



Selectmen's Meeting Summary October 5th, 2016

Chairman Ken Ross-Raymond	Absent
Selectman Pete Ballou	Present
Selectman Sam Tucker	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Gayle Landry, Nancy Hayden, Bill MacDuffie, Sr., Sandy Miller, Marcia Murphy

Selectman Ballou called meeting to order at 5:30 PM. Selectman Ross-Raymond unable to attend tonight due to work out of state.

- Review and Approve Minutes 9/21/16 meeting. **Selectman Tucker moved to accept the September 21st meeting summary as written, Selectman Ballou seconded. Meeting summary approved.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Road Agent MacDuffie – Monthly Update:

- Spraying of Bamboo has been done. This is the second year this process has been done.
- Cracks in Pavement on Raccoon Hill Rd and West Salisbury Road have been sealed.
- Signs for school received and will be put up

Selectman Ballou noted he has been traveling Warner Road couple times a week and appreciates the good condition of the road and thanked MacDuffie for his hard work.

Nancy Hayden, OHD Chair – 2016 Wrap Up issues. Looks like we have \$359.20 unspent and would like to encumber for 2017 fire works. **Selectman Ballou moved to encumber the remaining \$359. to be put towards cost of 2017 fireworks, Selectman Tucker seconded. Motion accepted.** Nancy gave TA Warren the 2017 contract for fireworks with Atlas.

Police Log – September 2016 – total calls – 25: 1 – ambulance needed; 4 - burglar alarm; 1 – civil request; 1 – criminal mischief; 3 – hazardous operator; 1 – missing person; 1 – motor vehicle accident; 1 – noise complaint; 1 – pedestrian; 3 – request for service; 1 – road obstruction; 3 – suspicious activity (person or motor vehicle); 2 – traffic stop; 1 – vehicle off road; and 1 – welfare check. Report on file in Selectmen Office.

4th Quarter – Safety Committee Update

1. Blown Light in elevator – AH – replaced
2. Rain drain at AH was damaged during mowing season and has been repaired.
3. Back door at library needs new handle. Discussion of getting someone to repair. Nancy Hayden noted she uses a person from town and will get information on him to TA Warren.

Old Business:

- Letters of Interest – Budget Committee Vacancy: One received from Mary Heath. **Motion made to recommend to budget committee to appoint Mary Heath until March 2017 town meeting, seconded. All voted in favor.** Kathie will send email to Budget Committee and will invite Mary Heath to the first budget meeting in November.
- Meeting Updates:
 - Planning Board - 10/3: Public Hearing on Currier subdivision continued to October 17th.
- Meetings – Reminders
 - OHD meet Wednesday – 10/12 at 6:30 PM
 - ZBA meet Thursday – 10/13 at 7 PM
 - PB meet Monday – 10/17 at 7 PM
 - October 19th – Start of 2017 budget projections w/ depts.
- Day of Help at Maplewood Cemetery is scheduled for Saturday – October 8th at 9 AM until Noon. Lunch to follow at Jim Minard's.
- 2nd Posting - 2017 Cemetery Maintenance/Mowing Bid Process – did not get enough interest – hopefully second posting will get more interest.
- TA Warren contacted Ron Taylor, State Police re: concerns of some residents on Whittemore Rd. He indicated he would look into getting a radar trailer, not in favor of speed bumps, and will work with town re: special detail patrols. He did note that in looking back at their logs in the past two years only two calls were received relating to Whittemore Road. He did stress people need to call with their concerns and/or complaints.

New Business:

- Emergency Operations Plan dated 2010 – needs to be updated to allow us to apply for grants and FEMA have been contacted. To update the plan we can contract it out (Jane Hubbard did it last time) or Fire Chief can review with his department and document update which would be enough for Homelands Security to accept. Fire Chief MacDuffie has opted for his department reviewing and TA Warren has prepared and sent letter on behalf of the town to FEMA for September 2017 extension.
- Selectman Ballou noted perhaps one of the grants we could look at is a water filtration system at Safety building.
- With the lack of rain we have had some inquiries about availability of water from town buildings. Outside faucet at Safety Bldg is available for emergency use in moderation - however water is not drinkable.
- TA Warren noted the Fire Chief reported the Tahoe did not pass inspection due to rust issue and he is hoping to get fixed out of this year's budget.
- 2016 NHMA Conference is Nov 16th and 17th at the Radisson Hotel in Manchester. Conference is open to NHMA Members (town employees). April has signed up for the Wednesday session for ADU's..

Upcoming Events:

- Flu Shots Clinic – FVNA – October 7th – 1 – 3 PM – Salisbury Town Hall
- 4th Annual Haunted Hayride – October 15th - Maplewood Ballfield at dusk

Public Comments:

- **Nancy Hayden, New Road:** Noted there are vehicles that travel her road that go fast and wonders where to report this. TA Warren noted residents should call the dispatch number (648-2230) for non-emergencies and 911 for emergencies.
- **Sandy Miller, North Road:** Why PB continued the Currier subdivision. Selectman Tucker noted that they are looking for clarification of some issues regarding this 3 lot subdivision.
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Correspondence:

Other: All business that shall legally come before the Board

Selectman Tucker moved to adjourn at 5:55 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the October 19th, 2016 Meeting.

Selectmen, Town of Salisbury