



# Salisbury Board of Selectmen

## Meeting Minutes

July 20, 2022

**Approved**

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Selectman Brett Walker, Chair	Excused
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Kimberley Edelmann	Present

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**Attendees:** Several citizens attended the meeting in person at Academy Hall; a few attended via Zoom.

### 1) Open Meeting

Selectman Herbert opened the meeting at 7:00 pm.

Selectman Herbert clarified one thing that was not on evening's agenda. The Roses had petitioned the Town to take a path through their property and make it a Class VI road. Lawyers gave presentations. As it turned out, both lawyers had conflicts due to their involvement with the land trust. The notice from the lawyers stated that they were withdrawing the petition. Selectman Herbert noted that the petition was withdrawn without prejudice, which means the lawyers could bring up the subject again at a later date.

### 2) Meeting Minutes

Selectman Hoyt made a **motion** to approve the minutes of July 20, 2022. Selectman Herbert **seconded**. The **motion passed**.

### 3) Signatures

Selectman Herbert noted that the Selectboard had reviewed and signed Accounts Payable & Payroll Registers. They also reviewed the following, signing as required:

- ◆ Review Accounts Payable & Payroll Registers
- ◆ Report of Cut – Tax Map 219, Lot 25 (Sanborn) and Tax Map 237, Lot 18 (Williams)
- ◆ Intent to Cut – Tax Map 204, Lot 1
- ◆ Veteran's Exemption – Tax Map 233, Lot 6 (Van Gennet)

All documents are available for public inspection.

#### **4) Department / Board / Committee Reports**

##### **a. Fire Chief / Road Agent / HDAC**

Fire Chief / Road Agent Bill MacDuffie Jr reported that work on Raccoon Hill Road would begin presently.

The Chief reported that he expected next month's Second Annual Firemen's Muster at Old Home Day was going to be bigger than the first one held last summer. There was a lot of interest.

Road Agent MacDuffie reported that the Highway Department Advisory Committee was doing their homework. They meet every second and fourth Monday of the month.

##### **b. Transfer Station**

TS Manager Bert LaFlamme reported that there was a lot going on. Next week, the new compactor was going to arrive. Preparations would continue over the weekend.

Manager LaFlamme reported that the old trailer used for aluminum cans needed to be scrapped. He believed he needed the title to it in order to scrap it, but he didn't have it. Marcia Murphy said she believed that if the value of the trailer was less than \$3,000, a title was not needed.

Manager LaFlamme asked what should be done with the old generator. Did the Town want to put it up for sale or keep it as a backup system? No decision was made.

##### **c. Planning Board**

Selectman Herbert reported that he was on vacation and did not attend the most recent Planning Board meeting.

Planning Board member Faith Muello reported that the recent meeting focused on reviewing regulations.

##### **d. Salisbury Free Library**

Library Director Melissa Lesniak reported that some external areas of the library building needed attention. This included some window screens, paint and rain gutters. She reported that another roof shingle had popped up. She also suggested that the building could benefit from a wash to remove mold.

Selectman Hoyt said he would visit the building and look at the issues raised.

#### **5) New Business**

##### **a. Cross Country Appraisal Group**

Town Administrator April Rollings reported that the final revaluation invoice for \$5,800 had been received. The total cost of the reval was approximately \$23,000.

Selectman Herbert made a **motion** to send the invoice to the Trustees of the Trust Funds for payment. Selectman Hoyt **seconded**. The **motion passed**.

##### **b. SAU #46 - School Assessment Letter**

TA Rollins reported that the School District sent Salisbury their assessment letter. This year's monthly payment to the district will be \$237,303. That's a \$24,000 increase per month.

Selectman Herbert said that sometimes they reevaluate the budget mid-year and adjust downwards. He did not speculate whether that would be the case for the new year.

**c. Juneteenth - Add to Personnel Policy**

TA Rollins reported that Juneteenth was a new Federal holiday. The Board needed to decide whether to give the day off for employees. Selectman Herbert noted that only the Town Administrator and the Town Clerk would be affected, assuming the holiday falls on a Monday. Everything else would be closed.

Selectman Herbert made a **motion** to make Juneteenth a holiday for employees. Selectman Hoyt **seconded** the motion. The **motion passed**.

