



Selectmen's Meeting Summary

October 2, 2019

Chairman Ken Ross-Raymond	Present
Selectman John Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator Margaret Warren	Present
Municipal Assistant Jill Colardeau	Present

Visitors: Marcia Murphy, Gayle Landry, Sandy Miller, Steve Wheeler, Bill MacDuffie, Jr., Sharon MacDuffie, Kathleen Doyle, David Kelly, Michael Broas, Douglas H. Greiner, Velvet Sweeney, Tracey Moloney, Jerry Williams, Jason Hood.

Chairman Ross-Raymond opened the meeting at 6:00 PM. He noted John Herbert will be filling the open Selectman position until March 2020. Selectman John Herbert was sworn in on 9/30/19 with Town Clerk Rollins.

Regular Business:

- Review and Approve Minutes of the 9/18/19 meeting. **Chairman Ross-Raymond made a motion to accept the September 18, 2019 meeting summary. Selectman Herbert seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select Board moved and accepted.**

Departments:

Proposed 2020 Budget Schedule	
Line Item - Department	Discussion
4191-40/45 - Zoning Board of Adjustment - Arthur Garvin, Chair, (Page 3)	No change from 2019 figures. 2020 budget proposed is \$400. Select Board moved and accepted.*
4191-10/28 - Planning Board - Doug Greiner, Chair, (Page 3)	No change from 2019 figures. Total budget request for 2020 is \$2,300.00. Legal expenses line item 4153-15 of \$4,000/yr. can vary from year to year. Select Board moved and accepted.*
4520 - Recreation - Mike Broas, Chair (Page 9)	No change from 2019 figures. 2020 budget is \$2,565.00. Select Board moved and accepted.* Member Doyle noted the need for a new ice rink liner - cost of \$598. SOP for purchases needs Selectmen approval if purchase is over \$200. Chair Ross-Raymond made a motion to increase the limit for purchases from \$200 to \$1000 without Selectmen approval. Seconded by Selectman Hoyt. All voted in favor.
4140 - Registrations - Town Clerk April Rollins (Town Clerk portion) (Page 1)	Requesting 2% salary increase for both Town Clerk (\$421.00) & Deputy Clerk (\$25.00). Total requested for 2020 budget is \$22,707. (Without 2% increase total is \$22,261.00). All other line items are level funded.

4150 - Financial Adm. - Tax Collector Gayle Landry (Tax Collector portion) (Page 2)	Requesting 3% salary increase for Tax Collector (\$501.42). A decrease of \$300 in postage for certified mail done electronically. Total requested for 2020 budget is \$21,355 (Without 3% total is \$21,154).
4600 - Conservation - David Kelly, Chair (Page 10)	No change from 2019 figures. Total 2020 budget is \$500. Select Board moved and accepted.*
4220/4215/4290 - Fire/Rescue/Forestry - Chief MacDuffie (Pages 6 & 7)	Total 2020 budget for Fire \$39,156. Total 2020 budget for Rescue \$97,600. Total 2020 budget for Forestry \$8,700. Select Board moved and accepted.*

***NOTE: Motion made and seconded that all above departments proposed 2020 budget figures presented tonight are accepted by the Board of Selectmen with final review to be done after the process is complete. Salary increase will be decided at that time. These departments to meet with the Budget Committee on October 21st.**

- **Fire Chief MacDuffie - Total Stats for September 2019 = 7**
1 - Mutual Aid Fire; 5 - EMS Calls; 1 - Call for Service/Special Incident

Old Business:

- **Police/Firearm Items/Inventory List/Status** - Chairman Ross-Raymond will make arrangements to pick up these items at the Sheriff's Department and bring to the Barn Store and Marshall's Firearms to sell.
- **Academy Hall/Wasp Spraying** - TA Warren noted she will pick up the wasp spray for Academy Hall.
- **Transfer Station Manager Update & Tire Price List** - TS Manager Wheeler provided a price sheet from NRRA/Bob's Tires for tires with or without rims for disposal since the Penacook incinerator is no longer accepting tires. He noted all towns charge for tires and the charges vary from town to town. He noted the tires are repurposed for other uses eliminating them from landfills. He noted the need for their large metal container to be welded for support and storage of dry tires. A 50-tire minimum is needed for pick-up. Selectman Herbert noted rounding up or down the prices to eliminate the need to make change. After discussion, the Select Board made price changes on the list and approved the charge list as follows:

Charges for Tire Disposal at the Transfer Station ~ Effective as of 10/2/19

Tires w/rims or w/o rims – (rims can be left on)

Free of dirt/debris

<u>Free of dirt/debris</u>	<u>Charge Per Tire</u>
Passenger tires:	\$2.00
Truck tires (over 19"):	\$6.00
Backhoe tires:	\$35.00
Loader tires – Bias Ply:	\$80.00
Loader tires – Radial:	\$155.00
Small rubber excavator tracks:	\$80.00

With dirt/debris:

Passenger tires:	\$2.00
Truck tires (over 19"):	\$9.00
Snowmobile treads:	\$13.00
Bicycle/Motorcycle:	\$1.25
Tire Tubes:	N/C

Chairman Ross-Raymond made a motion to approve the estimated round up/round down of charges for tire disposal at the Transfer Station effective as of October 2, 2019. Selectman Herbert seconded. All voted in favor.

Meeting Updates:

- Conservation Commission (9/25) - Nothing noted.
- International Walk to School Day at SES (10/2) - NH State Trooper Baldessare assisted with the walk to school which went well.

Meeting Reminders:

- 10/3 - Cemetery Trustees 4 PM at Academy Hall
- 10/5 - Flu Clinic 10 AM - 1 PM at the Safety Building
- 10/7 - Planning Board 7 PM at Academy Hall
- 10/9 - Old Home Day 6:30 PM at Academy Hall.
- 10/15 - Trustees of the Trust Fund 6:30 PM at Academy Hall.
- 10/16 - Board of Selectmen 6 PM at Academy Hall.

New Business:

- CAP Belknap-Merrimack Counties - \$2,000 request for 2020. **Chair Ross-Raymond made a motion to donate \$2,000 to CAP. Selectman Hoyt seconded. All voted in favor.**
- **Capital Improvements Program - Project Schedule 2020 - 2025** - CIP sheets were reviewed for Planning Board. Debt retired so we will be able to fund more CRF this year. Okay to go with previous amounts.

Public Comments:

- Sandy Miller asked if the Planning Board ever got reimbursed for legal fees from the Raccoon Hill Rd. property? Chair Greiner noted they are working on reimbursement with the property owner.

Other:

- Jerry Williams asked permission to dismantle the old shed at the Transfer Station, move to his property and clean up the debris left behind at the site. TA Warren noted he should check with the Building Inspector regarding setbacks and a building permit to reconstruct it on his property. **Selectman Hoyt made a motion to approve Jerry Williams to dismantle and remove the barn and clean up the site. Seconded by Chair Ross-Raymond. All voted in favor.**
- **Committee Assignments:** Selectman Herbert will take over from Selectman Hoyt, the Planning Board Ex Officio Selectman representative position.
- Chair Ross-Raymond noted he has a call into WiValley broadband. He has spoken with Jeff Nivens at CCI, who has reached out to TDS regarding broadband services.
- TA Warren submitted her retirement letter effective October 31st. Chair Ross-Raymond asked if she would be able to draft a notice for her position. **Selectman Hoyt made a motion to accept TA Warren's retirement letter. Seconded by Selectman Herbert. All voted in favor.**

Other/Recap: Decisions Made at this Meeting -

- Chair Ross-Raymond will pick up items at the Sheriff's Department and bring to the Barn Store and Marshall's Firearms to sell.
- TA Warren to purchase wasp spray for upstairs at Academy Hall.
- TA Warren to post the Town Administrator's position.

Chair Ross-Raymond made a motion to adjourn at 7:05 PM. Selectman Herbert seconded. All voted in favor.

NEXT MEETING: October 16, 2019 at 6 PM - 2020 Budget Prep continues.

Respectfully submitted: Jill Colardeau, Municipal Assistant

Meeting Summary reviewed and accepted at the October 16, 2019 meeting.

Selectmen, Town of Salisbury