



Salisbury Board of Selectmen

Meeting Minutes

June 7, 2023

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Sadie Merrow	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. No one attended via Zoom.

1) Open Meeting

Chairman Walker opened the meeting at 7:02 pm

2) Meeting Minutes

Selectman Walker made a **motion** to approve the minutes of May 17th, 2023, Selectman Herbert **seconded** the motion which passed successfully.

3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed where applicable:

- Review Accounts Payable & Payroll Registers – Available for Public Inspection
- Intent to Cut – Tax Map 248, Lots 24 & 25 (Kaiman) and Tax Map 231, Lot 7.1 (Huckins)
- Report of Cut – Tax Map 207, Lots 3,4,4.1 &5, Tax Map 208, Lots 5 & 6 (McKenna)
- Abatements – Tax Map 232, Lot 5 (Casey), Tax Map 231, Lot 16 (Dukette), Tax Map 211, Lots 22 & 23 (Foote) and Tax Map 254, Lot 2 (Landry)
- Chair Walker made a **motion** to deny the abatement for Tax Map 232, lot 5 Selectmen Herbert **seconded** the motion. The **motion** passed successfully.
- Chair Walker made a **motion** to accept the abatement in the amount of \$12,600 dollars for Tax Map 231,16 Selectmen Herbert **seconded** the motion. The **motion** passed successfully.
- Chair Walker made a **motion** to accept the abatement in the amount of \$10,800 dollars for Tax Map 211,22 Selectmen Herbert **seconded** the motion. The **motion** passed successfully.
- Chair Walker made a **motion** to accept the abatement in the amount of \$4,700 dollars for Tax Map 211,23 Selectmen Herbert **seconded** the motion. The **motion** passed successfully.

- Chair Walker made a **motion** to deny the abatement for Tax Max 254, lot 2 Selectmen Hoyt **seconded** the motion. Selectmen Herbert opposed the motion. The **motion** passed successfully.

4) Department / Board / Committee Reports

a. **Fire Chief / Road Agent**

Bill MacDuffie Jr. told the Board, he had nothing to report.

b. **Transfer Station** - Accept Resignation of Jonathan Santos-Sigler

Chair Walker made a **motion** to accept the resignation of Jonathan Santos-Sigler. Selectmen Hoyt **seconded** the motion. The **motion** passed successfully.

Manager Laflamme reported he had made flyers for Hazardous Waste Day. Laflamme said the Hazardous Waste Day is scheduled for July 8th from 9 A.M to 12 P.M. Chair Walker asked that this flyer be hung up and posted on the Town website.

c. **Recreation Committee**

The Recreation Committee reported that the Batting Cage has been installed – ball pitching shield & mat ordered.

d. **Planning Board**

The Planning Board reported that they had a site walk of the Call Property on June 5th for a potential property for the Highway Department. The Planning Board met after the site walk but no conclusion was met about the property and they will continue to discuss it at their next meeting. Joe Schmidl probed the property to test water levels and said the water table was high but okay. Chair Walker mentioned he does not see an issue with the water table and it may have read higher due to the amount of recent rainfall. Selectmen Herbert, Joe Schmidl and a few residents attended a Boscawen Planning Board meeting to hear a presentation about the new major subdivision being built in Boscawen that abuts Salisbury. Due to the Salisbury Planning Board expressing this new Development is considered a Development of Regional Impact the presentation has been rescheduled for Boscawen's July meeting. The Boscawen Planning Board needs time to legally notice nearby towns and abutters. Selectmen Herbert said he did get to speak to the developer of the project. Who will be attending the July Meeting. Chair Walker asked for the list that Joe Schmidl has made of potential properties for the Highway Department. Chair Walker also asked for the names and addresses of the land owners of these properties, that way the Selectmen's office can send letters to these land owners and get some information about their willingness to sell.

e. **Conservation Commission**

The Conservation Commission had nothing to report.

