



Selectmen's Meeting Summary June 17, 2020 – Parking Lot

Chairman Ken Ross-Raymond	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Jill Colardeau	Present

Visitors: Sandy Miller, Anne Ross-Raymond, Dora & David Rapalyea, Jim Zink-Mailloux, Gayle & Joseph Landry, Velma Emery, Marcia Murphy and Jerry Williams.

Chair Ross-Raymond opened the meeting at 6:00 PM.

Signatures:

Review & Approval of Draft Minutes Signatures -

- **May 28, 2020 - Selectman Herbert made a motion to approve the BOS May 28, 2020 meeting summary. Chair Ross-Raymond seconded. All voted in favor.**

Review Accounts Payable & Payroll Registers -

- **Chair Ross-Raymond made a motion to approve Accounts Payable from June 3, 2020 of \$11,510.32, from June 11, 2020 of \$5,262.85 and from June 17, 2020 of \$20,081.00. Selectman Herbert seconded. All voted in favor.**
- **Chair Ross-Raymond made a motion to approve Payroll Registers from June 4, 2020 of \$7,056.96 and from June 18, 2020 of \$5,240.96. Selectman Herbert seconded. All voted in favor.**

Broadband Update:

- Chair Ross-Raymond asked Selectman Hoyt for an update on internet/broadband services. He noted most people in town do not know where we stand as a town on this issue in spite of posts made on Facebook. Selectman Hoyt noted he has been working with Senator Harold French and wanted to recognize his efforts. Selectman Hoyt noted they have been making three, four, five calls weekly over the last three to four months. He noted Senator French has been instrumental in persuading CCI, (Consolidated Communications), to relinquish their lines to TDS for broadband services in sections of Salisbury without broadband. Selectman Hoyt noted TDS has agreed to this and they may be able to absorb some of the cost through the CARES Act, (Connecting N.H. Emergency Broadband Expansion Program), with the possibility of no cost to the town. TDS is hoping this could be done no later than December 2020, their target date. Chair Ross-Raymond thanked Selectman Hoyt for all his efforts in this matter.
- Selectman Hoyt noted AT&T had made an offer to install air cards in people's computers but since these areas are without phone, cell and internet services the cards would not work.
- Chair Ross-Raymond noted there have been posts on Facebook stating Selectman Hoyt is the only one who cares about the residents in town getting internet services and that is not true. Chair Ross-Raymond noted he wanted people to be aware of the collective effort put forth for residents without internet coverage and it is about the residents and not about the Selectmen. Chair Ross-Raymond noted the process actually started back in September when the Select Board invited representatives from CCI to a BOS meeting, (held on 9/4/2019), to discuss broadband coverage/options for residents on North Road, Flaghole Road and Montgomery Road. Chair Ross-Raymond noted he had spent three months working on this along with TA Rollins, who spent another three months working on this issue. Chair Ross-Raymond noted the ultimate goal of this collective effort is to provide broadband services to residents in those underserved areas.
 - Selectman Hoyt noted he does not have any control over what people post on Facebook.

- Marcia Murphy asked what would happen if it was not covered under the CARES Act, (Connecting N.H. Emergency Broadband Expansion Program). Selectman Hoyt noted CCI would do a cost analysis, which they are working on now.
- Selectman Herbert noted the Federal Government has allocated 50 million in the CARES Act for internet services in areas without broadband.
- Selectman Hoyt noted they have been stressing the need for internet services for students especially if they do not return to school in the fall.
- TA Rollins noted she filled out two surveys for the school district regarding students returning to school in the Fall and parents should know by around the 3rd or 4th week in August, if not sooner.
- Sandy Miller asked if this would include residents on Flaghole Road on the Salisbury side since the Andover side currently has Comcast.
 - Selectman Hoyt noted the list provided to CCI does include those residents.
- TA Rollins noted she filled out two surveys for the school district regarding students returning to school in the Fall and parents should know by around the 3rd or 4th week in August, if not sooner.

Department Updates:

- NH State Police - Total Calls for May 2020 = 20
2 - 911 Hang Ups; 2 - Abandoned Vehicles; 1 - Assist Motorist; 1 - Fire; 1 - Civil Standby; 1 - Welfare Check; 1 - Fish & Game Notified; 1 - Hazardous Operator; 2 - Animal Complaints; 1 - Request for Fire Marshall; 4 - Requests for Services; 1 - Suspicious Person; 1 - Suspicious Motor Vehicle; 1 - Vin Verification. Report on file at the Selectmen's Office.

