



Salisbury Board of Selectmen

Meeting Minutes

August 23, 2023

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Sadie Merrow	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. One citizen attended via Zoom.

1) Open Meeting

Chair Walker opened the meeting at 7:02 pm

2) Meeting Minutes

Selectmen Walker made a **motion** to approve the minutes of August 9th, 2023, Selectmen Herbert **seconded** the motion. The **motion** passed successfully.

3) Signatures

Chair Walker noted that the Selectboard had reviewed and signed where applicable:

- Review Accounts Payable & Payroll Registers – Available for Public Inspection
- 2022 Audit Representation Letter
- Report of Cut – Tax map 231, Lot 7.1
- Land Use Change Tax – Tax map 236, Lots 4.1 & 4.2 and Tax map 247, Lot 21.1

4) Department / Board / Committee Reports

a. **Fire Chief / Road Agent-**

3353-06 Spc Highway Block Grant	\$58,163.44
3353-07 One Time Bridge Payt	\$82,769.18

Bill MacDuffie Jr. stated that he has asked the State for guidance on how to effectively use the funds for the Town. He said we there is enough money to preform a structural test on the bridge as long as the bridge does not need repairs. He is unsure when the test can be preformed and if it can be completed by the end of the year. TA Rollins asked for his POC at the State so she can get more information.

Bill MacDuffie Jr. stated there are trees being cut on Oak Hill today and tomorrow (Wednesday 23rd & Thursday 24th) he said the cutting will be a huge improvement.

b. **Transfer Station**

Manager Laflamme stated he had little to report. He did ask the Board about the grading and ramp at the Transfer Station, Chair Walker said he would contact Philbrook Metal Fabrication.

c. **Planning Board**

Selectmen Herbert stated that the Planning Board is back on track drafting a final draft of the Camping Permit Ordinance. He also stated that the Planning held a Public Hearing on a new subdivision presented by Mr. Long. He said the Board will continue to discuss this at their next meeting.

5) **Public Hearing Continuance at 7:15 p.m. on the proposed Dog Ordinance**

Chair Walker opened the Public Hearing at 7:15 p.m. Selectmen Hoyt said the Board has made some revisions to the proposed Dog Ordinance. Revisions are as followed: Section 3 removing all language about seizing dogs from owner. Removing section 5 letter D completely.

Some citizens still questioned why The Town needs to adopt this Ordinance if it is already in effect at the State level. Selectmen Hoyt explained that the State Police has asked the Town to do this so they have authority to respond according to the Town Ordinance, as well as be able to deal with these matters in Town as apposed to in court with the State. Chair Walker made a **motion** to approve the proposed Dog Ordinance with the new changes. Selectmen Hoyt **seconded** the motion. Motion passed successfully.

6) **New Business**

- Town Hall Rental Application – Albert Laflamme 10/22 Retirement Party.

Selectmen Herbert made a **motion** to waive the Town Hall Rental fee. Chair Walker **seconded** the motion. Motion passed successfully.

- Hawkers & Peddler's Licenses

TA Rollins stated that the State is no longer following RSA 31:102(a) and that the Town Ordinance (#1-2012) we have in place currently uses language from RSA 31:102(a). She asked the Board what they would like to do. Chair Walker asked TA Rollins to schedule a Public Hearing on September 20th 2023 at 7:00 p.m. Chair Walker also asked Gayle Landry to put the Public Hearing notice along with the current Hawkers & Peddlers Licenses on the Town Website.

- Email from Scott Cooper Re: 8/9/23 BOS Meeting

Chair Walker stated he is unwilling to discuss some of the contents of Mr. Cooper's emails due to the fact that he will not mediate between two grown adults. Chair Walker stated he spoke to the Road Agent as well as the former Road Agent about the breech in the stone wall. Both Road Agents confirmed the breech in the wall has been there for 20 years. Chair Walker said in Cooper's email he had requested that the stone wall get fixed. Chair Walker stated that there is nothing to fix or repair on

the stone wall and the breach in the wall as been there for a long time and is not new damage. Chair Walker stated as far as Coopers request for documentation on the breach in the stone wall, the Town has no such documentation and like most of the old roads in Salisbury they fall under prescription. Selectmen Hoyt made a clarification to Mr. Cooper about his wording in his emails. Selectmen Hoyt said these meetings are Selectmens Meetings, not “Town Meetings” as Cooper was calling them in his emails. Selectmen Hoyt told Cooper Town meeting happens once a year in March. Mr. Cooper stated he wants to drop the stone wall situation and move on. The Board thanked Mr. Cooper.