5) New Business

- Police Stats for the Month of April

NH State Police Statistics April 2023

Type of Call	#
Animal/ Barking Complaints	9
Civil Matter	2
Child Abuse	1
Directed Enforcement Patrol	1
DUI/Alcohol	1
Harassment	1
Hazardous Operator	3
Requests for Service	1
Selective Enforcement Traffic	4
Serve Subpoena	1
Special Detail Assignment	1
Suspicious Person	1
Theft of Auto Parts	1
Traffic Stop	44
Welfare Check	3
Total Calls	74

- Returned Check Policy & Sale of Cemetery Lots

The Fees for a retuned check was increased from \$25 dollars (\$15 dollar bank fee + \$10 dollar Town fee) to \$35 dollars (\$15 dollar bank fee + \$20 dollar Town fee) due to cost of Postage. Selectmen Herbert asked if the only change was the fees. TA Rollins said yes, the fee increased by \$10 dollars. Chair Walker made a **motion** to approve and sign the Retuned Check Policy S.O.P #12-002, Selectmen Hoyt **seconded** the motion. The **motion** passed successfully.

TA Rollins explained to the board that the Sale of Cemetery Lots S.O.P was outdated and Dora Rapalyea, Secretary of the Cemetery Trustees asked for some adjustments to make the sale of Cemetery lots smoother. Chair Walker made a **motion** to approve and sign the Sale of Cemetery Lots S.O.P #93-006, Selectmen Hoyt **Seconded** the motion. The **motion** passed successfully.

- NH Department of Labor - Elevator Inspection

TA Rollins told the Board the inspector came in to look at the elevator and said the elevator needs all the exposed wires box to be moved and covered with sheet rock. The Town has 30 days to fix or request an extension.

- Tax Bills are DUE on Wednesday, July 5, 2023
- 200th Bicentennial Celebration – Invitation for Community Members to attend Merrimack County on September 30, 2023 from 11 a.m. to 3 p.m. at 325 Daniel Webster Highway

Chair Walker asked that the flyer for this event gets posted on the Town website as well as in Town Buildings. For more information about this event please contact Melinda Harrison at (603) 796-6872 or mah@merrimackcounty.net.

6) Old Business

- Public Hearing Continuance for Class VI Road Municipal Liability Waiver on Calef Hill Road – Travis Silver

Travis Silver said the State Inspector came and did measurements for the culverts. Chair Walker made a **motion** to continue the Public Hearing at the next meeting on June 21st. Selectmen Hoyt **seconded** the motion. The motion passed successfully.

- Town Hall RFPs – Structural Support of Floor Beams

Chair Walker made a **motion** to wave the bidding policy. Selectmen Herbert **seconded** the motion. The **motion** passed successfully.

Chair Walker made a **motion** to accept the bid from Stan's Granite State Building Movers. Selectmen Herbert **seconded** the motion. The motion passed successfully.

Chair Walker made a **motion** to expend funds from the Building and Grounds Capital Reserve Fund in the amount of forty-four thousand five hundred dollars (\$44,500). Selectmen Herbert **seconded** the motion. The **motion** passed successfully.

Chair Walker stated the time frame for the project which is fall of 2023 / winter 2024. Chair Walker said the Board will need to discuss this timeline with the contractor to ensure the floor will be done or at least stable for Town Meeting. Dave Rapalyea questioned if the work would interfere with the two upcoming elections. Chair Walker said they need to nail down timelines so none of the Elections will be interfered with.

7) Selectmen's Reports

- Site Walk of Call's Land

Chair Walker said they spoke a lot about the Site Walk earlier in the meeting when the Planning Board reported. Chair Walker said the property looked the same as the last time the Selectmen walked it and he thinks the Town should own this property regardless. He also said to use this piece of property the ball field and playground would have to be relocated. Selectmen Hoyt said the benefits to moving the ball field include a better ball field, new dugouts, and more parking. Dora Rapalyea asked if this property was to be purchased if the Cemetery would get more land for new plots. Chair Walker said he believes there will be more land for the Cemetery if this property is purchased. Road Agent/Fire Chief Bill McDuffie Jr. said regardless of the water table issue that the Planning Board mentioned earlier he thinks the water is manageable. McDuffie Jr. also agrees with Chair Walker that the Town should own this property regardless.

