

TOWN OF SALISBURY

Budget Committee Business Meeting Summary

November 19, 2018

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| Marcia Murphy, Chair | Present | Sandy Miller | Present |
| Bill MacDuffie, Sr., Vice Chair | Present | Salvatore Morgani | Present |
| Dave Merwin | Present | Nancy Hayden | Present |
| Jason Hood | Present | Ken Ross-Raymond, Selectman Ex-Officio | Present |
| David Kelly | Present | Margaret Warren, Town Administrator | Present |
| Melinda Wasche | Present | April Rollins, Municipal Secretary | Present |

Other Selectmen Present: Pete Ballou and Joseph Schmidl

General Public Present: Gayle Landry, Rick Chandler, Bill MacDuffie Jr., Doug Greiner, Kathleen Doyle and Jim Hoyt.

Handouts for Meeting:

- 2018 Budget & Revenue figures through 10/31/18

Chair Murphy opened the meeting at 7:00 p.m.

Review & Approve Minutes of October 15, 2018 – Chair Murphy noted the sale of the house by the School District was actually \$260K. Bill MacDuffie Sr. made a **motion** to approve the meeting minutes of October 15, 2018 with one correction. Dave Kelly **seconded** the motion and the **motion passed unanimously**.

Meeting with Departments Re: Proposed 2019 Budget

4191 Planning & Zoning - Sal Morgani made a **motion** to approve budget 4191 at \$2,700 dollars. Discussion; PB Chair Greiner stated the only recommended increase was in the legal budget (\$2K) for potential applications the Board may receive in 2019. Chair Murphy called the question, the **motion passed unanimously**.

4240 Building Inspection - Bill MacDuffie Sr. made a **motion** to approve budget 4240 and Dave Kelly **seconded** the motion. Discussion; Chair Murphy stated the Budget Committee discussed at their last meeting that the Selectmen approve any salary increases and asked if they should wait to approve the 2% increase? The motion was amended to approve last year's budget figure of \$6,717 dollars. Chair Murphy called the question, the **motion passed unanimously**.

4520 Recreation Committee - Dave Merwin made a **motion** to approve budget 4520 at \$2,565 dollars Sal Morgani **seconded** the motion. Discussion; Sandy Miller stated the committee has been doing great work. Chair Murphy called the question, the **motion passed unanimously**.

4140 Elections, Registrations and Vital Statistics - Sandy Miller made a **motion** to approve budget 4140 at last year's budget figure of \$23,225 dollars and Dave Merwin **seconded** the motion, the **motion passed unanimously**.

4149 Tax Collector - Sal Morgani made a **motion** to approve budget 4149 at last year's budget figure with the increase of \$300 dollars for postage, at the total amount of \$20,826 dollars and Bill MacDuffie Sr. **seconded** the motion, the **motion passed unanimously**.

4600 Conservation Commission - Dave Kelly recused himself. Bill MacDuffie Sr. made a **motion** to approve budget 4600 at \$500 dollars Sal Morgani **seconded** the motion, the **motion passed unanimously**.

4215 Ambulance - Chief MacDuffie explained that the outside ambulance line should reflect a figure of \$72K because Penacook Rescue's ambulance will be toned for every medical call at the same time Salisbury is but we can still respond. Selectman Ross-Raymond suggested tabling this section of the budget until the Town can meet with the Penacook Fire Chief and have a discussion before a decision is made because there are a lot of details to iron out. Chair Murphy asked about the increase to the incentive pay. Chief MacDuffie replied that the incentive pay has been at the same rate for a very long time and he is need of help. Sandy Miller made a **motion** to table this section of the budget and Dave Kelly **seconded** the motion, the **motion passed unanimously**.

4220 Fire - Sandy Miller made a **motion** to approve budget 4220 at \$39,156 dollars. Dave Kelly **seconded** the motion. Discussion; Chair Murphy asked how the incentive pay was handled and if the amount goes over? Chief MacDuffie explained that it is divided per volunteer per call by the total amount appropriated. Sandy Miller asked if there were any grants that could be applied for? Chief MacDuffie replied yes but they do not show up in the budget line items. Chair Murphy called the question, the **motion passed unanimously**.

4290 Emergency Management/Forest Fire - Sal Morgani made a **motion** to approve budget 4290 at \$8,700 dollars. Dave Kelly **seconded** the motion, the **motion passed unanimously**.

4195 Cemeteries - Sal Morgani made a **motion** to approve budget 4195 at \$14,100 dollars. Bill MacDuffie Sr. **seconded** the motion. Discussion; Chair Murphy asked who was covering the Sexton's duties and Rick Chandler replied he is, for the time being. Sandy Miller asked why the maintenance and mowing line was not fully expended. Selectman Ross-Raymond replied there have been issues with the current company and the Town will be putting the work out to bid again. Chair Murphy called the question, the **motion passed unanimously**.

4312 Highway & Streets - Bill MacDuffie Sr. recused himself. Road Agent, Bill MacDuffie Jr. stated the rate has been increased for summer & winter maintenance which was discussed last year but their rate is still below market value. Dave Kelly made a **motion** to approve budget 4312 at \$300,322 dollars. Dave Merwin **seconded** the motion and the **motion passed unanimously**.

4910 Highway Projects - This budget calls for the completion of the overlay & shoulders on North Road (\$141K). Road Agent MacDuffie explained the project would be completed in the Spring due to the cold weather. Sandy Miller asked if the funds would be encumbered and TA Warren replied yes. Dave Kelly made a **motion** to approve budget 4910 at \$146,130 dollars. Melinda Wasche **seconded** the motion and the **motion passed unanimously**.

Selectmen's Report - Selectman Ross-Raymond stated in behalf of the Selectmen, we wish everyone a safe & happy holiday. Selectman Ross-Raymond explained that the State Police have been asked to set up patrols on Whittemore Road due to complaints. Selectman Ross-Raymond stated he and Chief MacDuffie meet with the Franklin Fire Chief and will be discussing long-term regional fire and emergency management services. Selectman Ross-Raymond stated the tax rate has been set and he suspects the payment to the School District will decrease, due to last year's increase.

Other Business - The new bumpers for the ice rink have been received and the contract for the LWCF Grant has been signed for new bleachers & playground equipment.

Next Meeting – Will be held on Monday, *December 10, 2018 at 7:00 p.m.* at the Academy Hall.

Dave Kelly made a **motion** to adjourn at 7:39nm p.m. Nancy Hayden **seconded** the motion and the **motion passed unanimously.**

Respectfully submitted,
April Rollins, Municipal Secretary