



Selectmen's Meeting Summary March 5th, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes of last meeting

- Review and Approve Minutes of last meeting
 - February 19, 2014 **Selectman Schmidl moved to accept the summary as written, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

Departments:

- Town Moderator/Town Clerk – overview for Town Election & Business Meeting: During the day at least one Selectman need to be present and all for the business meeting. Voter ID rules are same - ID must be presented in order to receive a ballot. Most of the WA's are routine – with exception to petition article – which will be yes/no ballot vote.
- Road Agent MacDuffie – monthly update: Busy with plowing and sanding – have used about 75% of winter budget. Doing work for run offs and ditches. Also suspects it may be a big mud year. TA Warren noted that Moderator concerned if there will be enough room for parking for town meeting. Road Agent will look at making more room along the side of Rte. 4. Selectman Ross-Raymond noted that he has spoken with Rep. Ratzki (who is on the state Transportation Committee) re: Rte. 127 being badly in need of a complete rebuild. RA MacDuffie noted there is a meeting of the DOT Transportation Committee this Friday and he is planning to attend. Selectman Ross-Raymond may also attend
- Police log – month February – 8 calls: 1 – abandoned vehicle; 1 – ambulance needed; 1 – MV accident; 3 – Request for Service; 1 – Medical; and 1 – traffic stop.

Snowmobile Trail / Searles Hill Rd – Resident Joe Laycox came in to discuss his concerns of safety re: the Class VI road being part of the snow mobile trail. He stated he has a genuine concern re: safety for his family and the other family who lives uses and maintains Searles Hill Rd to access their homes. There was also discussion re: US Mail no longer being delivered to his mailbox due to the trail. Selectman Ross-Raymond noted he went out to look at the area and spoke with Salisbury Post Master re: the fact that the mailbox is not on the actual trail. Problem with non-delivery appears to be because of snow build up which does not allow the carrier to drive up to the mailbox. Mr. Laycox said the mail delivery is a secondary issue and he will address this in the spring if moving the mailbox is the only alternative to receiving his mail by carrier. His main concern is his family's safety due to the snow mobiles traveling the road way, which is a residential road not a recreational road and he would like the trail permit be revoked. The Vice President Frost from the Andover Snow Mobile

Club asked Board to allow them the opportunity to discuss the issues before terminating use. Selectmen agreed the need to explore all aspects and options before a decision is made.

Old Business:

- Meeting Updates / Reminders:
 - OHD 2/20/14 – Update: Good meeting – looking at some other events this year - hay ride – ice cream social at ball field, fireworks on Friday night instead of Saturday.
 - Planning Board Meeting –3/3/14: proposed 2 lot subdivision on Old Turnpike Rd – will be doing site walk – there is wet area issue.
 - Education Committee March Meeting cancelled due to annual school meeting.
 - Quote for plumbing work in Janitors room of Academy Hall reviewed. Tyler Cross gave a \$1,800 quote to replace water heater and plumbing. Selectman Ross-Raymond noted the outside faucet also needs work. **Selectman Schmidl moved to accept the bid; Selectman Ballou seconded. All in favor.**
 - Selectman Ross-Raymond noted after town meeting settles down – staff will work on office operations handbook.
 - Selectmen confirmed that Avitar will be handling the pending abatement appeal.

New Business:

- Town Reports are available – and on website
- MVSD Annual Meeting – March 6, 2014 – MVHS - polls open at 6 PM and Business Meeting at 7 PM.
- Audit Finding – Purchasing Policy – Clarifying changes made to the present policy. **Selectman Schmidl moved to accept the revisions, Selectman Ballou seconded. All in favor.**
- Job Description – Winter Maintenance - Board reviewed proposed changes of clarification and all in agreement with changes. AA Downes will finalize for Board to sign.

Public Comments:

Bill MacDuffie: Would like OHD Committee to ensure there is handicapped parking at town hall to allow handicapped individuals access to the area.

Sandy Miller: Has the issue re: winter plowing at SES been addressed and school being billed. Selectmen related the letter has been sent to Superintendent and will be addressed in July with new superintendent.

Correspondence:

- Selectmen signed state paperwork appointing Chuck Bodien as Health Officer.

Other: All business that shall legally come before the Board

NEXT MEETING: March 19, 2014

Selectman Ballou moved to adjourn at 7:10 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:

Kathie Downes

Administrative Assistant

Meeting Summary reviewed and accepted at the March 19th, 2014 Meeting.

Selectmen, Town of Salisbury