8) Public Comment

Louis Andrus spoke to the Board about how the Town of Andover does not pay their tuition for attending Merrimack Valley School District (MVSD). Bill Heinz said he wants the Andover students to attend MVSD, but the SAU has not been charging the Town of Andover appropriately. Mr. Bill Heinz presented a concern with the Merrimack Valley School District's tuition agreement with Andover. He brought his concern to the annual school meeting but authority rests with the Select Board. The school district is currently in a 15-year agreement, and they just brokered a new 10-year agreement. Mr. Heinz was concerned that Merrimack Valley's Financial Administration was not billing correctly, causing taxpayers to be shortchanged by a significant amount. Mr. Heinz noted he went to the last school board meeting and suggested they try to reconcile some recent billing statements, dating back 2 to 3 years. He said the school board has not been executing any reconciliations. Mr. Heinz will be reaching out to other town Select Board's in the District to share this information. He is asking the Salisbury Select Board for support in making taxpayers aware of this issue. Mr. Heinz presented the Board with his own calculations via spreadsheet and noted Ms. Louise Andrus sent a Freedom of Information request to the district so they can verify data. (Spreadsheet located at the end of Minutes) Sarah John questioned Heinz on who enforces the contracts. Mr. Heinz said it is the School Boards job to oversee the SAU.

Gayle Landry asked if there was a limit per household on the amount of Hazardous Waste that can be brought to the Transfer Station on Hazardous Waste Day. After lots of discussing back and forth about the appropriate procedures to ensure that all the residents get a chance to properly dispose of hazardous waste. Transfer Station Manager Laflamme said 1 unit is equal to 5 gallons or 20 pounds, it costs \$35 dollars per unit disposed, he also said he put a cap on the collection at \$7,000 dollars. Chair Walker said people who are participating in Hazardous Waste Day need to Present ID to prove they are Salisbury residents, this way the Transfer Station can monitor that only Salisbury residents are benefiting from the event. After more discussing the Board decided that each household can dispose of 5 FULL gallons, if a resident has more then 5 full gallons to dispose, they may come back after 11:30 to dispose more if maximum number of units is not reached. The Board also gave a reminder to read the flyer to determine what is considered hazardous waste and what is not, Chair Walker gave the example that latex paint is not hazardous waste and can be dried out and disposed of in the regular trash. The Selectmen said they want to be clear on the 5 FULL gallons and if residents have oil paint to mix it together in as few cans as possible, but do not mix chemicals or waste that is not the same product.

Eric Swendsen said when Chair Walker went over the State Police report the second the greatest number of reports after traffic stops was complaints of barking dogs. Swendsen said Salisbury is the only town in NH that does not have a barking dog ordinance. He also asked about the process to get a barking dog ordinance. Chair Walker said it would have to go to Town Meeting and be voted on as a Warrant Article.

9) Town Administrator's Report

- Town Clerk will be **OPEN** on Juneteenth – Monday, June 19, 2023 – No Planning Board Meeting

Next Meeting is Wednesday, June 21, 2023 @ 7 p.m. at the Academy Hall
Meeting adjourned at 8:20

