



Selectmen's Meeting Summary July 15, 2015

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Schmidl	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 5:35 PM.

REGULAR BUSINESS:

- o Review and Approve Minutes of last meeting – July 1st. **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. Vote in favor.**
- o Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Heads:

Fire Chief MacDuffie – monthly update

- Stats: 5 ems calls, 1 fire call, 1 fire alarm
- Ambulance billing – Agreement between Medical Claims Assistance, Inc and Town discussed. Chief still doing research as other towns in compact are looking as well. He will have more information next month.
- DES re Open Burning violation: After meeting with DES and Town officials a proposal was submitted by DES - Administrative Fine by Consent No. AF 15-010 which needs to be signed by Board of Selectmen and returned to DES for Commissioner and Director of Air Resources to sign if it is agreed to. Chief feels it is unreasonable but not worth the time and cost to fight. Board agreed and reluctantly decided to sign and close the issue. **Selectman Schmidl moved to agree to the fine as noted in AF 15-010; Selectman Ballou seconded. All voted in favor.**
- Discussion and review of proposed request for bids – for fire tanker. Some suggestions – to be sent to Fire Chief by Town Administrator and bid package to be finalized and sent out by April Rollins, Secretary for Fire Department.
- Safety bldg – problem with overhead doors – Department fixed at no costs.

Old Business:

- Meeting Updates:
 - o PB met 7/6/15 – two public hearings – Request to revoke the PB 2006 subdivision and lot line adjustment (Guihene/Lovlien). More information / research needed - hearing continued until September 7th. Second public hearing re: construction of a detached accessory dwelling unit located at 160 South Road. Application was accepted. Other miscellaneous issued reviewed.
- Chairman Ross-Raymond thanked Selectman Ballou for stepping up to fill in last week due to an emergency for one of the employees at the Transfer Station.

- Meeting Reminders:
 - OHD meets 7/16/15 – Theme this year is “We Honor Our Elders”. This meeting will be wrapping things up as OHD is August 7 & 8th.
- Update – Library: Ross-Raymond reported the crawl space is dry but did find some mold on one floor joist– from where hot water heater is located. Will be checking to make sure cleanout is clear. Scott Bickford to do the vents. The hot water tank has been replaced.
- Cyclical – Cross Country – in town now for two weeks (2 years worth) only had one person contact us to not have anyone in. Four land use change tax forms signed by BOS.
- Ed Sawyer – Plans for retirement dinner being finalized and invites will be sent out this week. Selectmen asked Warren and Downes to handle the particulars.
- Transfer Station Attendants positions – posted – with responses due July 30th
- Steve Wheeler will be on vacation July 18th and Pete Ballou will help at transfer station.

Public Comments: Sandy:

- Sandy Miller – North Road:
 - Who is catering the retirement dinner – (*Alan’s Restaurant*).
 - Why is town being fined – *Fire Department had a drill and neglected to get a special permit – At first the fine was \$2700 but after a meeting it was lowered to \$1601.*
 - Asked about the pre-bid – what is it for – (*fire tanker*).

Other: All business that shall legally come before the Board

Selectman Ballou moved to adjourn at 6:15 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:
Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the August 5, 2015 Meeting.

Selectmen, Town of Salisbury