New Business:

- Town Operations -
 - Chair Ross-Raymond noted the Town municipality would continue conducting business as they have been during the last few months. Chair Ross-Raymond noted it would be the Boards & Committees decisions whether or not to continue scheduled meetings. If meetings are scheduled, those will be posted. (Meetings are posted at the Post Office, Academy Hall and on the Town's website at: www.salisburynh.org).
 - TA Rollins noted she would like to hold off on scheduled meetings until at least the first week in August when guide lines are updated. The Planning Board will meet if needed and any meeting would be held outside. She noted she has received two Planning Board applications, one for a subdivision and the other for a site plan review for a local catering business.
 - TA Rollins questioned if the BOS would want to meet on July 1, 2020 or not since it is close to Independence Day. The Select Board noted they would not meet on July 1st and have agreed to meet if something does arise needing attention.
 - TA Rollins noted a tree at Academy Hall located on the right side of the Tax Collector and Town Clerk offices should be removed since the tree is leaning on the building and taking over that side with its branches encroaching onto the roof. She noted Andrew Perkins, Grounds Maintenance, would be able to deliver a rented lift for a half-day at \$200.00 to remove the tree.
 - Selectman Hoyt asked if Andrew Perkins is insured and if so if his insurance is up to date to remove the tree. TA Rollins noted he was insured and she would verify that his insurance is current.
 - Sandy Miller asked if the brush around the stop sign at the end of North Road could be cut back on the Salisbury side so you can see someone coming down Flaghole Road easier. Chair Ross-Raymond asked TA Rollins to give this message to Road Agent MacDuffie, Jr. to take care of.

Old Business:

- TA Rollins noted four security cameras will be installed to cover Academy Hall this Friday by Mason Alarms. TA Rollins noted the large tree on the backside of Academy Hall along Route 127 would need to be removed. According to Mason Alarms, this tree will obstruct the view of the camera located on that side

of the building and blocks the line of sight coming up Route 127. TA Rollins will obtain quotes for removing it.

- TA Rollins noted the Driver Feedback Signs have been delivered, the solar batteries have been charged and she is waiting to do a webinar for using the cloud base application. She noted the signs will be programed to collect data for a week, called a stealth mode, prior to the signs being turned on when drivers will be able to see their speed limit. She will assist Road Agent MacDuffie, Jr. in setting the signs up along Route 4 near the intersection of Route 127 tomorrow.
- Selectman Hoyt asked about electrical lines being hooked up at the Transfer Station. Chair Ross-Raymond noted he has given Scott Sweat a key to the Transfer Station for him to hook up the electricity. Scott Sweat assured Chair Ross-Raymond it would be done in plenty of time.

Selectmen Report:

- Chair Ross-Raymond noted he has been bothered by accusations of him packing two BOS meetings with like-minded cohorts who are not in favor of more police coverage back in March. He noted police coverage was listed on the agenda for the March 4th meeting. Five residents attended the meeting and only one person at this meeting asked what the cost was for the Webster Police to do patrolling in Salisbury. At the March 18th BOS meeting ten people attended. Again, Chair Ross-Raymond was wrongly accused of packing the room, which he did not do and did not ask people to attend the meeting. Five out of the ten residents attending this meeting are people who show up for the meetings on a regular basis. Only one resident at this meeting noted if the town were to increase patrol coverage, they thought we should stay with the NH State Police. Again, this accusation of packing a meeting is not true and is an unfounded accusation, just to set the record straight.
 - Selectman Herbert suggested a public hearing regarding police coverage to give Salisbury residents a chance to talk about police coverage and the cost involved once we are back to regular scheduled meetings, maybe sometime in August.
 - Chair Ross-Raymond noted we will do a public hearing for public input, listen to any concerns, respect opinions and to give as much information as we can so residents can make an educated decision. We have had these meetings before and they have gone well. The Selectmen are not able to solve any police issues, that it would be up to the towns people to decide by vote at Town Meeting in March.
 - Dora Rapalyea asked what the issue was with the NH State Police, are they not doing a good job and how many hours a week do they patrol? She suggested if people want more police coverage, they should either show up at the meetings, otherwise, the topic should be dropped.
 - Selectman Hoyt noted the NH State Police are not here half that time.
 - Chair Ross-Raymond noted they are contracted for four hours a week and have been since January when NH State Police Trooper Lt. Chad Lavoie came on board. Chair Ross-Raymond asked Selectman Hoyt if he has met or spoken with Lt. Lavoie. Selectman Hoyt noted he had not yet spoken with him. Chair Ross-Raymond noted Selectman Hoyt has been on the Select Board long enough and suggested he talk with Lt. Lavoie since he is making assumptions as to what they are doing and not doing.
 - TA Rollins noted all NH State Police invoices show four hours of patrol coverage a week.
 - Gayle Landry asked who are these people claiming they want more police coverage and do they have names?
 - Jim Zink-Mailloux questioned what the process was if someone wanted to pursue it with a Warrant Article at Town Meeting. Chair Ross-Raymond noted additional police coverage would need a petition with at least 25 registered voters on the petition and the BOS could put a Warrant Article in to be voted on at Town Meeting. He noted a public hearing and informational meeting would be needed prior to having a Warrant Article on this at Town Meeting.
 - TA Rollins noted the Selectmen could put anything on as a Warrant Article for Town Meeting, and whether they would recommend the Warrant Article or not recommend it.

- Chair Ross-Raymond noted there is a deadline for a petition and a deadline for adding a Warrant Article for Town Meeting.

Town Administrator's Report:

- West Salisbury Road Overlay - Savings of \$16,628.88. TA Rollins noted the town has saved \$16,628.88 on the overlay on West Salisbury Road. She noted the original estimate from Pike Paving was \$125,000.00, then decreased to \$121,000.00 and came in at \$108,000.00.
 - Sandy Miller asked when Road Agent MacDuffie, Jr. would have the shoulders on North Road done which were scheduled to be done last year. TA Rollins noted she would check with Road Agent MacDuffie, Jr. tomorrow.
- TA Rollins noted she will be taking a 2-week vacation starting on June 29th through July 10, 2020. Please contact her prior to June 29th if anything is needed and if any urgent issues arise, she may be contacted on her cell phone.

Other:

- Chair Ross-Raymond inquired how the new on-line auto renewals are going, the mail-in registrations and operations in general since the pandemic with newly imposed guidelines. TC Zink-Mailloux noted the new program (ClerkWorks) is 99% live. He noted the credit card machine was fixed today in house due to an error with Heartland, the company that processes the credit cards. It will be tested once he is back in the office. TC Zink-Mailloux noted he has processed 16 new on-line renewals so far and the mail-in registrations are working well through emails. He noted the importance of providing required documentation needed in order to complete motor vehicle requests in a timely manner. He noted the cost to mail license plates out to residents was \$6.00, so he made arrangements to drop off resident's license plates or for residents to pick them up at Academy Hall. TC Zink-Mailloux noted he has started having limited curbside appointments following the CDC's guidelines in the last few weeks. He has had people show up, honk their horn, he goes out and gets the paperwork and then processes it. This way people do not have to go through the Tax Collector's office and his office where confidential information is located. He noted he has spent an extra 200 hours over the last few months and will be cutting back to his normal office hours. He noted Deputy TC Jennifer Hoyt has been helpful in posting information for residents on Facebook in guiding them in the right direction. He asked Deputy TC Jennifer Hoyt to put a link on these postings linking them to the Town's website for the information. For example, he has also written up step-by-step instructions if you need to register a new vehicle, transfer plates, if it is a private sale or sale from a dealership, etc... He noted most people have been very helpful and understanding.
- Chair Ross-Raymond wanted to give a big "Thank You" to Don and Cindy Patten for their care and upkeep in maintaining the Town Pound over a long period of time without any recognition.
- TSM Williams noted he is working on the facilities report which is due on June 29, 2020. TSM Williams noted the cost of paper price has gone down, the old price of \$2.25 to \$1.78 per ton.
- Anne Ross-Raymond updated the Selectmen on the elections, to move them from Town Hall to the Fire & Rescue Station/Life Safety Building this Fall. They will work with election workers and Chief MacDuffie, Jr. to do so without hindering any safety issues that might arise with the fire and rescue operations at the Life Safety Building. She noted the Safety Building would be a better step-up in following CDC guidelines and allow for more space.
 - TA Rollins noted the face shields have arrived for use at the election, antibacterial lotion and masks will be provided. Chief MacDuffie does not have any concerns with the election taking place at the Fire & Rescue Safety Complex. Signs will be posted around town to inform residents of the change in location.

Public Comments:

- Marcia Murphy inquired whether the cemetery (Maplewood Cemetery) was recently mowed. Selectman Herbert noted it could use a little weed-whacking around the edges of the stones.

- TA Rollins noted she would send another letter to John Martin regarding the large dead tree on his property bordering the parking lot at Academy Hall. The town would like to know if he would be agreeable in having the town cut it down at its expense. The tree could be a liability and cause damage if it came down un-expectantly.
- Selectman Hoyt noted the American Red Cross has a Blood Drive scheduled on Saturday, June 27, 2020 from 9 AM until 3 PM at Town Hall.

Next Meeting: July 15, 2020 at 6 PM at Academy Hall. (No meeting scheduled on July 1, 2020).

Adjournment: Selectman Herbert made a motion to adjourn the meeting at 6:50 PM.

Selectman Hoyt seconded. All voted in favor.

Respectfully submitted:

Jill Colardeau, Municipal Assistant

Meeting Summary reviewed and accepted.

Selectmen, Town of Salisbury

Rec. - Folder C - 802 0068