Respectfully Submitted,

Sadie Merrow, Municipal Assistant

NH DOE-25				Appendix A															Per Student		Per Student				
Tuition		MVSD HS		Contract	Calculation		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Actual	Under	Under	
Agreement	Percent	Billing Rate HS	of State		Percent	3-Year	Yearly	Average	Yearly	Average	Yearly	Average	Yearly	Average	Yearly	Average	Yearly	Average	Yearly	Average	Yearly	Average	Billing	Billing	Billing
MVSD HS	State Average	State Average	Year	Increase	Increase																	Rate	Amount	ADM	Total
FY-2024			15																			\$14,750.00			
FY-2023			14																			\$18,117.81	\$18,875.29	\$14,500.00	
FY-2022	\$17,172.84	\$18,869.95	91%	13																		\$18,288.48	\$17,659.06	\$18,308.26	\$14,000.00
FY-2021	\$15,928.56	\$17,758.26	90%	12	5.855%	3.097%																\$18,175.14	\$17,707.31	\$17,211.92	\$14,000.00
FY-2020	\$15,031.16	\$16,776.10	90%	11	1.062%	2.598%																\$17,111.81	\$17,436.66	\$17,144.62	\$14,000.00
FY-2019	\$14,673.14	\$16,599.80	88%	10	2.375%	3.282%																\$16,833.62	\$16,570.17	\$16,843.50	\$14,000.00
FY-2018	\$15,739.06	\$16,214.73	97%	9	4.357%	3.878%																\$15,975.22	\$16,223.38	\$16,045.69	\$13,500.00
FY-2017	\$13,652.66	\$15,537.80	88%	8	3.115%	3.269%																\$15,738.76	\$15,455.55	\$15,635.26	\$13,100.00
FY-2016	\$13,386.68	\$15,068.46	89%	7	4.162%	3.762%																\$15,121.07	\$15,175.77	\$14,952.78	\$12,700.00
FY-2015	\$12,642.56	\$14,466.37	87%	6	2.529%	3.362%																\$14,832.66	\$14,556.52	\$14,632.91	
FY-2014	\$12,313.90	\$14,109.48	87%	5	4.599%	3.710%																\$14,713.52	\$14,231.57	\$14,013.06	
FY-2013	\$11,627.87	\$13,489.88	86%	4	2.965%	3.878%																\$14,505.58	\$13,990.63	\$13,654.84	
FY-2012	\$11,361.36	\$13,101.48	87%	3	3.572%	4.224%																\$14,205.26	\$13,630.68	\$13,303.26	
FY-2011	\$11,251.13	\$12,649.66	89%	2	5.099%	5.167%																\$13,175.12	\$13,267.27	\$12,808.55	
FY-2010	\$10,749.68	\$12,036.00	89%	1	4.001%	6.419%	\$11,742.83	\$12,359.54	\$12,391.22																
FY-2009	\$10,545.51	\$11,573.01	91%		6.402%	7.070%	\$11,127.57	\$11,594.45																	
FY-2008	\$10,062.58	\$10,876.72	93%		8.854%	6.599%	\$10,544.54																		
FY-2007	\$8,662.21	\$9,992.06	87%		5.955%	5.529%																			
FY-2006	\$8,409.06	\$9,430.51	89%		4.988%																				
FY-2005	\$8,149.88	\$8,982.46	91%		5.645%																				
FY-2004	\$7,852.03	\$8,592.50	92%																						
Annual Percent Increase																									
FY-2022	7.81%	6.26%																							
FY-2021	5.97%	5.85%																							
FY-2020	2.44%	1.06%																							
FY-2019	-6.74%	2.37%																							
FY-2018	15.24%	4.36%																							
FY-2017	1.99%	3.11%																							
FY-2016	5.89%	4.16%																							
FY-2015	2.67%	2.53%																							
FY-2014	5.90%	4.59%																							
FY-2013	2.35%	2.96%																							
FY-2012	0.98%	3.57%																							
FY-2011	4.66%	5.10%																							
FY-2010	1.94%	4.00%																							
FY-2009	4.59%	6.40%																							
FY-2008	16.40%	8.85%																							
FY-2007	3.01%	5.95%																							
FY-2006	3.18%	4.99%																							
FY-2005	3.79%	5.64%																							
Average	4.56%	4.54%																							
																						Total Under Billing		\$1,478,138.06	