



Selectmen's Meeting Summary January 6, 2016

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 5:30 PM.

- Review and Approve Minutes of last meeting
 - December 30, 2015 meeting summary: **Selectman Schmidl moved to accept summary as written, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

Departments:

1st Quarter - Safety Committee Update:

- Panic Buttons for Academy Hall and Library have been tested and are all working.
- Training held re: preventing workplace violence in November for town employees and town officials.
- A heater was purchased for the building at the Transfer Station so employees can get in out of the weather when necessary.
- Security Issues for town building will be addressed by a qualified representative.

Road Agent MacDuffie – monthly update

He has graded dirt roads – but with the weather as it has been they are in pretty rough shape. Last week started with winter plowing and sanding.

Selectman Ross-Raymond noted Road Agent term will be up in 2017 and inquired if he has thought about running again in 2017. MacDuffie indicated he is not sure at this time.

Police log – December 2015 – total calls – 24: 2 – 911 hang up; 1 – abandoned vehicle; 1 – administrative relay; 1 – ambulance need; 2 – burglar alarm; 1 – burglary in progress; 1 – department assist; 2 – hazardous operator; 2 – animal complaint; 1 – rape; 3 – request for service; 1 – suspicious person; 1 – theft; 1 – traffic stop; 1 – vehicle off road; 1 – wanted person; and 2 – welfare check. Report on file in Selectmen office.

Old Business:

- Town Administrator went over the remaining proposed 2016 BOS figures and re-review of line items that have already been discussed.
- Review Warrant Articles - for 1/11/16 Budget Meeting
- Cost for Backhoe purchased 2015 for Transfer Station came from Transfer Station CRF (\$37,000) and General Assistance – 4442-05 (\$13,000).

- Meeting Updates
 - Planning Board – Met January 4th - Reviewed status of major subdivision on Raccoon Hill and Oak Hill Rds. Also discussed survey – for MP. Mailing will be going out to property owners and a tentative public meeting scheduled for March 30th at SES.
 - PB members Ross-Raymond and Schmidl met with Bldg Inspector Bodien Tuesday evening to go over issues regarding major subdivision to ensure there are proper procedures in place before building permits are issued. (i.e. – pond needs to be completed and trees along road side and to ensure property developer assumes costs associated with subdivision.
- Meeting Reminders:
 - Budget Committee Meeting – January 11th – 7 PM.
 - Selectmen Meeting – Public Hearing – January 20th – 7 PM – Note: Regular start time for this meeting will be 6:30 PM.
 - Budget Public Hearing - February 8th – Academy Hall – 7 PM
 - Presidential Primary – February 9th – Town Hall – 8 AM – 7 PM

New Business:

- Final Revenue Sheet for 2015 reviewed estimated at \$518 with actual being \$567
- Federal Government has reduced mileage to 54 cents - we are at .565. **Selectman Schmidl moved to go with new figure of .54 cents per mile; Selectman Ballou seconded. All voted in favor.**
- TS Operator Wheeler purchased the Generator from Home Depot which comes from 2015 funds.
- Selectman Ballou noted a couple of areas to be following up (1) fire arms owned by town – housed by County Sheriff - do we want to liquidate and (2) the purging sealed minutes. TA Warren noted this will be done after town meeting.

Public Comments:

- **Sandy Miller:** how much is left unspent in 2015 budget. *TA Warren noted figures are not complete – will have by mid- January.*
- **Marcia** – public hearing re: proposed ordinance - is there copy of draft ordinance that can be reviewed. *Copy of draft ordinance should be on website and hardcopies can be gotten from Selectmen's office.*

Other: All business that shall legally come before the Board

Non-Public Session: (as necessary)

Selectman Ballou made a motion to adjourn at 6:30 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the January 20th, 2016 Meeting.

Selectmen, Town of Salisbury