



Selectmen's Meeting Summary June 21st, 2017

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Sandy Miller, Gayle Landry, Alison Thomas

Chairman Ross-Raymond called meeting to order at 5:30 PM.

Open Meeting

- Review and Approve Minutes June 7, 2017 meeting: **Selectman Ballou moved to accept, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**
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Aflac Insurance Rep Diane Currier. In to discuss insurance benefits for municipalities. Not just health insurance. AFLAC premiums never go up – once locked in. AFLAC is a supplemental insurance. Municipalities get a group rate and have the second-best rate. Company deals directly with employee. General overview of the product was given. Board agreed this might be of interest to town employees and directed TA Warren to set up an informational meeting – fire volunteers and other town employees. Town would need to have at least three individuals interested in signing up for the insurance in order to get the group discount

Department Updates/Issues:

Cemetery Trustees – 6-month update – unable to attend tonight.

Library Trustees – 6-month update: Alison Thomas Chair came in with update for Selectmen. She gave an overview touching upon library employees' skills and commitment, new and improved areas in the management of the library (copy of her update attached to minutes). She inquired about update re: building repair – still waiting for carpenter to schedule the work. They would like to have new lock and keys. Selectman Ross-Raymond will work on getting new locks. Need copy of town rule stating that the library is allowed to accept gifts. TA Warren will provide a copy of town warrant article. Trustees are also looking at replacing the current sign. Selectman Schmidl noted to follow ordinance requirements on signs.

Meeting Updates:

- Budget Committee met 6/12: Started working on salary schedule for budget purposes – work in progress.
- Old Home Day Committee met 6/14: Working on finalizing plans for 2017 OHD festivities. Write up will be in July Lifelines and on town website. TA Warren noted she will take care of parade permit, police coverage and portapotties.
- CC met 6/15 – with Brian Holtz from the Land Conservation at the Forest Society for discussion of forestry easement on 2800 acres in Salisbury and Warner.

- Planning Board met 6/19 – Mike Tardiff from CNHRPC in with land use section of master plan; working on revising sign regs and second public hearing scheduled for July 17th for Master Plan.

Upcoming Meetings:

- CC scheduled to meet 6/28 at 7 PM – Academy Hall.
- No PB Meeting July 3rd, Next meeting will be July 19th – Public Hearing
- No Selectmen Meeting July 5th, One meeting on July 19th, 5:30 PM
- Cemetery Trustees scheduled to meet 7/6 at 4 PM – Academy Hall.

Old Business:

- Supervisor of Checklist Vacancy – Position was posted and applicant interviewed by Supervisors. They are recommending the appointment of Theresa Haubrick until March 2018 town meeting. **Selectman Schmidl moved to accept recommendation, Selectman Ballou seconded. All voted in favor.**
- Treasurer Vacancy. TA Warren reported she and Bookkeeper Herbert interviewed applicants and recommend offering the position to Velvet Sweeney, who resides in Salisbury. TA Warren recommends going with salary budgeted for this year, with review in 6 months. **Selectman Schmidl moved to accept recommendation, Selectman Ballou seconded. All voted in favor.**
- Update – 493 Raccoon Hill Rd – Garfinkle: Nothing new to report – Town Attorney now involved.
- Safety Building Water Sampling – Selectman Schmidl did review the lab results and will take another sample to have it tested.
- Selectman Ballou asked for update re: repairing flagpole at Academy Hall. Ross-Raymond said cost for bucket truck is not affordable. He offered to look into cost of new pole – telescopic with light and will report back.
- Selectman Ballou asked for update re: benches at Town Hall. Selectman Ross-Raymond is planning on building a couple.
- Selectman Ballou inquired if the Town Hall is on the state historic building registry. TA Warren said it is not. When Selectmen met with Ralf Platte to discuss work to be accomplished on the town hall this year – it was suggested to board over the windows in back and clapboard. Also talked about replacing the outside door. Mr. Platte will be submitted quote for what was discussed to be done this year.
- TA Warren reported that the generators at Academy Hall and Safety Building have been served.
- TA Warren reported that Huckleberry has matched the \$1.71 price for heating oil – so town will stay with them. Still does not have quote for propane.
- Ross-Raymond noted the SP has started details – working very well – responded to a theft on first detail. Second detail stopped at school. Gayle Landry noted that both times they were on detail on Tuesdays the trooper checked in at the town office.
- TA Warren reported that Chief MacDuffie has informed her that he has requested cost of difference in trailer from Auxiliary and so grant process will begin in July.
- Selectman Schmidl reported that he and Chief MacDuffie reviewed the Pelletier subdivision on Oak Hill Road looking at it from Fire Department and Road Agent perspective
- Contract with Dingee for new fire vehicle reviewed. Selectmen agreed to sign once wording was added re: funding limitations.

New Business:

- National Honor Society – Request received from Hailley Simpson, President of National Honor Society at MVHS to do community service day to pick up trash along W. Salisbury Road on August 8th. **Select board moved and accepted.**
- Selectmen reviewed and signed two Abatements submitted by town assessor.

Public Comments:

- **Sandy Miller:** Asked for clarification re: quotes for heating oil and propane.

Correspondence:

- Letter and certificate to Jim Minard – signed by BOS.

Other: All business that shall legally come before the Board

Non-Public Session: (as necessary)

At 6:50 PM motion to enter Nonpublic Session per RSA 91-A:3:II (a) made by Selectman Ross-Raymond, Seconded by Selectman Ballou.

Roll Call Vote: Ken Ross-Raymond - ✓; Pete Ballou - ✓; Joseph Schmidl - ✓.

Public session reconvened 7:05 PM.



NEXT MEETING: One Meeting in July due to 4th of July Holiday

July's One Meeting is July 19th, 2017

Selectman Ballou moved to adjourn at 7:05 PM; Selectman Schmidl seconded. All voted affirmative.

Respectfully submitted:

Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the July 19th Meeting.

Selectmen, Town of Salisbury