



Selectmen's Work Session Summary January 2, 2015

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: None

Chairman Ross-Raymond called meeting to order at 1:00 PM. Purpose of this work session to review 2015 Proposed Budget Figures.

Town of Salisbury 2015 budget schedule

Line Item – Department Selectmen (consult w/ TA Warren, etc.)	
4130 – Executive - TA Warren	Selectmen discussed 2% vs 3% increase to salaries for AA, MS and Bkpr. It was decided to go with the 2% proposed increase for 2015. The total for this line item excluding TA is \$48,900.
4140 – Elections, reg & vital records - TA Warren	Proposed \$1,300 – decrease from 2014 (due to only one election in 2015.)
4150 – Financial Adm –TA Warren	Proposed \$59,062 – increase of \$3634. – (new telephone system, postage & 2% salary increase for collector and deputy and treasurer and deputy)
4153 – Legal – TA Warren	General discussion re overage under Selectmen legal line due to court case re: abatement . TA recommends moving 10,360 from general assistance within budget. Board did not move funds as bottom line of budget was not met. 2015 proposed \$12,000 – same as 2014.
4155 – Personnel Adm – TA Warren	Proposed \$28,000 – decrease of \$3,567. (FICA and Insurance down)
4194 – General Gov't Bldg – TA Warren	Proposed \$69,450 – increase of \$30,900 (maintenance repairs, electricity, cement pad at transfer station and AH project)
4196 – Insurance – TA Warren	Proposed \$16,200 – increase of \$300 (workman's comp)
4197 – Advert & Asso Dues – TA Warren	Proposed \$4,600 – increase of \$100 in Asso. Dues and \$300 in public notices.
4199 – Other Gen Gov't – TA Warren	Proposed \$800 – same as 2014
4316 – Utilities & Street Lights – TA Warren	Proposed \$2,000 – same as 2014
4325 – Solid Waste Clean-up – TA Warren	Proposed \$4,493 – decrease of \$477 due to changes in well monitoring and contract engineering services lines.
4415 – Health Agencies – TA Warren	Proposed \$2,500 – decrease of \$300 (health officer supplies)
4442 – Direct Assistance – TA Warren	Proposed \$26,712 – decrease of \$5000 (general assistance)
4583 – Patriotic Observations – TA Warren	Proposed \$3,450 – same as 2014
4711 – Debt Services – Principal – TA Warren	Proposed \$60,483 – same as 2014
4721 – Debt Services – Interest – TA Warren	Proposed \$11,039 - decrease of \$1,989

Other budget issues discussed:

- TA Warren noted that Bill MacDuffie has submitted proposal for encumbering \$800 from Cemeteries improvements to allow for road work in Maplewood to be accomplished in spring.
- .Unanticipated monies: has been put in general fund. Discussion of whether to use some of the appropriation for building projects and transfer station CIP proposal.
- OHD – fire works display. No money left to encumber for contract with fire works company. BOS will discuss with Nancy Hayden re: need to continue with the fund raising efforts for the cost of fireworks for 2015.
- General discussion re: hiring as town employee someone to do both town grounds and cemetery mowing/clean up. Board will invite Cemetery Trustees into meeting to discuss this avenue vs bidding contract.
- Selectmen discussed making a \$200 contribution to Crimeline. Money to be used from Police budget. Selectman Ballou motioned to begin in 2015, Selectman Schmidl seconded. All in favor.
- Warrant Articles will be reviewed and discussed at the January 7th 2015 BOS meeting.

At 2:10 PM Selectman Ross-Raymond made a motion to go into non-public under RSA 91-A:3, II (a) personnel issue. Roll Call vote and all voted yes.

Returned to public session at 2:44 PM. Discussion by the Board to seal the non-public session minutes as it concerns personnel and non-public information. Roll Call Vote – all voted yes. Summary will be sealed.

Selectman Ballou made motion to adjourn at 2:45 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the January 7, 2015 Meeting.

Selectmen, Town of Salisbury