



Selectmen's Meeting Summary September 16, 2015

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Schmidl	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 5:30 PM.

REGULAR BUSINESS:

- o Review and Approve Minutes of last meeting – September 2nd, 2015. **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. Vote in favor.**
- o Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Heads:

Fire Chief MacDuffie – monthly update

- Stats: 6 EMS; 2 alarms, 1 outside fire and 1 MV accident
- Intercepts – still Penacook first – if not available – Concord is second.
- Chief indicated he had info re: Tablet for ambulance – US Cellular – own account – specs will be sent to TA Warren to activate.
- Pre Bid Conference – One vendor came - Valley.
- Forest Fire Warden Supper last night. Had good turn out and a good program.
- Jake Otis and Chief went to Long Island for free turnout gear from the Terry Farrell firefighter fund.
- Ambulance billing: still waiting to get final information. Has a Compact meeting this week and will get status.
- Back Stairs at Safety Building will be completed before winter
- TA Warren noted still getting correspondence from Boundtree about past due statement. Chief has been in contact with them, returned the item and with the collection department over a month ago. Correspondence will be forwarded to Chief to handle.

Old Business:

- Library Carpet – Trustee Henry sent in quotes for cleaning carpet. Range from \$350 to \$577.50. Ross-Raymond feels town should go with low quote – Dan LaBonte from Andover. Selectman Schmidl moved to hire LaBonte to clean the carpets at Library; Selectman Ballou seconded. All voted in favor. Cost will be paid from town buildings maintenance account. Selectmen asked Trustee Henry to schedule the job.
- Transfer Station Equipment:
 - o 2007 loader backhoe has been delivered. Have concerns re: additional repairs needed. Will be addressed Friday by Beauregard – at no cost to town. Steve Wheeler noted still need the manuals and key for cab as well as grease gun. Selectman Schmidl has

- an extra grease gun he will donate. Selectman Ross-Raymond will stop by to pick up manuals and key.
 - o TA Warren working to get certificate of origin from company so the piece of equipment can be registered and insured.
 - o Ed Sawyer has offered to work with Bill Coughlin one Saturday to get him accustomed to operating the machinery. Selectmen feel this would be a good idea and noted he should bill town for the hours worked.
 - o Selectmen have viewed area at Transfer Station re: housing for the machinery. Need to do more measurements but feel building in area of sand shed could work.
- Meeting Reminders:
 - o Planning Board – Meet 9/21 at 7 PM

New Business:

- Selectmen received email from resident on Gerrish Rd re: condition and maintenance of road. Selectmen asked TA Warren to respond.
- Rep. Mario Ratzki stopped in to let Board know that the legislature passed the budget today. It includes flood control monies for 2016 and 2017 at 100%. Town already received 2014 & 15 at 100%. For 2013 towns only received 25%.
- Selectman Schmidl asked Rep Ratzki if he could follow up with State Dept. of Agriculture re: communication regarding their opinion about inadequate information on our knotweed spraying application.
- Transfer Station Job Descriptions – General review and discussion – job descriptions will be updated and ready for finalizing at next meeting.

Public Comments:

- Randy Jamieson: --- W Salisbury Rd: He noted that he cleaned up an area in the flood control lands near Plains Road where there was a fire pit and garbage left from parties. He understands the State Police have been contacted about another area and they are suggesting closing off – barricading the road way. He is hoping the Selectmen will suggest not barricading access as we have many who hunt, snowmobile, etc. the area. Chief MacDuffie also noted barriers are not a good idea as it would prohibit emergency services getting to certain areas. Selectman Ross-Raymond has been in contact with SP Trooper about the problems in the area – and is waiting to see what Army Corp of Engineers recommends.

Other: All business that shall legally come before the Board

Selectman Ballou moved to adjourn at 6:20 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the October 7th, 2015 Meeting.

Selectmen, Town of Salisbury