



## Salisbury Board of Selectmen Meeting Minutes

June 22, 2021

**Approved**

---

Selectman Brett Walker, Chair	Present
Selectman John Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present

---

**Attendees:** David Merwin, Jennifer Hoyt, Mac Johnston, David Allard and Bill MacDuffie Jr.

### 1) Open Meeting

Chairman Brett Walker opened the meeting at 6:36 p.m.

### 2) Old Home Day Committee – Purpose, Establishment of Terms and Appointment of Members

Chairman Walker stated the Board has called the meeting this evening to formalize the Old Home Day Committee because the committee has been run by volunteers which have never been appointed.

Chairman Walker stated donations couldn't be accepted because there wasn't an account for the funds to go into but now the donations will be accepted by the Board and deposited into the Town's general fund. Chairman Walker explained the event was being run without liability insurance which will now fall under the Town's insurance so that vendors and participants are covered. Chairman Walker stated he and TA Rollins reached out to the NHMA, the Town Auditor and Primex for guidance, they have suggested to establish the OHD Committee under the authority of the Board to make them an official committee of the Town. Chairman Walker noted the committee will still decide how the money is spent and will also need a list of the volunteers helping them out.

Chairman Walker explained an Old Home Day Special Revenue Fund will need to be created for the 2022 Town Warrant so the monies go to the Trustees of the Trust Funds next year.

Chair Walker made a **motion** to make the following statement the OHD Committee's purpose, "*Members & Volunteers are responsible for organizing & administering the annual Old Home Day activities*". Selectman Hoyt **seconded** the motion and the **motion passed** unanimously.

Chair Walker made a **motion** that the OHD Committee be made up of five appointed members and five alternate members. Selectman Herbert **seconded** the motion and the **motion passed** unanimously.

Chair Walker made a **motion** the terms be established as two terms until 2024, two terms until 2023 and one term until 2022. Selectman Herbert **seconded** the motion and the **motion passed** unanimously.

Chair Walker made a **motion** to appoint Jen Hoyt and Lisa Walker until 2024, Mac MacDuffie and John Herbert until 2023 and David Merwin until 2022. Selectman Herbert **seconded** the motion and the **motion passed** unanimously.

Chair Walker noted that the OHD Committee can establish its own By-Laws regarding the committee's make up at a later date.

### 3) **Donations RSA 31:95-e**

Selectman Hoyt made a **motion** to accept the donation of \$216 dollars from DiBernardo Real Estate to help pay for the "Reptiles on the Move". Selectman Herbert **seconded** the motion and the **motion passed** unanimously.

### 4) **Adjournment**

Chairman Walker made a **motion** to adjourn the meeting at 7:04 p.m. Selectman Herbert **seconded** the motion and the **motion passed** unanimously. The next scheduled Selectmen's meeting is Wednesday, July 14, 2021 at 7:00 p.m. at the Academy Hall.

Respectfully Submitted,

April Rollins, Town Administrator

*These meeting minutes were reviewed and accepted on July 14, 2021.*

---

*Selectmen, Town of Salisbury*