



Salisbury Board of Selectmen

Meeting Minutes

November 17, 2021

Approved

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| Selectman Brett Walker, Chair | Excused |
| Selectman John W. Herbert | Present |
| Selectman Jim Hoyt | Present |
| Town Administrator April Rollins | Present |
| Municipal Assistant Kimberley Edelmann | Excused |

1) Open Meeting

Selectman Herbert opened the meeting at 7:00 p.m.

2) Meeting Minutes

Selectman Herbert made a **motion** to approve the minutes of November 3, 2021. Selectman Hoyt **seconded**. The **motion passed** with both in favor.

3) Signatures

Selectman Herbert noted that the Board reviewed the Accounts Payable and Payroll Registers, which were made available for public inspection.

4) New Business

Selectman Herbert made a **motion** to waive the Town Hall rental fee for Cribbage night on Thursdays at 6 p.m. throughout the entire year. Selectman Hoyt **seconded** the motion and the **motion passed** unanimously.

5) Old Business

None at this time.

6) Selectmen's Reports

None at this time.

7) Public Comments

Marcia Murphy asked for an update on the work of the Planning Board. Selectman Herbert reported the Planning Board has been reviewing the Class VI Road process (Agreement & Notice of Limits of Municipal Responsibility

& Liability) for potential buyers who may want to build on these roads. Selectman Herbert noted the agreement is to waive the Town's liability for the road, but the State's statutes plus the Town's agreement ask the owner(s) to keep the road in passable condition, so it seems as though the process & agreement are accurate.

Gayle Landry asked if there were any updates from TDS. Selectman Hoyt replied that there was nothing new to report.

8) Town Administrator's Report

TA Rollins thanked the Andover Snowmobile Club for their generous donations of holiday food items to two (2) families in Town.

TA Rollins informed the BOS that Unitil came out on Monday to limb the tree at Academy Hall due to wires.

TA Rollins has received a quote from Bill Partridge to remove trees from the cistern on North Road (\$600) and the Town Park (\$3,000), in the total amount of \$3,600 dollars. Selectman Herbert made a **motion** to approve the quote and Selectman Hoyt **seconded** the motion, the **motion passed** unanimously.

9) Adjournment

Selectman Herbert made a **motion** to adjourn the meeting at 7:10 p.m. Selectman Hoyt **seconded** the motion and the **motion passed** unanimously. The next scheduled Selectmen's meeting is Wednesday, December 1, 2021 at 7:00 p.m. at the Academy Hall.

Respectfully Submitted,

April Rollins
Town Administrator

These meeting minutes were reviewed and accepted on December 1, 2021.

Selectmen, Town of Salisbury