



## Selectmen's Meeting Summary September 2<sup>nd</sup>, 2015

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Schmidl	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 5:30 PM.

- Review and Approve Minutes of the last meeting – August 19<sup>th</sup>, 2015. **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. Motion passed.**
- Review Accounts Payable & Payroll registers. **Selectman Schmidl moved to accept, Selectman Ballou seconded, motion passed.**

### Department Updates/Issues:

Road Agent MacDuffie:

- Bridges have been swept, culverts installed at Smith Corner, New Road and Oak Hill Road, trees trimming on Hensmith Road and blasting work on ledges between Little Hill and Warner Road.
- Still waiting on state re spraying bamboo, Selectman Schmidl will discuss with our local representatives and staff at State Department of Agriculture to see if it can be moved forward. Time is running out for spraying this year.

Police Log - August 2015 – total calls - 28: 1 – abandoned vehicle; 1 - Assault past tense; 2 – assist motorist; 1 – burglar alarm; 2 civil standby; 1 – domestic in progress; 1 – habitual offender; 1 – hazardous operator; 2 – motor vehicle accident; 4 – noise complaint; 4 – requests for service; 1 – road obstruction; 1 – subpoena service; 4 – theft; 1 – traffic stop; & 1 – welfare check. Report is kept on file in Selectmen Office.

### Old Business:

- Meeting Updates:
  - OHD Wrap Up – 8/20/15 – positive meeting and preparing for next year. Committee will regroup in January 2016. As already voted by BOS the remaining amount in the OHD 2015 budget will be encumbered to go towards the cost of fireworks for 2016.
  - Planning Board – 8/24/15 – site walk for proposed subdivision on Sheldon property and request was approved. Also worked on survey for MP update and draft will be sent to CNHRP to finalize the survey.
- Meeting Reminders:
  - Budget Meeting – 9/14/15: After discussion noting the MVSD School Board meeting is same night and being hosted at Salisbury Elementary, and since there are no departments scheduled to come before Budget Committee until November 9<sup>th</sup> – the September meeting has been cancelled.
  - Planning Board – will not meet 9/7 (Labor Day Holiday) but will meeting 9/21/15.
- Library Building Update: air testing came back showing results in the occupied space were well within recommended levels. We do need to put barrier over dirt under old portion of library and still waiting for info re air exchange system. Dehumidifier doing the job. We will monitor for the cost to run two dehumidifiers. Other suggestion is to have carpet cleaned. Library Trustee Chair Henry noted that it was cleaned back in 2012 and Library paid for the cleaning. Since this is a town building she requests

the cleaning be paid by the Town. She will look into getting estimates for cleaning of carpet and bring back to BOS September 16<sup>th</sup> meeting.

- Transfer Station Equipment: Inspected by selectmen, road agent, transfer station manager(s) with note of a repair (at an extra \$1050). The repair could wait a year – but we would then have to transport the machinery to get it repaired. Town Administrator Warren noted we could find the extra money this year. If approved tonight – repair will be done tomorrow and machine will be delivered on Friday. **Selectman Schmidl moved to have repair done now to save transport costs; Selectman Ballou seconded, all voted in favor.** Also discussed parking the equipment at Ross-Raymond's until adequate housing at the transfer station is addressed. Operator will bring machine to and from each Saturday. When equipment is delivered Friday, Bill Coughlin will work with it to become familiar with the machine. Selectmen thanked Bill MacDuffie and Ed Sawyer for putting in time to help inspect the machine. The sprocket on the old machine has been replaced and Ross-Raymond is also making other repairs. This piece of equipment will be used this coming Saturday and new machine will be used Saturday September 12<sup>th</sup> when Selectman Ballou can be available to help the operator. Board will also meet at the transfer station on September 12<sup>th</sup> at 10 AM to look at area for possible housing of equipment.
- Selectman Ross-Raymond noted he saw Ed Bowne (retired fire chief) on the Rescue the other day and wanted to note it does not go unnoticed that he is still very actively involved – and publicly thanks him for his dedication to the town.
- Conservation Commission appointment: Laura Deming expressed interest to continue to service on the Commission. **Selectman Schmidl moved to approve her appointment for three years; Selectman Ballou seconded. Motion carried.**
- Perambulation: We are still not up to date – trouble getting all parties involved together. Town Administrator Warren will send out emails to area towns to see if dates can be set. Selectman Schmidl has expressed interest in being representative for Salisbury.

#### **New Business:**

- State Police has suggested town adopting a disorderly residence / house ordinance. Selectmen have two from other towns to review. As time gets closer to town meeting, there will be more discussion. A public hearing will be necessary as well as it will have to be a warrant article at town meeting.
- Salisbury Elementary School's; New Playground Grand Opening Ceremony  
Date: Monday, September 14<sup>th</sup>; Time: 6:30 PM; Location: Behind SES
- DOT – 10 year plan meeting – 5:30 PM Sept 24<sup>th</sup>. Selectman Ross-Raymond and Road Agent MacDuffie plan to attend.
- TA Warren noted she has put together figures for Selectmen for the Planning Board re: CIP. Going with same figures as presented last year.

#### **Public Comments:**

- Sandy Miller – North Road: Asked what the cost was for State Police coverage for Old Home Day. *For two days – 4 hours each came to \$560.*

**Other:** All business that shall legally come before the Board

**Selectman Ballou moved to adjourn at 6:15 PM; Selectman Schmidl seconded. All voted in favor.**

Respectfully submitted:

Kathie Downes

Administrative Assistant

Meeting Summary reviewed and accepted at the September 16<sup>th</sup>, 2015 meeting.

---

Selectmen, Town of Salisbury