



Salisbury Board of Selectmen

Meeting Minutes

January 3, 2024

APPROVED

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Recording Secretary Jennifer King	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. There were no attendees via Zoom.

1) Open Meeting

Chairman Walker opened the meeting at 7:03 pm.

2) Meeting Minutes

Selectman Herbert made a **motion** to approve the minutes of December 20 and 29, 2023. Selectman Hoyt **seconded** the motion which passed successfully.

3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed where applicable:

- ☐ Review Accounts Payable & Payroll Registers – Available for Public Inspection
- ☐ Solar Exemption - Tax Map 245, Lot 36 (Riel)
- ☐ Report of Timber Cut - Tax Map 255, Lot 1 (Girard)

Documents are available for public inspection.

4) Department / Board / Committee Reports

- a. **Fire Chief / Road Agent:** Road Agent Bill MacDuffie Jr. said they have started the engineering work on W Salisbury Road. Dirt roads are destroyed due to rain and freezing. He also said that he looked into a grant for the locks and alarms, and it would be over a

year out, so they are not going to pursue it. TA Rollins said they were able to encumber funds to cover it.

5) **New Business**

a. Resignation

Chairman Walker **motioned** that they accept with regret the resignation of Bill and Sarah MacDuffie from the Conservation Commission.

Selectman Hoyt **seconded** the motion which passed successfully.

6) **Old Business**

a. Budget Items

The BOS reviewed the following updated budget items:

Chairman Walker **motioned** to recommend to the Budget Committee the budget for 4215-07 Ambulance Billing at \$128,392.

Selectman Hoyt **seconded** the motion which carried with none opposed.

Chairman Walker **motioned** to recommend to the Budget Committee the budget for 4325 Contract Engineering at \$13,500. TA Rollins told the Board that they got the increase due to state requirements.

Selectman Herbert **seconded** the motion which carried with none opposed.

Chairman Walker **motioned** to recommend to the Budget Committee the budget for 4910-35 Highway Projects at \$180,000.

Selectman Hoyt **seconded** the motion which carried with none opposed.

Chairman Walker **motioned** to recommend to the Budget Committee the budget line item for 5511.06 Cemetery M&O Trust at \$367,676.

Selectman Hoyt **seconded** the motion which carried with none opposed.

Brett Walker noted that their budget is currently down approximately \$100,000 from last year.

b. Draft 2024 Town Warrant

TA Rollins presented the Draft 2024 Warrant explaining that she had some articles

Chairman Walker **motioned** to give TA Rollins permission to discuss the warrant articles with town counsel.

Selectman Hoyt **seconded** the motion which carried with none opposed.

Chairman Walker **motioned** to recommend Draft Warrant Articles number 5-19 to the Budget Committee

Selectman Hoyt **seconded** the motion which carried with none opposed.

c. 2023 Town Report

TA Rollins stated that she is asking department heads to finalize their contributions to the 2023 town report.

7) Selectmen's Reports

The town has received some complaints regarding a section of Mutton Road that was "blocked" They determined that there were stakes placed beyond the last house to put a barrier up along the corner. It is in the section beyond where they maintain, so it is not something that they can address.

8) Public Comment

Gayle Landry asked about the ramp area in terms of setting up for the primary on January 23rd. Discussion occurred about the best way to set up. Gayle suggested that they purchase a 'sandwich board' sign to designate the entrance as an emergency exit only. Brett Walker would like to block off the door with the step as well.

Gayle suggested they call Unitil to make sure the light in front of Town Hall is working. TA Rollins will follow up and ensure that it is.

10) Nonpublic Session

RSA 91-A:3,II (d) – Motion to enter non-public by Walker, seconded by Hoyt, Roll Call – Hoyt, aye, Walker, aye, Herbert aye. The Board entered non-public session at 7:23 p.m. and reconvened the public session at 7:51 p.m. Chairman Walker announced that a decision was made to accept the negotiated price of \$150,000 dollars for the subdivision of a 10 acre parcel of land from Map 244, Lot 17 located on Mutton Road and owned by Carol Haber. TA Rollins was also given permission to contact legal counsel regarding expending funds from the Land Acquisition CRF. The minutes were not sealed.

Meeting adjourned at 7:52 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary