



Selectmen's Meeting Summary January 16, 2019

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Municipal Assistant Jill Colardeau	Present

Visitors: Sandy Miller, Marcia Murphy, Gayle Landry, Bill MacDuffie.

Chairman Ross-Raymond opened the meeting a 5:30 PM.

- Review and Approve Minutes of 1/2/19 meeting. **Selectman Ballou moved to accept the January 2nd, 2019 meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Selectmen Remaining Proposed Budget Items:

Line Item – 4125 Ambulance	Meet w/Budget Committee 2/11/19
General discussion – No contract set up yet with Penacook Rescue until after Town Meeting on March 12 th . Selectman Ballou noted the town would need to approve the budget first at Town Meeting. All towns need to approve funding prior to contract.	
Selectman Ballou noted the need to approve the \$72,000.00 for outside ambulance service tonight. Selectman Ross-Raymond made a motion to approve the \$72,000.00. Selectman Schmidl moved to accept the motion which was seconded by Selectman Ballou. Total Ambulance Budget: \$92,600.00	

Meeting Updates:

- 1/7 - Planning Board met at 7 PM at Academy Hall - Selectman Schmidl noted a few changes were made to the Zoning Ordinance. The town attorney recommends a second Public Hearing so if changes are made it can be approved first. The Zoning Ordinance needs to be on the Warrant as written for Town Meeting.
- 1/9 - OHD meeting at Academy Hall was cancelled due to weather.
- 1/10 - Recycling Committee met at Academy Hall - Selectman Schmidl noted five people attended. Focusing first on recycling glass, removing it from the waste stream since it is heavy and costs more in solid waste. Next, they will focus on #1 and #2 plastics.
- 1/10 - MVSD Joint Towns Meeting - Selectman Ross-Raymond noted MVSD budget increase to \$400,000.00. They are revisiting the way they are assessing Special Education students. Mark MacLean, Superintendent of Schools noted they have a long list of projects needing attention.
- 1/10 - Penacook Resuce Meeting – After meeting with Franklin Fire Chief Foss, he has a good idea of our mutual aid needs and would need to go up the chain of command speaking with his manager first before they would know what they would be able to offer. MacDuffie suggested we plan on what Penacook Rescue can do for us at this time since this is our only solid offer. Selectman Ross-Raymond noted Penacook Rescue would be able to offer payment plans, either monthly or quarterly for their services, if needed. Selectman Schmidl noted the only reason not to go with Penacook Rescue is if we

are unable to find any other offer which would cost less. All agreed we need to find a regional group to enter into.

- Budget Committee meet at 7PM at Academy Hall - VNA attended and gave a presentation. Budget Committee cut their budget from \$3,000.00 to \$2,000.00.

Upcoming Meetings:

- 1/28 - Hazardous Mitigation Meeting - 5:30 PM - Safety Building
- 1/30 - Crimeline Meeting - 8 AM - NE College
- 2/4 - Planning Board Meeting - 7 PM - Academy Hall/Upstairs
- 2/6 - Board of Selectman - 5:30 PM - Academy Hall/Upstairs
- 2/11 - Budget Committee - Public Hearing Proposed Budget - 7 PM - Academy Hall/Upstairs
(Work session to start at 6:30PM).

Old Business:

- Water system installed at Town Hall - All lines have been flushed out. They had to replace the holding tank which will add to quote. Selectman Ross-Raymond will talk with Scott Bickford regarding the closet housing the holding tank to see if more room can be made available to be able to get into the closet to service. Selectman Ross-Raymond will contact Epping Well & Co. for more information on the system. TA Warren noted the Library did not have any hot water and the need for someone to check the two new water systems on a regular basis for maintaining – will get on maintenance schedule.
- Selectman Ross-Raymond working on alarms at Town Hall – unable to get it to call out.
- Labor inspection at town facilities was completed on 1/10/19 - TA Warren noted the inspection went very well. One suggestion from the inspector was to address the exit door in the clerk's office at Academy Hall to push outward with a crashbar. Inspector also pointed out the possibility of having a full door with glass for better security.

New Business:

- Reminder: Declaration for Candidacy 1/23/19 – 2/1/19
- Sound system quote from DeGange Sound Solutions, LLC in Belmont was in excess of \$9,000.00. Actual quote was \$10,290.00. Selectman Ross-Raymond plans on trying and testing out the old sound system and look into updating what we have and possibility picking up another microphone stand.
- Selectman Ross-Raymond requested dates for Staff Meetings – TA Warren noted staff meeting will be scheduled for first week in February.
- TA Warren noted Assessors are in town to do assessments - information on the Assessors are at the Town Office and on our website.
- Selectman Ross-Raymond commended Kathleen Doyle and others on the Recreation Committee for all their hard work on the ice rink.

Public Comments:

- Sandy Miller asked if the snow policy included the Town Clerk. The policy was updated and does not include the Town Clerk.

Correspondence:

- Select Board reviewed and signed SOP for use of the Time Clock.
- Holiday listing updated by Select Board to include Civil Rights Day and Columbus Day.
- Snow Closure Policy revised for employees at Academy Hall.

Other: All business that shall legally come before the Board

NEXT MEETING: February 6, 2019

Selectman Schmidl moved to adjourn at 7:20 PM. Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Jill Colardeau
Municipal Assistant

Meeting Summary reviewed and accepted at the January 16, 2019 Meeting.

Selectmen, Town of Salisbury