



Selectmen's Meeting Summary September 5, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Sandy Miller, John Herbert, Marcia Murphy; Gayle Landry, Jenn Hoyt, Anne Ross-Raymond, Bill MacDuffie, Jr.

Chairman Ross-Raymond opened the business meeting at 5:30 PM

- Review and Approve Minutes of the 8/15/18 meeting. **Selectman Ballou moved to accept the August 15th meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Town Moderator – Anne Ross-Raymond: General discussion re: primary election with new town moderator. Polls open 8 AM to 7 PM and held at Town Hall. Moderator may appoint an assistant moderator and she has asked past moderator John Herbert to serve in this capacity at the Primary Election. All three Selectmen need to be present during the open polls. Selectman Schmidl is unable to attend due to a conflict in his schedule. Selectmen Ross-Raymond and Ballou will appoint someone to stand in for Schmidl. Moderator will be conferring with Town Clerk prior to the Primary concerning issues such as ballots, counters, etc. Meals are all set, OHD/Fire Works committee will serve both lunch and dinner.

Fire Chief MacDuffie – Monthly Update:

- Stats: July - 5 EMS, 8 tree and wire; 1 mutual air fire
August - 2 EMS, 1 car fire, 2 tree and wires
- New Tanker will be taken back to Dingee for final check and once it is ready to go into service, town will contact Phil Alton to see if he is still interested in purchasing old tanker as per his bid.
- Chief will be submitting pay voucher for EMT on call for first half of 2018. Range of pay is \$30, \$25, \$20. This is to come from ambulance billing account.
- Jim Mason offered to fix trim on Safety Building that came off in recent storm.
- Dave Hodges, Jr. is now doing maintenance on small engines for the department
- Warden Dinner is September 18th – Selectmen are invited.
- Chief will be submitting two names from Warner fire department as backup Deputy Wardens for Salisbury for areas of town closer to Warner.
- General discussion re: ambulance contract and join meeting with Penacook Rescue. Chief to forward copy of minutes of a meeting to TA Warren.

Road Agent MacDuffie – Monthly Update

- He has selected Pike to do North Road project. Pike to do grinding, paving, etc. Of note, asphalt is very high so will need to watch budget. Tree work has begun and town will be doing ditching, gravel, etc.
- Selectman Schmidl brought up big dip on Hensmith Rd. Road agent is working to repair this.

Cemetery Trustees – 6 Month Update: Chairman Chandler. Issue with mowing this year – not keeping with schedule. Only missed this past weekend but otherwise mowing was done although not as timely sometimes. Also had some problems concerning fall and spring cleanup. Chandler to talk with contractor to get a feel for how to proceed for next year. May want to put out to bid. This will be discussed at Trustee meeting tomorrow afternoon. Also, will be looking at getting fence at Baptist Cemetery repaired. Scott Bickford has expressed interest and Trustees will follow up on this. Fence around Oakhill needs repair and painting. Rick has paint but fence needs some repair, he will get some quotes on this project. Also, some work needs to be done at Maplewood and the stonewall needs to be sealed. Chandler asked if person doing town grounds would be interested in doing any projects for cemeteries. Selectman Ross-Raymond will talk with Perkins.

Police Log – August 2018 – total calls – 30: 1 – ambulance needed; 1 – assist motorist; 4 – burglar alarm; 1 – BOLO; 1 – detail request; 2 – domestic past tense; 1 – fire; 1 – hazardous operator; 1 – MV accident; 1 – animal complaint; 4 – request for service; 1 – restraining order; 1 – road obstruction; 3 – sex offender registration; 3 – subpoena service; 2 – theft / stolen vehicle; 1 – traffic stop; 1 – welfare check. Report on file in Selectmen Office.

Old Business:

- Staff Mtg held today with discussion on equipment issues, back up of data, safety issues, etc. Next meeting will be December 13, 2018 at 1 PM.
- Library Repairs – status: Bickford has been working in basement. TA Warren to contact him to get status of job. TA Warren also asked Ross-Raymond if he had taken care of the light issue at Library bathroom. He did one will check on second one.
- DOL Safety Inspection Status – Everything has been updated per recommendations with exception of minor electrical issue upstairs at Academy Hall. TA Warren will let everyone know when a date has been set for recheck.
- Garfinkle Property Status: Property clean-up finished. Some things have been moved on property – TA Warren will compile amount due for project to bill Garfinkle. Selectman Schmidl reported that DES had nothing to write up after their inspection.
- Monitoring issue at Transfer Station – Selectman Schmidl will follow up with DES re gas and ground water monitoring. One well has to be remonitored.

New Business:

- TA Warren noted Hazard Mitigation Plan needs to be updated – expires 12/2019.. Central NH Regional Planning has a grant where they can help with the plan starting in January. Selectmen moved and approved to seek grant. TA Warren will move forward with notifying those who will be working on this plan.
- TA Warren reported that political candidate Mason Donovan has requested being on agenda for next meeting.
- TA Warren discussed with Selectmen the two positions which will be vacant end of year. Suggested one person for both positions, asking Board if they would approve full time or remain part-time. General discussion re: two versus one person to fill the job(s), number of hours needed weekly and discussed idea of more open hours. Ultimately Selectmen recommended TA Warren post 2 positions and hold interviews for part-time. Board not willing to go full time and pay benefits.
- **State Primary** – 9/11/18 – 8 AM – 7 PM – Town Hall

Upcoming Meetings:

- Planning Board – 9/6 – to act on request from Jarvis for continuance & 9/17
- ZBA – 9/13/18
- SHS Scholarship Benefit Concert - 9/9/18 – 3 PM
- Flu Clinics – 9/13 & 10/13 – safety bldg. & 9/21 – Town Hall
- Salisbury Day – Daniel Webster Birthplace – 9/22 @ 1-4 PM – refreshments

Public Comments:

- Sandy Miller –Thinks it is better to hire 2 part time positions.
- Jennifer Hoyt – Asked of Recreation Committee will be getting grant for playground. Still waiting to hear back if accepted.

Other: All business that shall legally come before the Board

NEXT MEETING: September 19th, 2018

Selectman Schmidl moved to adjourn at 6:35 Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the September 19, 2018 Meeting.

Selectmen, Town of Salisbury