- **Library Garden**

Good morning, my name is Chris Dixon and I am one of about 5 gardeners who have cleaned up and maintained the gardens at the library for the past several years. Although we were given verbal permission in the past from then Chair, Ken Ross -Raymond, it seems prudent given the recent issues with the restored raised bed gardens that we now request permission (if granted) in writing.

All the work has been on a volunteer basis and new plants and materials have been donated. There has been no cost to the Town. We will continue in this manner with the Board's permission.

We have a few projects in the planning stage. One is to relocated the iron sculpture bike rack to a more useful location beside the garden. As it is anchored in concrete, it will require some additional consideration on our part as how best to move it.

Please advise us if this an issue. We have volunteers who can do the relocation.

The 2nd project is to set a large rock, or 4 smaller rocks in place at the end of the brick sidewalk to replace a Mountain Laurel shrub that was located there. It finally succumbed to ice, snow pack and salt and was removed last spring. It is unreasonable to replace the shrub with another one and it seems logical that something impervious to those issues would be a better solution. Jeff Miller has volunteered to set the rock/rocks that we are to provide from a recent excavation project of one of our gardeners.

A third project is to prune the crabapple tree in the garden to thin and reshape it. This will be done by consulting with the County Extension Office's Master Gardeners.

Thank you for your time and consideration of our request.

Attached are some pictures of the restored raised beds as well as from the gardens along the sidewalk.

Respectfully,

Chris Dixon

Gardeners are as followed:

Judy Elliott

Amanda Swendsen

Cheryl Bentley

Nan O'Neill

Christine Dixon

Selectmen Herbert made a **motion** to approve the gardening. Selectmen Hoyt **seconded** the motion. The motion passed successfully.

7) Old Business

- **TDS – Town Hall’s Landline & Emergency Lights**

TA Rollins told the Board that TDS found and repaired an exposed wire and the landline at the Town Hall is now working properly. TA Rollins stated that Jean checked the emergency lights and they seem to be working and not beeping. Chair Walker suggested that the batteries in the lights get checked and replaced annually.

- **Town Hall Ramps & Railings**

TA Rollis said she has reached out to 7 different companies and has had no response. R.Smith Concrete LLC has offered to donate the coast of labor and materials to the Town. R.Smith Concrete LLC has requested that the railing installation be done by a man from Andover. TA

Rollins said the cost of the railing is unknown but she will be in contact soon to determine a price. TA Rollins asked the Board to waive their standard procedure on bidding and accept the offer from R.Smith Concrete LLC. Chair Walker made a **motion** to accept the donation in the amount of \$4,500 dollars from R.Smith Concrete LLC. Selectmen Herbert **seconded** the motion. The motion passed successfully. Selectmen Hoyt would like to thank R.Smith Concrete LLC for their donation to the Town. He would also like to note that this is a \$4,500 dollar project that R.Smith Concrete LLC is donating. Chair Walker asked TA Rollins to send a thank you letter.

8) **Selectmen's Reports**

- Old Home Day

Chair Walker said he wanted to thank everyone who made Old Home Day happen and that he thinks the day went great. Selectmen Hoyt congratulated Gayle Landry on her Citizen of the Year award.

9) **Public Comment**

10) **Town Administrator's Report**

- Town Offices closed for Labor Day 9/4/23

TA Rollins stated the Selectmen's office and Town Clerk will be closed Monday, September 4th.

- Non- Public Session under RSA 91-A:3, II (d) and (c)

Non-Public Session RSA 91-A:3, II (d) (c) – **Motion** to enter non-public by Walker, **seconded** by Hoyt, Roll Call – Hoyt, aye, Walker, aye, Herbert aye. The Board entered non-public session at 7:44 p.m. and reconvened the public session at 8:07 p.m. Chairman Walker announced the Board made no decisions on either discussion. Chair walker made a **motion** to seal the non-public minutes. Selectmen Hoyt **seconded** the motion, motion passed.

Next Meeting is Wednesday, September 6th, 2023 @ 7 p.m. at the Academy Hall

Meeting adjourned at 7:43

Respectfully Submitted,

Sadie Merrow, Municipal Assistant