



Selectmen's Meeting Summary October 7th, 2015

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Schmidl	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 5:30 PM.

- Review and Approve Minutes of the last meeting – September 16th, 2015. **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. Motion passed.**
- Review Accounts Payable & Payroll registers. **Selectman Schmidl moved to accept, Selectman Ballou seconded, motion passed.**

Departments:

- Road Agent MacDuffie – Monthly Update
 - Distributed Specs for underground utilities under town roads and right of ways. TA Warren will check with town counsel on if policy or ordinance or Planning Board guidelines.
 - Center Road Project has been paved and shoulders will be completed by Friday
 - Got the permit for roadside spraying for knotweed (bamboo) and has been done this year and will be sprayed next year as well.
 - Recent Rain Storm produced over 6 inches of water in 24 hours but there was minimal water damage to the roads - just some small wash outs.
 - Selectman Ballou mentioned abutter to Academy Hall complaining about water run off to his property on Old Coach Road.
- Police log – month of September total calls - 45: 2 – abandoned vehicle; 1 – ambulance needed; 1 - Assault past tense; 1 – assist motorist; 2 – burglar alarm; 1 – burglary past tense; 1 civil standby; 2 – criminal mischief; 2– domestic past tense; 2 – complaint – noise or animal; 5 – requests for service; 1 – sex offender registry; 3 – subpoena service; 3 – security check; 7 – suspicious activity, person or motor vehicle; 1 – theft; 8 – traffic stop; & 2– welfare check. This report is on file in the office.

4th Quarter – Safety Committee Update

- Library Update – mold issues have been addressed; quote from Enviro Vantage:
 - \$225. – HEPA Filtered air scrubber
 - \$995. – Removal & disposal of loose laying debris
 - \$1,695. – Removal & disposal of fiberglass insulation
 - \$1,875. – HEPA vacuuming & treatment with biocide
 - \$2,200. – application of mold resistant coating to the treated joistsBoard to review the quote and discuss how to proceed at next meeting.
- Carpet has been cleaned – Wednesday.
- Safety Building Back Stairs – not started to date.

- Lights out in elevator shaft, front porch; and supply room – Janitor will be notified. Selectman Schmidl noted we might want to use LED bulbs.

Old Business:

- Job Descriptions – Transfer Station – approved and signed
- Comstar billing ambulance –waiting for response from Comstar.
- Meeting Updates:
 - Planning Board – 9/21 & 10/5 – design review for 12-lot major subdivision on Raccoon Hill & Oak Hill; Central NH Regional Planning Commission provided amended community survey – group of people will do test run of survey.
- Meetings – Reminders
 - CI will be meeting 10/20/15 in Webster at 6 PM
- Town Quilt – Discussed where to display the quilt – decision to hang it upstairs at Academy Hall – Selectman Ross-Raymond will take care of hanging the quilt.
- Selectmen are asked to review the two samples of noise ordinances for discussion at next meeting. TA Warren will also ask for input from town counsel.

New Business

- Selectman Ross-Raymond noted that he has been approached by a citizen re: selectmen decisions and wants to encourage all interested citizens to feel free to attend the monthly BOS meetings.

Upcoming Events:

- Souper Bowl Archive Workshop (SHS) – October 17th
- Salisbury PTG Haunted Barn – October 17th and 24th
- 3rd Annual Haunted Hayride – October 24th

Public Comments:

- **Gayle Landry:** asked if budget committee have stated what they are looking for this year. Selectmen noted no mandate this year but expect departments to come in with a reasonable budget and explanations. General discussion followed re: COL raises, economy and need for better guidelines when preparing for budget season.
- **Sandy Miller:** Feels that the poll workers should be paid hourly and not by election.

Correspondence:

Selectmen Schmidl: Noted he has a request by citizen to meet with him re issues. TA Warren suggests meeting with entire Board to allow for decision making. Selectman Ballou suggests a formal complaint be sent to Board in writing. Selectman Schmidl will be in contact with the citizen.

Other: All business that shall legally come before the Board

Selectman Ballou moved to adjourn at 6:20 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the October 21st, 2015 meeting.

Selectmen, Town of Salisbury