



Selectmen's Meeting Summary April 1st, 2015

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Schmidl	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Absent
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of the last meeting – March 18th. **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. All voted in favor.**

Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Committee Assignments: Selectmen all agree to keep same committee assignments as last year. Ken Ross-Raymond will continue as Ex-Officio for Budget Committee & ZBA Selectman Alternate member. Joe Schmidl will continue as Ex-Officio for Planning Board & Selectman Rep for Old Home Day Committee. Pete Ballou will continue as Selectman Rep for Recreation Committee. All other departments and committees are overseen by all of the Selectmen.

Department Updates/Issues:

Road Agent MacDuffie: unavailable for tonight's meeting.

Police log: 46 calls in March: 1 – burglar alarm; 1 – fire; 3 – hazardous operator; 1 – motor vehicle accident; 3 – request for service; 1 – sex offender registration; 1 – security check; 2 – suspicious check; 31 – traffic stops; and 2 – welfare check. Report on file in BOS office.

Rose Craven:

- **SHS Flag Project:** Rose Craven explained the Salisbury Historical Society will launch their flag project this spring with a target date of Memorial Day 2015 to fly our 10 flags at select utility poles in Salisbury. They will fly until Veterans Day in November and then again in the same time frame in future years. The historic flags will honor veterans in our older graveyards who took part in the American Revolution, War of 1812 and Civil War. Anyone looking for more information about the project can access it on their website. Ms. Craven's comes to the Board to get an official approval for this project. As with any signage the first step is to seek guidance and approval from the town officials. Board unanimously approves the project.
- **WCP signs:** Ms. Cravens also spoke in regards to the Salisbury Watch and Care Program signs and the Crime Line Signs being on the same poles. Selectmen will clarify with State but feel it better to have on one pole to alleviate too many poles along the roadside. They feel there is clear understanding that Crime line and WCP are separate.

2nd Quarter - Safety Committee Update:

Completed:

- Building Safety Issues
- Snow Removal from AH Roof
- AH –Effective barrier put up this winter to avoid anyone getting injured by falling ice

To Be Completed:

- AH Ramp – need some fill at end to bring ground put to the ramp height.
- Hazardous Mitigation Meetings – will be held quarterly –May, August, November, February
- Removing damaged insulation and replacement of insulation in basement of Library. After this is accomplished – get alarm system reactivated. May need another dehumidifier.
- Put in cement slab below construction debris container.
- Inside and Outside stairways at Safety Bldg. Ross-Raymond is checking with Barnstore re: heavy duty stairway for inside.
- Town Hall Ramp access – Ross-Raymond spoke with Bill MacDuffie about using granite slab or concrete at the end of the ramp. Ross-Raymond will check with Swenson Granite for costs. Perhaps could use seconds.

Old Business:

- Meeting Updates
 - OHD Met 3/19/15 – Schmidl reported that plans coming along – theme established – monthly updates will be posted in lifelines – all traditional events settled – still working on couple of areas – such as Cruise Night.
- FYI Meeting Reminders
 - Planning Board – 4/6/15 – 7 PM – Academy Hall
 - Budget Committee – 4/13/15 – 7 PM –Academy Hall
 - ZBA – April 14th – 7 PM – Academy Hall
 - Central NH Regional Commission Meeting 4/9 - 7 PM – Concord
- Shared Services: Participation has fallen off – but do have established links with other communities through selectmen and will work with each other as is needed

New Business:

- Jenkins/Guiheen and Lovlien lot line adjustment was never filed at the registry and maps never changed. Board moved and seconded to reverse assessments back for 2015 and to recommend Attorney Scheffy apply to the PB to revoke the subdivision and the lot line adjustment.
- Right to Know Workshop: Board approved the date of June 11th and TA Warren will schedule this with NH Municipal Association and will get memos out to town officials and committees urging them to attend.
- Purchasing Policy: Selectman Ballou has reviewed the SOP re: Expenditure of Budget Appropriations and would like it to clearly state that “a copy of the purchase order should be attached to the invoice so that the person signing the check register can verify anything in question before signing the register.” Selectmen asked AA Downes to update the SOP with suggested wording.

Public Comments:

- **Sandy Miller – North Road:** There was a tie for one position on budget. Who is the member? *Karen Sheldon was declared the winner.*

Selectman Ballou moved to adjourn at 7:20 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the April 15th, Meeting.

Selectmen, Town of Salisbury