



Selectmen's Meeting Summary June 18th, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes of last meeting

- Review and Approve Minutes of last meeting
 - June 4th, 2014 meeting summary: **Selectman Schmidl moved to accept the summary as written, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

Department Updates/Issues:

- Fire Chief MacDuffie – monthly update:
 - Monthly Stats: 1 MV; 3 EMS; and 1 mutual aid-fire
 - Lock on front door of Safety Building needs repair –TA will call locksmith.
 - Pagers all repaired under warrantee
 - Selectmen Ross-Raymond will be marking spots for concrete spears – and would like Fire Dept to check plans before holes are dug. Chief will help with digging.
 - RE: Air Gas question on monthly billing –It appears we were renting instead of leasing – price is different. A substantial savings by leasing and he has switched to that process.
- Library Trustee Henry – 6 month update
 - Barnard Foundation of New London gave an unrestricted grant of \$2000 – a big thanks to Mindy for her hard work on this.
 - Charlotte Hughes, who used to live in Salisbury passed away last month at the age of 100. She was a librarian and the family requested donations be made to Salisbury Library in her name. We have received \$515 to date.
 - Library Personnel: Heather Parker had baby and opted not to return. Sub Liz Kingsley has taken her place. New sub is Corinne Brannigan. Library Director is putting in more time to catch up on work and also has delegated more to sub. Trustees are also taking on more things like thank you letters, etc.
 - Working on Budget - 2015
 - Will be asking for \$1 hr. increase for Director in next year's budget – this will add approximately \$500.
 - Adding IT line item: Working with Phil Tucker to look at computers – and have a \$1,100 estimate. This needs to be done as moving forward with automation. Looking at companies who can install to switch everything.

There will be an annual fee. Looking to Friends and other sources of funding. Selectman Schmidl noted they could look to other towns with small libraries to compare. Also with automation should free up some current work. Thanks to the Friends have new library cards. Goal is to have all this achieved by end of year.

- Summer Reading program – kicks off tomorrow morning. Also will have a Discovery Workshop for smaller kids this year. Will be looking for volunteers to help.
- Alarm System - Library: Appears there is moisture / mold issue in crawl space that if affecting the alarm system. Board noted they are aware of this and will be working on correcting the problem..
- Library Director is working on a special program this fall with a famous mystery writer – more info to come.
- What is the OHD Theme? – (believe it is “Simply Fun”)
- Selectman Ballou asked progress re: books and collection box at Transfer Station. Ms. Henry noted that she has contacted Big Hearted Books who states they can take care of them. If not will pursue having them put in the dumpster..
- No book sale at OHD – this year due to lack of help. Springfield NH library will be taking some books.

Old Business:

- Meeting Updates
 - ZBA Met 6/17 – applicant for variance on lot with no frontage – approved.
 - CNHRP Mtg: Selectman Schmidl attended and we are one year away from Master Plan update.
 - Selectman Schmidl attended a Broadband meeting – 2 wks ago. Two other citizens from North Road attended. Need to contact Comcast re: lack of franchise agreement with town and suggest to them if interested in keeping customers in Salisbury they need to provide something to North Road citizens. Mike Tardiff from CNHRP mentioned Wi Valley does wireless service at a lower cost and suggests inviting to a BOS meeting for more information. Selectman Schmidl will get contact info so invite can be sent to attend a BOS meeting.
- FYI Meeting Reminders
 - OHD – 6/19/14 – 7 PM
- Reminder - Exterior Work at AH - Pre-Bid Conference will be tomorrow June 19th at 9 AM. Letters were sent to local builders/contractors.
- Reminder – Clean Up Day – Saturday 6/21/14. Luncheon will be at 1 PM at town hall.
- Town is still waiting for information from Stephanie Alexander about Hazard Mitigation – still have to have public hearing this year.
- Draft letter to Laycox re: Boards decision not to close Searles Hill Rd as snowmobile trail. TA Warren will ask Town Counsel to review before letter is sent.

New Business:

- Library – moisture in crawl space causing problem for alarm system. Mango noted there are no vents – they can put water proof protectors (5 @ \$150) to keep the alarm working. Selectmen agreed to move forward with this and also to review the problem in more depth with Scott Bickford to consider if a dehumidifier is needed or if other action needs to be taken.

- Logging – Quimby Rd: Written submission from Meadowsend Timberland LTD re intentions to improve Quimby Rd for purposes of completing forestry work on their property. Site has been reviewed by RA MacDuffie on 6/12 and they described intentions to complete mainly surface improved to the Class VI portion. All road improvements will be maintained through harvest period and left in good or better shape than original road condition. **Selectman Schmidl moved to approve this request; Selectman Ballou seconded. All voted in favor.**
- Perambulations – Boscawen, Andover, Webster have been in contact with us and all agree with scheduling it for this fall.
- Recreation Committee and Selectmen will hold a joint meeting to discuss removal of some Trees at Maplewood Park. Abutter has been contacted to ensure where property lines are. General discussion re: what the process will – Meet on 6/28 – make sure not cut anything – Mr. Call will be there. Depends on board feet. Kathleen was going to meet with John Harrington
- Salisbury is still enrolled with Crimeline: Both Selectmen Ballou and Ross-Raymond have registered to attend meetings and Town will help with getting prizes for their annual fund raiser.

Community Action Program : Terri Paige Regional Transportation Coordinator in to present information re: Mid-State Regional Coordinating Council. Ms. Paige is the regional Transportation Coordinator representing the Mid-State Regional Coordinating Council (RCC). The Mid-State RCC serves all of Belknap and Merrimack Counties and towns of Deering and Hillsborough. Their mission is to improve mobility and access for all by coordinating regional and local community transportation services and information. (power point presentation on file with meeting summary in BOS office). Brochures (Mid-State Regional Ride Resource Directory; Volunteer Driver Program; and Your Resource for Healthy Aging) left with town office. Selectmen thanked her for her presentation.

Public Comments:

Sandy Miller: Difficult to hear with Air Conditioning running. Selectman Ballou noted we should look into a sound system for meetings.

Other: All business that shall legally come before the Board

- Non-Public Session: (as necessary) At 7:45 PM Chairman Ross-Raymond moved to go into non-public session **per RSA 91-A:3, II (a) Personnel Issues. Roll Call vote taken – unanimous vote.**

Returned to public session at 7:50 PM. **Chairman Ross-Raymond announced motion was made and accepted by the Board to seal the non-public session minutes per RSA 91-A:3,II (a).**

Selectman Schmidl made a motion to adjourn at 7:55 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:
Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the July 2nd, 2014 Meeting.

Selectmen, Town of Salisbury