



**Selectmen's Meeting Summary
Academy Hall – Parking Lot
May 6, 2020 at 6 PM**

Chairman Ken Ross-Raymond	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Jill Colardeau	Absent

Visitors: Jerry Williams, Marcia Murphy, Joseph Landry, Bill MacDuffie, Jr., Jim Zink-Mailloux, Sharon MacDuffie and Velvet Sweeney.

Chairman Ross-Raymond opened the meeting at 6:00 p.m. and thanked all of the people who are working through the pandemic, Firefighters, Transfer Station Employees, Road Crew, Office Staff and Custodian. They have all gone above and beyond with minimal complaints from residents. Chair Ross-Raymond also thanked all of the Salisbury citizens for their patience.

Review & Approval of Draft Minutes:

- March 18, 2020 - Selectman Herbert made a **motion** to approve the meeting minutes with corrections. Selectman Hoyt **seconded** the motion and the **motion passed unanimously**.

Signatures:

- Review Accounts Payable & Payroll Registers.
- Sign Permit Application - Salisbury Free Library - Selectman Herbert made a **motion** to waive the sign permit's application fee. Selectman Hoyt **seconded** the motion and the **motion passed unanimously**.
- Intent to Excavate - Tax map 219, Lot 43 (Scarfo)
- Intent to Cut Timber - Tax map 229, Lot 1 & 9 and Tax map 230, Lot 1 (Rose)
- Intent to Cut Timber - Tax map 248, Lot 22 (Birke)
- Intent to Cut Timber - Tax map 202, Lot 1 and Tax map 216, Lot 3 & 5 (Reiner)
- Yield Tax Levy - Chuck & Joyce Rose.
- Abatement of Land Use Change Tax - Erroneous Billing. Chair Ross-Raymond made a motion to approve the abatement request for \$890 dollars. Selectman Herbert **seconded** the motion and the **motion passed unanimously**.

Department Updates:

- Fire Department - Chief MacDuffie explained that there is a First Responder COVID-19 Stipend being offered for an eight (8) week period which they will be applying for.
- Transfer Station - Manager Williams reported that the tire container has been purchased and moved to the Transfer Station at the cost of a little over one thousand dollars. He will be adding some bracing to the inside of the container and posting signage. Manager Williams explained that a pistol was found in the recycling and has been turned over to the State Police. Chair Ross-Raymond noted the Transfer Station is filling over three containers a week. The Selectmen thanked Jerry for all his hard work.

New Business:

- Appointment of Jennifer LaClaire as Alternate Library Trustee until 2021 - Selectman Herbert made a **motion** to appoint Jennifer LaClaire as an Alternate Library Trustee with a term ending March 2021. Selectman Hoyt **seconded** the motion and the **motion passed unanimously**.

Old Business:

- Traffic Feed Back Sign Quotes - TA Rollins stated the Selectmen were emailed three quotes from All Traffic Solutions, Traffic Calm and Traffic Logix, all the quotes vary in warranty (2 -3 year) periods and the cloud-based programs they offer for traffic data. After a brief discussion; Selectman Hoyt made a **motion** to approve the quote from Traffic Logix in the amount of \$6,098 dollars, with the funds to come from the Police CRF. Selectman Herbert **seconded** the motion and the **motion passed unanimously**.

Selectmen's Report:

- COVID-19 May 30th Stay at Home Order - Town Office Operations - The Board of Selectmen agreed that the "Stay at Home" order is still in effect until May 30th and they would post a meeting agenda after that time, if the order is lifted. TA Rollins noted that everyone's alternating schedules have been working very well.
- Farmer's Market - A request was received to open up the Town Hall for the Salisbury Farmer's Market because they are considered an essential business. TA Rollins explained that when they do decide to open sometime in June, they have strict operating guidelines to follow. The Board agreed to allow them to open and utilize the Town Hall.
- Waiver of Interest for July 2020 Tax Billing - Selectman Herbert referred to the memo sent out by TC Landry recommending that the Board not waive interest on unpaid taxes for the July 2020 tax issue. Selectman Herbert made a **motion** to approve the recommendation. Chair Ross-Raymond **seconded** the motion and the **motion passed unanimously**.
- Electrical at Transfer Station - Chair Ross-Raymond reported that the lines at the Transfer Station have been buried for the electrical to be installed, so they can operate in the winter months.

Town Administrator's Report:

- None at this time.

Public Comments:

- None at this time.

Adjournment: Selectman Herbert made a motion to adjourn the meeting at 6:28 PM. Selectman Hoyt seconded. All vote in favor.

NEXT MEETING: To be posted as needed, due to COVID-19 Pandemic.

Respectfully submitted:
April Rollins, Town Administrator

Meeting Summary reviewed and accepted.

Selectmen, Town of Salisbury