



# Salisbury Board of Selectmen

## Meeting Minutes

September 20, 2023

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Sadie Merrow	Present

**Attendees:** Several citizens attended the meeting in person at Academy Hall. One citizen attended via Zoom.

### 1) Open Meeting

Chair Walker opened the meeting at 7:02 pm.

### 2) Meeting Minutes

Selectmen Hoyt made a **motion** to approve the minutes of September 6th, 2023, Selectmen Herbert **seconded** the motion. The **motion** passed successfully.

### 3) Signatures

Chair Walker noted that the Selectboard had reviewed and signed where applicable:

- Review Accounts Payable & Payroll Registers – Available for Public Inspection
- Tax Collector's Unpaid Taxes 2020 Warrant (Confidential)

### Public Hearing @ 7p.m. – Hawkers, Peddlers & Itinerant Vendors, Ordinance #01-2012

Chair Walker stated he had looked over the current Town Ordinance. Chair Walker explained the reason the Ordinance needs revision is because the current Town Ordinance followed a State RSA and recently the State of New Hampshire has repealed that RSA. Selectmen Herbert stated the town should revise and keep this Town Ordinance so it is in place in case it is needed in the future because there have been cases in the past. Selectmen Hoyt agreed. Chair Walker shared the Town of Weare's Hawkers and Peddlers Ordinance with the other Selectmen and stated he liked parts of this Ordinance. Chair Walker also stated he wants to make sure all parts of the Ordinance are enforceable and he believes that the Town of Salisbury's current Ordinance is not. The Selectmen agreed to rewrite and revise the Ordinance and will hold a Public Hearing to represent the revised Ordinance in two meetings. Chair Walker asked TA Rollins to schedule a Public Hearing on October 18<sup>th</sup>. Chair Walker made a **motion** to have a Public Hearing on October 18<sup>th</sup> at 7:00 p.m. Selectmen Hoyt **seconded** the motion. Motion passed Successfully.

### Public Hearing @ 7:30 p.m. – Class IV Road Travis Silver

Chair Walker stated the State has approved all of Travis Silver's plans including where/how Silver will move the water. Chair Walker said he has no problem with Silver making repairs to the road as long as the Liability waiver is signed. Chair Walker made a **motion** to approve the Agreement & Notice of Limits of Municipal Responsibility and Liability for Travis Silver. Selectmen Hoyt **seconded** the motion. Motion passed successfully.

#### 4) **Department / Board / Committee Reports**

- a. **Fire Chief / Road Agent – Salt Contracts, Morton Salts \$87.05 per ton & Eastern Minerals \$88.50 per ton**

Bill MacDuffie Jr. stated he is meeting with the State Engineer to hopefully continue the work on Oak Hill Road.

- b. **Transfer Station – Philbrook Metal Fabrications estimates \$510.00 dollars**

Chair Walker made a **motion** to except the bid from Philbrook Metal Fabrications for \$510.00 dollars. Selectmen Herbert **seconded** the motion. Motion passed successfully.

- c. **Library**

Chair Walker made a **motion** to add Section 202-A:4-c to the Town Warrant. Selectmen Hoyt **seconded** the motion. The motion passed successfully.

- d. **Planning Board**

Selectmen Herbert stated the Planning Board has accepted a one lot subdivision as well as reviewed a three-lot subdivision. The Three lot subdivision will likely be accepted at the next Planning Board meeting.

#### 5) **New Business**

- Ben Landry Re: Road Upgrades to Montgomery Road (253-2.3) & Plains Road (221-17) for Logging Operations

Ben Landry told the Board he wants to make minor repairs to Montgomery Road and Plains Road so the road will be able to handle the weight of logging trucks. Selectmen Hoyt said he had no Problem with Ben Landry doing repairs to the road but asks that all repairs are done under the supervision of the Road Agent. Chair Walker made a **motion** to allow Ben Landry to make repairs to Montgomery Road and Plains Road. Selectmen Hoyt **seconded** the motion. The motion passed successfully.

- Town Hall Rental Application – Friends of Salisbury Library's Annual Christmas Fair on 12/2/23 from 8 a.m. to 2 p.m.

Chair Walker made a **motion** to waive the Town Hall Rental fee for the Friends of Salisbury Library's Annual Christmas Fair on 12/2/23 from 8 a.m. to 2 p.m. Selectmen Herbert **seconded** the motion. Motion passed successfully.

Christine Dixon stated the Trustees are not recognizing the Friends as a part of the Library due to a lack of filing with the Charitable Trust Division.

- State Police August Statistics

NH State Police Statistics August 2023	
Type of Call	#
911 Hang up	1
Alarm	1
Assist Citizen	1
Assist Other Agencies	1
Bomb Squad Incident	1
Burglary	1
Checkup (Welfare)	6
Directed Enforcement Patrol	3
Disposal of Injured Animal	1
Dispute	1
Fraud	1
Hazardous Operator	1
Noise Complaint	1
Public Relations Request	1
Restraining Order	4
Selective Enforcement Patrol	2
Shots Fired Reported	1
Suspicious Person	1
Traffic Stop	25
<b>TOTAL CALLS</b>	<b>54</b>

- Alice Jiminez – 15 Bay Road, Shoreland Permit Application (side lawn & bank stabilization)
- PSNH / Eversource Lawsuit (2017 Assessment breakdown)

Chair Walker asked TA Rollins to figure out how much money Eversource was over assessed. TA Rollins said she would talk to Walter and get more information on this case.

- Donations (RSA31:95-b) – Brennen Lorden, time & machinery for the moving of Town Hall's benches & granite slab and Jay Rollins, time & supplies to repaint the Academy Hall's bathroom
- Chair Walker made a **motion** to except the donations from Brennen Lorden and Jay Rollins. Selectmen Hoyt **seconded** the motion. Motion passed successfully.
- Chair Walker asked TA Rollins to send Thank you letters to Brennen Lorden and Jay Rollins.

## 6) Old Business - None at this Time

## 7) Selectmen's Reports

Nothing to report at this time.

## 8) Public Comment

No Public Comments.

## 9) Town Administrator's Report

TA Rollins told the board that she spoke to Byrons Septic and they have located the septic tank at Town Hall. He has Marked the location with silver paint. He also told TA Rollins that he recommends putting a steel plate over the cover for added protection.

- Non- Public Session under RSA 91-A:3, II (l) and (d)
- Non-Public Session RSA 91-A:3, II (d) (c) – **Motion** to enter non-public by Walker, **seconded** by Hoyt, Roll Call – Hoyt, aye, Walker, aye, Herbert aye. The Board entered non-public session at 7:40 p.m. and reconvened the public session at 8:39 p.m. Chairman Walker announced the Board made no decisions on either discussion. Chair walker made a **motion** to seal the non-public minutes. Selectmen Hoyt **seconded** the motion, motion passed.

Next Meeting is Wednesday, October 4<sup>th</sup>, 2023 @ 7 p.m. at the Academy Hall  
Meeting adjourned 8:39

**Respectfully Submitted,**

**Sadie Merrow, Municipal Assistant**