**6) Old Business**

**a. Chair Donations - \$10**

TA Rollins reported that Gayle Landry brought in additional donations of \$10.

Selectman Hoyt made a **motion** to accept the donation of \$10. Selectman Herbert **seconded**. The **motion passed**.

**7) Selectmen's Reports**

Nothing additional to report.

**8) Public Comments**

**a. School Tax**

A member of the public asked for clarification about the amount of the school tax. Selectman Herbert repeated that the payments were about \$273,000 per month, for 11 months. Many expressed surprise by this.

The increase was due to the increased school district budget. The payments reflect Salisbury's portion.

**b. Firewood Donations**

Mary MacHarg Congoran, Interim President of the Contoocook Carry Community Fund had heard that Salisbury might be interested in receiving firewood. She contacted Bill MacDuffie, Jr regarding an offer to provide cut and split green firewood to the Town. Mr. MacDuffie told TS Manager LaFlamme about the offer during the meeting.

Selectman Herbert said he knew there were people who could use it. After brief discussion, it was decided that the offer of firewood should be accepted. It would be kept at the Transfer Station. Whoever needs some, can take it.

TA Rollins added that she also had spoken with Ms. Congoran. A sign for the Transfer Station wood pile will be provided by the Contoocook Carry Community Fund explaining the donation.

Reference website: <http://www.cccommunityfund.org/>

They also have a facebook page.

**c. Traffic Speed Signs**

Dave Rapalyea wanted to bring up the topic of the traffic speed signs again. He felt that Whittemore Road could

really use them as a reminder to those who are speeding, especially near the school. He felt it was a waste to sell them.

Selectman Hoyt suggested that the topic be brought up when Selectman Walker was present, especially since he had done the data analysis study. He added that he didn't have a problem with trying them in a different location.

Selectman Herbert noted that the annual maintenance contract also needed to be renewed at \$800 each.

TA Rollins added that the signs were very technical and included GPS tracking in case of theft.

Selectman Herbert noted that the signs were currently being advertised in the classifieds on the NMHA website. He added that he found the signs were a useful reminder for him when he was going too fast.

#### **d. Dump Trucks Speeding on Whitemore Road**

A member of the public shared that heavily loaded dump trucks were speeding through the area, as well as on Center Road. The trucks were speeding through before 7 am.

Selectman Hoyt said he had been speaking with TA Rollins about that earlier and suggested posting "No Through Trucking" signs on the road.

It was believed the trucks may be related to due construction on Raccoon Hill Road. Also, it was noted that there were no speed limit signs in the area. It was also suggested that the speed limit signs could be put to use in that area.

Marcia Murphy shared that a similar issue occurred Boscawen. The residents identified the owning company of the trucks and phoned in several complaints. Eventually, the drivers became more respectful of the residential area.

### **9) Town Administrator's Report**

#### **a. NHMA Webinar – August 10th Re: HB 1661**

TA Rollins reported that she would be attending a webinar about the new affordable housing bill. Changes to other statutes related to zoning will also be discussed. She will share anything she learns.

#### **b. Treasurer Resignation**

TA Rollins reported that Town Treasure Karen Donaldson tendered her resignation.

Selectman Herbert made a **motion** to accept the resignation with regret. Selectman Hoyt **seconded**. The **motion passed**.

### **10) Nonpublic Session RSA 91-A:3, II (a)**

Selectman Herbert made a motion to enter nonpublic session at 7:27 pm. Selectman Hoyt seconded. Roll call - Herbert, aye; Hoyt, aye; Walker, absent.

The Board reconvened the public session at 7:39 p.m.

Selectmen Herbert announced that the Board unanimously voted to increase the hourly pay rate of Transfer Station Attendant, Joseph Lessard to \$16 dollars for completion of the Solid Waste Operator's course, effective immediately. The minutes of the non-public session meeting were not sealed.

#### 11) Next Meeting

Selectman Herbert made a **motion** to adjourn the meeting at 7:40 pm. Selectman Hoyt **seconded**. The **motion passed**. The next scheduled meeting will be on the second Wednesday instead of the first Wednesday of the month; Wednesday, August 10, at 7 pm at Academy Hall.

Respectfully Submitted,

Kimberley Brown Edelmann

Recording Secretary

*These minutes were approved at the Board of  
Selectmen's meeting of August 10, 2022.*