



## Selectmen's Meeting Summary July 6<sup>th</sup>, 2016

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Sam Tucker	Present
Town Administrator Margaret Warren	Absent
Administrative Assistant Kathie Downes	Present

**5:15 PM: Meet in Academy Hall parking lot to review site – re: possible paving of the parking area.**  
At 5:30 PM Chairman Ken Ross-Raymond opened the meeting.

Visitors: Marcia Murphy, Nancy Hayden, Bill MacDuffie, Sr., Taylor Gilman, Gayle Landry, Bill MacDuffie, Jr.

- Review and Approve Minutes 6/15/16 meeting: **Selectman Ballou moved to accept summary as written, Selectman Tucker seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers - **Select board moved and accepted.**

### Department Updates/Issues:

Road Agent MacDuffie:

- Discussion of possibly paving the Academy Hall parking lot when doing the Old Coach Road Paving Project. RA MacDuffie stated that he has a paving quote of \$63 per ton - the same price as road – as long as it is done at same time as road project. Otherwise the cost would be double. He will need to regrade the area and limb up some trees. Cost of regrading and paving should be able to come from the budgeted amount for the entire project. He will meet with John Martin to go over the proposed work explaining water will run back toward Academy Hall and will be an improvement. **Selectman Ballou moved to proceed with adding the paving of AH parking area to the Old Coach Road Project (if Martin is agreeable), Selectman Tucker seconded. All voted in favor.**
- He has worked on Old Coach Road readying the area for the paving – should begin that soon.
- He had been working on the Bay Road – readying that for the project work.
- He has had several Complaints about dust on dirt roads. Has looked into leasing equipment for liquid calcium but would be more than is budgeted. Also would have to guarantee using 7000 gallons a year – after four years leased equipment would be ours. This is something that needs to be done yearly. Selectmen and RA will discuss further when working on the budget for 2017.

**Police Log** – June 2016 – total calls – 22: 1 – Assist motorist; 1 Assist DCYF; 2 – Burglar Alarm; 1- Civil Standby; 1 – Criminal Threatening; 2 – Hazardous Operator; 2 MV Accident; 1 – Animal Complaint; 4 – Request for Service; 1 – Road Obstruction; 2 – Sex Offender Registration; 1 – Subpoena Service; 1 – Suspicious Person; 1 – Theft; 1 – VIN Verification. Report is on file in Selectmen Office.

**Open Sale of Fire Truck Bids: Selectman Ballou and Selectman Tucker opened the two bids received.**

1. MacDuffie Construction Co., LLC, Salisbury - \$3500
2. Phil Alton, Salisbury - \$3625

Selectman Ross-Raymond suggested taking the higher bid. **Selectman Tucker moved to accept Phil Alton's bid of \$3,625; Selectman Ballou seconded. All voted in favor.**

Town Administrator Warren will notify Mr. Alton that his bid has been accepted and will tell him Fire Chief/TA Warren will be in touch with him when the tanker can be released (once new one is delivered – probably September) and to make arrangements to get the payment and he can pick up the tanker.

### **3rd Quarter - Safety Committee Update:**

- PLT no longer provides us coverage. Selectmen asked Kathie to follow up with TA Warren re having someone from new group to come in to do review and advise us of anything that should be reviewed/changed to ensure we have proper coverage.

### **Old Business:**

- Meeting Updates:
  - C & I – met 6/23/16 - Selectman Ross-Raymond covered for member Joe Schmidl. Group asked him to become a member as well. BOS approved this appointment. They also requested that we put a Link on our website to their website. TA Warren will follow up to have this accomplished.
  - Cemetery Trustees – met 6/29 and 7/5: Met with Tom Wilson June 29<sup>th</sup> re: issues involving cemeteries being mowed timely – all issues were clarified. They also met July 5<sup>th</sup> for regular monthly meeting – they plan to have a Volunteer Day to work in Maplewood Cemetery – October 8<sup>th</sup>.
- Meeting Reminders:
  - PB – 7/11 and 7/18
  - OHD – 7/13. Just as a follow up – the lights at the field will be left on all year so OHD and Haunted Hayride have access to them. Selectman Ross-Raymond asked if the budget line item for lights at the Maplewood field could be part of the town building and grounds budget – all Selectmen feel this is a good idea. TA Warren and Bookkeeper Herbert will take care of moving this for 2017 budget.
- Selectmen noted that Tyler Eastman has contacted the office re: our website and has suggested he would like to speak to the Board about improving/revitalizing it. Selectmen will ask TA Warren to contact Tyler Eastman and schedule him to come to a BOS meeting for such discussion.

### **Public Comments:**

- Nancy Hayden: Asked about getting a new Contract from Atlas for fireworks for 2017 OHD and if there are funds left in the 2016 OHD budget to be able encumber same towards the cost of the fireworks. Selectmen suggested she come back to them after OHD is over and we know if there is a balance left. Nancy said she will be at the Transfer Station next Saturday with cookies for donations for the fireworks.

**Selectman Ballou made a motion to adjourn at 5:55 PM; Selectman Tucker seconded. All voted in favor.**

Respectfully submitted:  
Kathie Downes  
Administrative Assistant

**Meeting Summary reviewed and accepted at the July 20<sup>th</sup>, 2016 Meeting.**

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Selectmen, Town of Salisbury