



Selectmen's Meeting Summary

August 21, 2019

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Jim Hoyt	Present
Town Administrator Margaret Warren	Present
Municipal Assistant Jill Colardeau	Present

Visitors: Marcia Murphy, Sandy Miller, Bill MacDuffie, Gayle Landry and Velvet Sweeney.

Selectman Ballou opened the meeting at 6:20 PM. Chairman Ross-Raymond not present at the beginning of the meeting but arrived around 6:25 PM.

Regular Business:

- Review and Approve Minutes of the 8/7/19 meeting. **Selectman Ballou made a motion to accept the August 7, 2019 meeting summary. Selectman Hoyt seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select Board moved and accepted.**

Old Business:

- Penacook Rescue Contract follow up - waiting on the Attorney for Penacook Rescue to respond to recommended changes in the contract made by the Salisbury BOS. The BOS are recommending a quarterly payment plan and changing 6 to 3 months for termination. TA Warren will send back to Penacook Rescue with requested changes.
- Firearm Disposal - Selectman Ballou will bring the firearms to The Barn Store and Marshall's Firearms for estimates and pricing. The list includes 4 hand guns and 2 shot guns. Selectman Ballou suggested getting rid of the badges so as to not fall in the wrong hands. Selectman Hoyt suggested historical society from the towns listed on the badges may want them for display purposes.
 - General discussion regarding police coverage. Chairman Ross-Raymond noted there was no talk about re-establishing a Police Department. Selectman Hoyt noted the need to talk with the Webster Board of Selectmen regarding police coverage maybe up to 20 hours per week.
- Speed Limit Signage - School Zone signs - Road Survey Audit - Mike Tardiff from Central New Hampshire Regional Planning Commission (CNHRPC) will come to the next BOS meeting, scheduled after the Broadband informational session. He noted 'data mining' could help make a case for speed issues near the intersection of Route 4 and 127. Driver feedback signs would be the way to go and a good option to start with. TA Warren is waiting to hear back from Bill Lambert of the NH DOT.
- Hiring Transfer Station Equipment Operator - Transfer Station Manager Wheeler is in favor of the new hire, Jerry Williams. He noted the training is going well. It will be on a trial basis for a 6-month probation period. TA Warren will send a letter of verification of employment to the state.

Meeting Updates:

- Recycling Committee Hiatus - until further notice.
- Old Home Day 2019 - Successful and nicely done. Chair Hayden and volunteers did a terrific job! General discussion regarding attendance - attendance was down in the Pet Parade and other Friday evening events. Fireworks display was excellent! Good turnout on Saturday. Suggestion was made to have a band or music playing on Friday night.
- Hazard Mitigation Committee Meeting/Draft Plan Update 2019 (8/12) - Public and community encouraged to attend the final work session on 8/26/19. Once draft is done it will be sent to FEMA to be finalized.

- American Red Cross Blood Drive (8/17) - Successful with 18 pints collected. Special thanks to Gayle Landry for her help in the blood drive. Countryside Builders may schedule another one sometime in the near future.
- Planning Board (8/19) - Selectman Hoyt noted the town attorney is involved with the sub-division on Raccoon Hill Road - hoping it will be a minor and not major sub-division.

Meeting Reminders:

- 8/26 - Hazard Mitigation Workshop Session 4 from 5:30 – 7:30 PM at the Safety Building.
- 8/28 - Conservation Commission 7 PM at Academy Hall.
- 9/5 - Cemetery Trustees 4 PM at Academy Hall.
- 9/5 - Planning Board Closed Session followed by work session 6:30 PM at Academy Hall.

New Business:

- Date for Old Home Day 2020 - usually held on the 2nd weekend in August. The dates could either be 8/7th - 9th or 8/14th - 8/16th. Webster's OHD is scheduled for August 15th and TA Warren will check with Boscawen to see when their OHD is scheduled for in 2020. Date to be determined at the next Old Home Day Committee meeting.
- Consolidated Communications - Jeff at Consolidated Communications confirmed the presentation at the September 4th Board of Selectmen's meeting.
- CAP for CY 2020 - CY 2022 Primex - Workman's comp and property liability insurance rates can only increase up to a 9% cap per year for the next 3 years. Chairman Ross-Raymond noted it may be time to check out other insurance companies to check their rates out. TA Warren will look into past figures on Primex. Deadline for signing it is September 27th.
- Open Hours for Town Office Effective 10/1/19 - Chairman Ross-Raymond noted an increase in open town office days/hours. He noted the increase from 16 hours to 32 hours a week will be Tuesday - Friday from 9 AM - 5:30 PM and closed for ½ hour for lunch. The 4th Tuesday evening of each month will no longer be open hours. Currently, the Planning Assistant has open hours on Tuesdays and Thursdays. Selectman Hoyt noted TA Warren should seek additional coverage for open hours from other staff. Chairman Ross-Raymond noted if coverage was an issue then the Town Office would close.

Public Comments:

There has been a scam in other towns concerning public officials contacting residents to obtain their personal information. The Salisbury Board of Selectmen want to assure residents that **NO** Public Official will ever contact you to ask for your personal information. Should you receive a call such as this, please contact the NH State Police immediately. TA Warren to draft an alert for the website.

Administrators Report:

- It was noted by a Huckleberry technician, the water tank at the Safety Building was going on and off frequently although no one was there using water, while he was doing an annual service on the heater. It was noted the water heater was replaced 3 - 4 years ago.

Other:

- MS -1 signed.
- Selectman Ballou noted he will be resigning as Selectman on October 1, 2019 due to personal reasons.

Other/Recap: Decisions Made at this Meeting:

- Selectman Ballou to pick up and bring firearms to The Barn Store and Marshall's Firearms for pricing and if either place would like to purchase the items.
- TA Warren to check with other workman comp/property liability insurance companies for estimates and looking into past figures from Primex.

Selectman Ross-Raymond made a motion to adjourn at 7 PM. Selectman Ballou seconded.
All voted in favor.

Non-public Session: At 7 PM a motion to enter a Non-public session per RSA 91-A:3: II (c) was made by Chairman Ross-Raymond. Selectman Hoyt seconded. All voted in favor.

Roll Call Vote:

Ken Ross-Raymond - √ Pete Ballou - √ Jim Hoyt - √

Selectmen returned to a public session at 7:05 PM. The Board moved to seal the minutes and adjourned at 7:20 PM. Selectman Hoyt seconded. All voted in favor.

NEXT MEETING: September 4, 2019 at 6 PM

Respectfully submitted:

Jill Colardeau, Municipal Assistant

Meeting Summary reviewed and accepted at the September 4, 2019 meeting.

Selectmen, Town of Salisbury