

TOWN OF SALISBURY

Budget Committee Business Meeting Summary December 8, 2014

Jeff Nangle, Chair	Present	Marcia Murphy	Present
Joe Landry, Vice Chair	Present	Sandy Miller	Present
Steve Wheeler	Present	Ralph Downes	Present
Ed Sawyer	Present	Ken Ross-Raymond, Sel Ex-Officio	Present
Sara (Sally) Jones	Present	Margaret Warren, Town Administrator	Present
Bill MacDuffie, Sr.	Present	April Rollins, Municipal Secretary	Present

Other Selectmen Present: Selectman Ballou and Selectman Schmidl

General Public Present: Lorna Carlisle, Ray Deary, Kathie Downes and Kathleen Doyle.

Handouts for Meeting: 2014/2015 Budget Report through 11/30/14

Chair Nangle opened the meeting at 7:00 p.m.

- **Review & Approve Minutes of November 10, 2014** – Ralph Downes made a **motion** to approve the meeting minutes of November 10, 2014. Steve Wheeler **seconded** the motion. The **motion passed unanimously**.
- **Budget review**
 - Police (4210)** – TA Warren stated this budget will be level funded. Steve Wheeler made a **motion** to accept this budget at \$12,000 dollars for the purpose of discussion. Ed Sawyer **seconded** the motion. The **motion passed unanimously**.
 - Forest Fire (4290)** – Ed Sawyer made a **motion** to accept this budget at \$7,750 dollars for the purpose of discussion. Joe Landry **seconded** the motion. The **motion passed unanimously**.
 - Fire Department (4220)** – Fire Chief MacDuffie stated there is a new line for a Secretary (\$2K), increase in telephone (\$100), increase in dispatch (\$150), increase in fuel (\$350) and an increase in protective clothing (\$1,400). Fire Chief MacDuffie explained three new sets of protective clothing is purchased every year but new clothing is needed every ten years per the NFPA requirements. Chair Nangle asked what happens with the old gear and Chief MacDuffie replied they are given to trainees to wear on site. Sandy Miller asked if other fire departments have a secretary. Chief MacDuffie replied he is not sure but they are required to report everything. Chair Nangle asked what the work schedule would be like and Fire Chief MacDuffie replied a couple hours a week. Marcia Murphy asked if the position would be hourly or salary and Fire Chief MacDuffie replied he is still working out those details. Ed Sawyer made a **motion** to accept this budget at \$46,000 dollars for the purpose of discussion. Steve Wheeler **seconded** the motion. The **motion passed unanimously**.
 - Ambulance (4215)** - Fire Chief MacDuffie reported that the biggest increase to this budget is outside ambulance service (up \$1,500) and the new tablet & server line for “Tempsis” reporting (\$600). Fire Chief MacDuffie stated the tablets also allow for the volunteers to start their incident reports. Ed Sawyer made a **motion** to accept this budget at \$24,550 dollars for the purpose of discussion. Steve Wheeler **seconded** the motion. The **motion passed unanimously**. Fire Chief MacDuffie provided the Budget Committee with an estimate from Valley Fire Equipment, in the amount of \$262,397.92 dollars for the purchase of a new tanker. Fire Chief MacDuffie stated the Town needs to start thinking about this and the estimate gives us a starting point. Under advisement.

Highway (4312) – Road Agent MacDuffie provided the committee with a break out of proposed highway expenditures. Road Agent MacDuffie stated he plans to increase gravel by \$10K, due to the amount of rocks showing through the road surface. Road Agent MacDuffie stated he has also increased the trees and debris line to do some bamboo spraying because its over growth is becoming a safety issue. Chair Nangle asked who is responsible for cutting on the dump road and Road Agent MacDuffie replied the State. Selectman Ross-Raymond offered to contact them. Steve Wheeler made a **motion** to accept this budget at \$268,925 dollars for the purpose of discussion. Ed Sawyer **seconded** the motion. The **motion passed unanimously**.

Transfer Station (4324) – Ed Sawyer stated the Assistant's salary has been increased by \$1K because they do not need three people at the Transfer Station all the time and the extra money helps with coverage too. Ed Sawyer informed the committee that the tipping fee will be increasing by \$1,500 dollars, which he just found out about (\$34,600 dollars total). Chair Nangle asked if there has been any monitoring of what people throw away because it punishes the community. Ed Sawyer replied some people are good about it and other are not but to check everyone's trash would be a lot of work. Chair Nangle suggested putting something in the paper, to get the word out of how this effects the tax base. Ed Sawyer noted the Town would be getting some more revenue from “ash” and he has a meeting with Jim Prescher next Thursday. Sandy Miller made a **motion** to accept this budget at \$84,280 dollars for the purpose of discussion. Bill MacDuffie **seconded** the motion. The **motion passed unanimously**.

Recycling (4323) – Paper has been increased by \$700, mileage has been increased by \$50 and the Assistant's line is up by \$200. Sandy Miller made a **motion** to accept this budget at \$8,050 dollars for the purpose of discussion. Ralph Downes **seconded** the motion. The **motion passed unanimously**.

- **Update on Town Issues – Selectman Ross-Raymond** – Selectman Ross-Raymond reported that the School Board is proposing a .4% decrease in the School's budget this year but they are using expired bond funds. Marcia Murphy offered to check on the amount of the expired bond. Marcia Murphy noted the School Board has also been discussing a 2.5% contingency fund and a new sprinkler system for the Washington Street School. There was a brief discussion regarding raises. Chair Nangle suggested looking at a one-time yearly stipend. Potential uses for the Town's unanticipated revenue (\$79K) were also discussed but no decisions have been made.
- Other Business – Volunteer Appreciation Night is being held on December 17th immediately following the Selectmen's meeting @ 6:30 p.m.
 - Meetings for 2014/2015: January 12th and February 9th.

Ralph Downes made a motion to adjourn at 7:57 p.m. Ed Sawyer seconded the motion and the motion passed unanimously.

Respectfully submitted,
April Rollins, Municipal Secretary