



# Salisbury Board of Selectmen

## Meeting Minutes

June 21, 2023

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Sadie Merrow	Present

**Attendees:** Several citizens attended the meeting in person at Academy Hall. No one attended via Zoom.

### 1) Open Meeting

Chairman Walker opened the meeting at 7:02 pm

### 2) Meeting Minutes

Selectman Walker made a **motion** to approve the minutes of June 7th, 2023, with the following corrections about a vote on an abatement:

Chair Walker made a **motion** to deny the abatement for Tax Max 254, lot 2 Selectmen Hoyt **seconded** the motion. Selectmen Herbert opposed the motion. The **motion** passed successfully.

Selectman Herbert **seconded** the motion which passed successfully.

### 3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed where applicable:

- Review Accounts Payable & Payroll Registers – Available for Public Inspection
- Right of Interment (Borden)

### 4) Department / Board / Committee Reports

#### a. **Fire Chief / Road Agent**

Bill MacDuffie Jr. told the Board, all is quiet.

#### b. **Transfer Station – Concrete lip at the Transfer Station**

Manager Laflamme said all is well except for the concrete lip, that he has since painted safety orange. Selectmen Hoyt said he has the tools to grind the lip down and make it

smooth. Chair Walker is concerned about needing a steel plate over the area so it is not sharp and dangerous. Chair Walker made a **motion** to have TA Rollins call Philbrook Metal Fabrication to fix the lip and install the steel plate for safety Selectmen Hoyt **seconded** the motion. The **motion** passed successfully.

c. **Zoning Board - Brett Foley, Variance Approved**

TA Rollins said Brett Foley was approved to build the deck with in front yard setback.

5) **New Business**

- Police Stats for the Month of May

NH State Police Statistics May 2023	
Type of Call	#
Alarm	2
Assist Citizen	2
Building Check	1
Check up	3
Criminal Investigation	1
Community Policing	1
Directed Enforcement Patrol	2
Fire	1
Extra Patrols Requested	1
Hazardous Operator	1
Noise Complaint	2
Selective Enforcement Traffic	4
Serve Subpoena	2
Trespassing	2
Traffic Stop	48
Vehicle off Roadway	1
Vin Inspection	1
Welfare Check	1
<b>Total Calls</b>	<b>74</b>

- Cash Receipts / Deposits - S.O.P.

TA Rollins told the Board that the wording was outdated and that Dave Rapalyea asked for minor corrections to the S.O.P. Chair Walker made a **motion** to accept the changes to the S.O.P Selectmen Hoyt **seconded** the motion. The **motion** passed successfully.

- Library Trustees Re: Rot on the Building, Signs and Flower Boxes

Chair Walker asked for a matter of consideration for the Library Trustees to ask before they do anything to the Town Green. The Library Trustees said that the Story Walk signs are easily removable and that they planned on taking them down for Old Home Day. They also said they would like to continue to do the story walk with different books. The Selectboard said that was fine if the signs can be easily removed. The Library Trustees said the flowerbeds were done by the Andover Garden Club and they were unsure of the installment of the flower beds themselves and they said that they can be moved if need be. Selectmen Hoyt said he went and looked at the rot on the library building and he thought it was minimal. He also said as far as Town Buildings the Library is in the best condition and it would be best for the Town to use the budget to fix bigger issues with other Town Buildings first. As far as the rot Chair Walker asked TA Rollins to call Jeff Miller to remove the bush in front of the rot in hopes that more sunlight to the area will help dry out the wood and prevent further rot.

- Farmer's Market starts 6/26 through 9/26 – every Monday from 3 to 6 p.m. – Waive fee for TH Rental

Chair Walker made a **motion** to waive the Town Hall rental fee for the Farmers Market Selectman Hoyt **seconded** the motion. The **motion** passed successfully.

- Annual Historical Society Cookout on July 18<sup>th</sup> from 5:30 to 8 p.m.-Waive fee for the TH Rental

Chair Walker made a **motion** to waive the Town Hall rental fee for the Annual Historical Society Cookout Selectman Herbert **seconded** the motion. The **motion** passed successfully.

## 6) Old Business

- Estimates from Black Moose Chimney

Selectmen Hoyt asked TA Rollins to reach out to other companies in the area for bids and estimates. TA Rollins said she will also reach out to roofers in the area because if the Board decides the best fix is to cap the chimney a roofer will need to come in to finish the repair. Chair Walker said he is leaning towards capping the chimney instead of fixing it and making it usable, because he does not see the Town burning wood for heat in this building. Dave Rapalyea mentioned Academy Hall may have certain restriction due to it being a historical building. Chair Walker said he would investigate that before any decisions are made.

- Public Hearing Continuance for Class VI Road Municipal Liability Waiver on Calef Hill Road – Travis Silver

Travis Silver said he has not heard anymore on the permit and the State Engineer is on vacation right now. Chair Walker told Silver to hang tight and to not do any work on the road until the State Engineer is back and gives him more answers. Chair Walker made a **motion** to continue this Public Hearing at the next meeting on July 5<sup>th</sup> Selectmen Hoyt **seconded** the motion. The **motion** passed successfully.

## 7) Selectmen's Reports

Selectmen Hoyt said he has received a donation for the Old Homes Day Committee from Ann Woodward in the amount of two hundred dollars (\$200). Chair Walker made a **motion** to accept the donation Selectman Hoyt **seconded** the motion. The **motion** passed successfully.

Selectmen Herbert said he will not attend the July 5<sup>th</sup> meeting because he will be attending the Boscawen Planning Board Meeting about the new Subdivision (Development of Regional Impact) being built in Boscawen abutting the Salisbury Town line.

#### 8) **Public Comment**

The Library Trustees went to a conference and were questioned on their Banned Book policies, they asked the Selectboard for permission to contact the Town Attorney to figure out the correct policy. Chair Walker made a **motion** to give the Library Trustees permission to contact the Town Attorney. Selectman Hoyt **seconded** the motion. The **motion** passed successfully.

#### 9) **Town Administrator's Report**

- Dog Ordinance

TA Rollins told the Board she sent them an email about how other Towns handle this ordinance and RSA 466. Chair Walker said he read it over and he thinks any responsible pet owner would have no problem with the rules of this ordinance. Chair Walker made a **motion** to hold a Public Hearing on the Dog Ordinance at the July 19<sup>th</sup> meeting Selectman Hoyt **seconded** the motion. The **motion** passed successfully.

- Access to Highland Lake for Salisbury Residents

TA Rollins said she was talking with Kimberly Edelman former Municipal Assistant for Salisbury now the current Town Administrator of Andover and Kimberly Edelman said she learned the Town of Salisbury has free access to Highland Lake. All Salisbury residents need to do is visit the Town Office of Andover with proof of residency and they will be given a beach sticker. Chair Walker asked for more information on this and asked Gayle Landry to speak to Mrs. Edelman about a write up for the website as well as possibly having beach stickers available at Academy Hall.

- Office Closed July 4<sup>th</sup> and July 7<sup>th</sup>

Next Meeting is Wednesday, July 5<sup>th</sup>, 2023 @ 7 p.m. at the Academy Hall

Meeting adjourned at 7:30

**Respectfully Submitted,**

**Sadie Merrow, Municipal Assistant**