Chandler asked that the Trustees put together a list of accomplishments achieved in 2020 to include in the Trustees' Report for the Annual Town Report.

Trustee Ballou made a motion to hold a work session at 2:30 p.m. December 30, 2020 to finalize the end of 2020. Trustee Hodges **seconded**. The **motion passed** with all in favor.

4. Next Meeting

The next meeting of the Cemetery Trustees is scheduled for December 30, 2020 at 2:30 p.m.

Trustee Hodges made a **motion** to adjourn at 3:05 p.m. Chairman Chandler **seconded**. All **voted in the affirmative** and the meeting was adjourned.

Respectfully Submitted,
Kimberley Edelmann
Municipal Assistant

These minutes were approved at the Dec 30, 2020 Meeting