



## Selectmen's Meeting Summary April 2<sup>nd</sup>, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Absent
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM. Selectman Ballou chaired the meeting tonight.

### Review and Approve Minutes of last meeting

- Review and Approve Minutes of last meeting
  - March 19<sup>th</sup>, 2014 **Selectman Schmidl moved to accept the summary with edit, Selectman Ross-Raymond seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

### Departments:

- Road Agent MacDuffie – monthly update: Doing some grading on gravel roads; Winter budget is pretty well shot.  
Selectman Schmidl asked about paving cost and maintaining as paved road vs gravel roads? MacDuffie feels it would cheaper to maintain it – but everyone has a different opinion. It would costly to initiatively pave a road such as Hensmith. Selectman Ballou suggests making this a possible CIP project.
- Police log – month March – 26 calls: 1 – abandoned vehicle; 2 – ambulance needed; 1 – assist motorist; 1 – burglar alarm; 1 – burglary – past tense; 2 – criminal mischief; 1 – domestic past tense; 1 – hazardous operator; 1 – MV accident; 8 – request for service; 2 – sex offender registration; 1 – suspicious MV; 2 – traffic stop; 1 – vehicle off road; and 1 – VIN verification.

### 2nd Quarter - Safety Committee Update:

- Building Safety Issues
  - Ballou and Ross-Raymond reported the Renovations at Town Hall are underway and looking good.
  - There is a water pipe leak at the Safety Building – AA Downes will contact plumber to get it fixed.
  - John Herbert attended a Dept of Labor training where “safe workplace” was discussed. One of the issues discussed is violence from someone outside the workplace and their suggestion was to contact insurance company (Primex) to have safety inspectors’ visit and make recommendations on how to improve safety and security in the office. As we are a small office and sometimes staff is alone in the open office, it would seem appropriate to request this – especially since it is free. Selectmen will ask TA Warren to follow up on this.

- Wasps are coming out again upstairs Academy Hall – TA Warren has bombed it once but it needs to be done again. Selectman Ross-Raymond will get bombs and do the attic area.
- Selectman Schmidl asked about the panic buttons. They are available in each office area.

#### **Old Business:**

- Meeting Updates
  - Update of Shared Services – 3/27/14 – Good meeting with discussions re: solar issues Webster are looking into – might be a good opportunity at safety bldg; all town road agents to meet; review salary schedules; & discussion re; petition to urge state to find better way to fund education. Next mtg in two months in Boscawen.
- FYI Meeting Reminders
  - Education Committee Meet – 4/3/14 – 7 PM
  - Planning Board – 4/7/14 – 7 PM (6:45 AM – site walk to review access for proposed one lot subdivision.
  - ZBA – April 8<sup>th</sup> – 7 PM
  - Budget Committee – 4/14/14 – 7 PM
  - TTF – 4/15/14 – 6:30 PM
- Pending Projects:
  - stairs at safety building;
  - survey of town bldgs – BOS scheduled Thursday 4/10 – 9 am to review each of the town buildings. (Start at AH).
- Conservation Commission letters of interest
  - Letter of interest from Cheryl Bentley to continue on the Commission.
  - Cindy Romano is not interested in continuing on the Commission at this time.

Selectman Ross-Raymond moved appoint Cheryl Bentley for three year term, Seconded by Selectman Schmidl. All voted in favor.
- Searles Hill – email from Joe Laycox – status of safety concern: Selectmen will contact Snowmobile Club and Bureau of Trails and invite to the May 7<sup>th</sup> BOS meeting for discussion.
- Selectmen asked if Cross Country Assessors have been invited to a meeting in May. AA Downes will check with TA Warren.
- Selectman Schmidl asked about which town lines - Perambulations are due. TA Warren will follow up on this and report at next meeting.

#### **New Business:**

- Selectman Ross-Raymond noted at OHD meeting discussion was held re: Greg Slossar's letter requesting police coverage at OHD. Selectman Ross-Raymond will follow up with State Police and Craig Saltmarsh re: Friday night coverage for fireworks and possibly ice cream social at town hall/greens and for coverage 9 – 2 on Saturday

#### **Public Comments:**

#### **Correspondence:**

- Selectman Ballou noted he has received concerns re: letter being circulated in town of Webster re: Salisbury police coverage. He suggests sending two letters one to town of Webster and one to surrounding towns clarifying the issue. (draft letters read) **Selectman Schmidl moved to send these letters, Selectman Ross-Raymond seconded. All voted in favor.**

- Letter has been sent to DOT re: speed limit / passing lane – Route 4 Salisbury. General discussion about proposed Charrette with cross walks and center column in this area as well.

**Other:** All business that shall legally come before the Board

**NEXT MEETING:** April 16, 2014

**Selectman Schmidl moved to adjourn at 7:13 PM; Selectman Ross-Raymond seconded. All voted in favor.**

Respectfully submitted:

Kathie Downes

Administrative Assistant

Meeting Summary reviewed and accepted at the April 16<sup>th</sup>, 2014 Meeting.

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Selectmen, Town of Salisbury