

Salisbury Budget Committee
Approved Meeting Minutes
January 9, 2023

A meeting of the Salisbury Budget Committee was held on Monday, January 9, 2022 at 7:00 p.m. at Academy Hall.

Jason Hood, Chairman (2024)	Present	Marcia Murphy, Vice Chair (2023)	Present
David Kelly (2024)	Present	Bill MacDuffie, Sr. (2022)	Present
Jennifer Hoyt (2023)	Present	David Croft (2024)	Absent
Eric Swendsen (2025)	Present	Kevin O'Neill (2025)	Present
Brett Walker, Selectman (2022)	Present	Jeff Blanchard (2022)	Present
April Rollins, Town Administrator	Present	Jennifer King, Recording Secretary	Present

Shawn Brechtel of Penacook Fire/Rescue and Bill MacDuffie Jr. attended the meeting.
Gayle Landry and Jocelyn Kelly attended via Zoom.

Chair Hood called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Chair Hood **motioned** to approve the draft meeting minutes from the Budget Committee meeting of December 19, 2022.

Dave Kelly **seconded** the motion which passed successfully.

AGENDA ITEMS

Final Budget Review

The Budget Committee performed a final review of their proposed budget before the Public Hearing being held next month.

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4215-07: Outside Ambulance Service and Billing

Brett Walker **motioned** to accept line item 4215-07 at \$88,300.

Eric Swendsen **seconded** the motion which passed successfully.

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4323-20: SAN Recycling Mileage/Dues

Chair Hood **motioned** to accept line item 4323-20 at \$125.

Kevin O'Neill **seconded** the motion which passed successfully.

4324-20: SAN Container MSW Hauling

Chair Hood **motioned** to accept line item 4324-20 at \$21,500

Brett Walker **seconded** the motion which passed successfully.

4325-10: Contract Engineering Services

Brett Walker **motioned** to accept line item 4325-10 at \$6,550

Bill MacDuffie Sr. **seconded** the motion which passed successfully.

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4155-05: PA Payroll Taxes

4155-10: PA Retirement

Brett Walker **motioned** to accept line item 4155-05 at \$16,500 and item 4155-10 at \$11,100.

David Kelly **seconded** the motion which passed successfully.

Jeff Blanchard expressed concerns regarding the fairness with which the salary adjustments have been conducted over the past few years. Some positions have had significant increases recently including in this budget, while others have not increased as quickly. Discussion occurred about the best way to proceed as far as how the committee handles their departmental budget recommendations for next year, especially in terms of salaries.

Warrant Article Review

General discussion occurred regarding the warrant articles and the process leading up to the Public Hearing next week. The Budget Committee voted to recommend the following items for the warrant as follows: upon the warrant articles as follows:

Brett Walker **motioned** to recommend adding \$8,400 to the Reassessment Capital Reserve Fund (5507-04 1976).

Eric Swendsen **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$2,500 to the Buildings and Grounds Capital Reserve Fund (5507-04 1972).

Bill McDuffie Sr. **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$5,000 to the Transfer Station/Recycling Capital Reserve Fund (5507-04 2002/2020).
Brett Walker **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$49,000 to the Emergency Services/Fire Rescue Equipment Capital Reserve Fund (5504-04 1994/2020).
Brett Walker **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$500 to the Forest Fire Expendable Trust Fund (5507-04 2011).
David Kelly **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$1,000 to the Recreation Expendable Trust Fund (5507-04 1987).
David Kelly **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$2,500 to the Cistern & Dry Hydrant Maintenance and Repair Expendable Trust Fund (5507-04 2016).
Brett Walker **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$152,517 to the Land Acquisitions Capital Reserve Fund (5507-04 1996).
David Kelly **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$600 to the Cemetery Maintenance and Operation Expendable Trust Fund (5511-06 2016).
Bill MacDuffie Sr. **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$16,960 to the Airpack Equipment and Maintenance Expendable Trust Fund (5511-01 2016).
David Kelly **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend adding \$2,400 to the Defibrillator Expendable Trust Fund (5511-02 2016).
David Kelly **seconded** the motion which passed successfully.

Chair Hood **motioned** to recommend \$7,000 for Household Hazardous Waste Day.
Brett Walker **seconded** the motion which passed successfully.

Selectman's Report

Brett Walker had nothing further to report.

OTHER BUSINESS

The next Budget Committee meeting will be held on Monday, February 6, 2023 at 6:30 p.m. followed by the Public Hearing at 7:00 p.m.

ADJOURNMENT

Chair Hood **motioned** that they adjourn the meeting. David Kelly **seconded** the motion and the committee adjourned at 8:00 p.m.

Respectfully submitted by Jennifer King, Recording Secretary